Mac & Cheese Productions℠ Productivity Webinar - Follow Up

PRODUCTIVITY

PEOPLE

● Jocelyn Glei http://jkglei.com/
● David Kadavy http://kadavy.net/
● Michael Hyatt https://michaelhyatt.com/welcome/
● Jason Fried https://medium.com/@jasonfried
● Seth Godin http://www.sethgodin.com/sg/
● Mike Vardy https://productivityist.com/
● Brett Kelly https://brettkelly.org/

BOOKS

● The Life-Changing Magic of Tidying Up: The Japanese Art of Decluttering and Organizing, Marie Kondo http://amzn.to/2ktrvSg
● Deep Work, Cal Newport http://amzn.to/2mzHjmX
● Better Than Before: What I Learned About Making and Breaking Habits--to Sleep More, Quit Sugar, Procrastinate Less, and Generally Build a Happier Life, Gretchen Rubin http://amzn.to/2mOxNxn
● Rework, Jason Fried http://amzn.to/2mUTiy5
● Remote: Office Not Required, Jason Fried http://amzn.to/2nKCRC7
● Unsubscribe: How to Kill Email Anxiety, Avoid Distractions, and Get Real Work Done, Jocelyn Glei http://amzn.to/2mCNOWe

WEBSITES

● The Mission https://medium.com/the-mission
● Lifehacker http://lifehacker.com/

PODCASTS

● Beyond the To Do List http://beyondthetodolist.com/itunes
● The Tim Ferriss Show http://fourhourworkweek.com/podcast/
● Extreme Productivity with Kevin Kruse http://productivity-podcast.com/
● Tool to listen to/organize podcasts --- Stitcher https://www.stitcher.com/
REFERRAL LINKS (if you use these links to sign up, sometimes you and/or I get a discount of some sort)

- Dropbox [https://db.tt/htsIkjEr](https://db.tt/htsIkjEr)
- Boomerang [http://goo.gl/YCEHqD](http://goo.gl/YCEHqD)
- Mighty Text [http://mightytext.net/R4NdJUf](http://mightytext.net/R4NdJUf)
- Buffer [http://bufferapp.com/r/1e7e4](http://bufferapp.com/r/1e7e4)
- Prezi [http://prezi.com/recommend/kqddi3px82gs/](http://prezi.com/recommend/kqddi3px82gs/)
- Park Whiz [http://ssqt.co/m5cnWmF](http://ssqt.co/m5cnWmF)
- Evernote [https://goo.gl/l66og3](https://goo.gl/l66og3)
- Gusto (what I use for payroll of myself and my independent contractors, as well as for tax forms) [https://zenpayroll.com/r/VUPUn](https://zenpayroll.com/r/VUPUn)
- Freshbooks (what I use for accounting) [https://goo.gl/Bn9GRL](https://goo.gl/Bn9GRL)
- Truecrypt (another security measure) [https://www.grc.com/misc/truecrypt/truecrypt.htm](https://www.grc.com/misc/truecrypt/truecrypt.htm)
- Tunnelbear [http://click.tunnelbear.com/SHBO](http://click.tunnelbear.com/SHBO)
- SpotHero [https://spothero.com/invite/6ndcbl](https://spothero.com/invite/6ndcbl)
- Wise Stamp [https://webapp.wisestamp.com/](https://webapp.wisestamp.com/)

EQUIPMENT

- Scanner (goes beautifully with Evernote) [http://amzn.to/1KKscR4](http://amzn.to/1KKscR4)
- Sonos Speaker System [http://amzn.to/1MyHkMd](http://amzn.to/1MyHkMd)
- All in 1: Copier Scanner Printer [http://amzn.to/1MyHnHY](http://amzn.to/1MyHnHY)
- Standing Desk [http://amzn.to/1MyHumT](http://amzn.to/1MyHumT)
- Airport Extreme (sharing files wirelessly on all machines at home/office) [http://amzn.to/1MyJv2g](http://amzn.to/1MyJv2g)

ARTICLES

EMAIL IN GENERAL

- I figured out a way to kill work email once and for all [http://read.bi/1al7Eys](http://read.bi/1al7Eys)
- 10 steps to tame your email inbox and keep chaos at bay [http://goo.gl/95rqT8](http://goo.gl/95rqT8)
- Why I Removed Email From My Smartphone [http://goo.gl/5XIlcK](http://goo.gl/5XIlcK)
- How Effective People Handle Email [http://goo.gl/RkmPW](http://goo.gl/RkmPW)
SECURITY

- Set up a VPN in 10 minutes for free—and yes, Americans urgently need one, thanks to Congress
  https://goo.gl/T5o16t
- Why You Should Start Using a VPN (and How to Choose the Best One for Your Needs)
  http://goo.gl/aqa00
- Potent LastPass exploit underscores the dark side of password managers
  https://goo.gl/doR2CL
- 18 Ways to Make Your Online Accounts More Secure
  https://goo.gl/blZdDR
- The Beginner's Guide to Setting Up LastPass
  http://goo.gl/C2wi2B
- What To Do If You Lose the Master Password to Your Password Manager
  http://goo.gl/H4V8un
- Online Security for Business: What Marketers Need to Know
  https://goo.gl/9VyZWh
- Lifehacker Faceoff: The Best Password Managers, Compared
  http://goo.gl/l0zjXw
- Here's Everywhere You Should Enable Two-Factor Authentication Right Now
  - https://twofactorauth.org/ (better list)
- Google Prompt Lets You Use Two-Factor Authentication Without Those Pesky Codes
  http://goo.gl/PjlfmS

GMAIL

- How to Send a Reply and Archive with One Click in Gmail
  http://goo.gl/eJzyZQ
- Undo Send for Gmail on the web
  http://ulr.me/ynzc/
- How to Use Canned Responses in Gmail
  http://www.wikihow.com/Use-Canned-Responses-in-Gmail
- Setting up filters
  http://bit.ly/1LRZlrp
- One old-tech secret for high achievers
  http://goo.gl/l91NXK
- Master the new Gmail with these tips, shortcuts, and add ons
  http://lifehacker.com/5861810/master-the-new-gmail-with-these-tips-shortcuts-and-add-ons
- 18 gmail tricks you probably don't use (but should)
- Top 10 things you forgot gmail can do
  http://lifehacker.com/5103016/top-10-things-you-forgot-gmail-can-do
- Forward multiple emails at once
- 4 gmail hacks that will change the way you work
- 5 Gmail Filters To Help Prioritize & Organize Your Inbox
  http://goo.gl/CwsR9
- How to Use the Infinite Number of Email Addresses Gmail Gives You
  http://goo.gl/ExkMPu

Mac & Cheese Productions®
http://www.macncheeseproductions.com/  @sayahillman
CHROME
- The Secret Powers of Chrome’s Address Bar http://lifehacker.com/the-secret-powers-of-chromes-address-bar-1651920066
- Chrome Web Store https://chrome.google.com/webstore/category/apps
- Chrome Suspender http://on.mash.to/1Pvv7zF
- Google Gives Bookmarks an Overhaul with Bookmark Manager for Chrome http://ulr.me/9mhl

TODOIST
- ToDoist overview https://www.youtube.com/watch?v=tg7m8DJKWUw
- Getting Things Done with Todoist http://bit.ly/1bsuynx
- How to use Todoist to GTD http://bit.ly/1bsuyEn
- Using Todoist & Evernote http://productivityist.com/todoist-and-evernote/
- Todoist & Get Things Done (GTD) explanation: https://www.youtube.com/watch?v=Ee1jhuzWwnY
- 10 hidden features of Todoist https://blog.todoist.com/2015/09/03/10-hidden-features-of-todoist/
- Integrations with other apps https://goo.gl/jyHL6m

EVERNOTE
- How to organize in Evernote http://michaelhyatt.com/evernote-tags.html
- A Handy Index to All My Evernote Posts http://goo.gl/XmCRI3
- How to get your kindle highlights into Evernote http://ulr.me/8amt

ADDITIONAL ARTICLES
- Seven Productivity Myths, Debunked by Science (and Common Sense) http://goo.gl/Wbivb
- 9 Secret Google Search Tricks http://goo.gl/BU8PNG
- Add a Widget Shortcut on Android to Get Home With Just One Tap https://goo.gl/gkeVOR
- Three Fonts You Should Use Instead of Arial to Save Printer Ink http://goo.gl/bR3BDT
- Change Your Address Everywhere On This Printable Checklist When You Move http://goo.gl/8AiWwX
- Texpand Adds Text Expansion to Android, No Matter What Keyboard You Use http://goo.gl/9j77ZO
- 12 Keyboard Shortcuts You’ll Wish You Knew About Sooner http://goo.gl/y2iKvW
- 39 Things to Do Before Leaving on Vacation: A Handy Dandy Checklist http://ulr.me/ine/
- 110 essential resources for creative freelancers and small business owners http://bit.ly/1ajQKYH
- 15 Dead Simple IFTTT Recipes That Will Make Your Life Way Easier http://goo.gl/eoGy82
- 13 Google Search Tricks That Make Life A Whole Lot Easier http://goo.gl/7eRBJr
- Pomodoro Technique http://pomodorotechnique.com/
- The guide to undoing your tech mistakes http://goo.gl/OPmxCS
- Why Single-Tasking Is Your Greatest Competitive Advantage (Plus 19 Ways To Actually Do It) https://goo.gl/F5IDdS

Mac & Cheese Productions℠ http://www.macncheeseproductions.com/ @sayahillman
● A list of Slack Groups, if you want to test the tool out (note: some are paid, some are free) http://www.slacklist.info/
● Top 10 Unusual Ways to Make Your To-Do List Actually Doable http://ulr.me/91uy/
● 5 days to digitize your business cards http://www.pcworld.com/article/2107582/5-ways-to-digitize-your-business-cards.html
● The Art of Tidying of Your Online Professional Network Connections http://www.bethkanter.org/tidying/
● Getting Things Done (GTD) http://bit.ly/1daxW7X
● 10 Life-Changing IFTTT Recipes for Extreme Productivity https://goo.gl/fXnqhb
● How to Master the Art of Looking Busy http://goo.gl/Kgxbj
● 17 Simple Rules for Getting Organized and Decluttered http://goo.gl/YpGgCC
● How to Add an Emergency Contact to Your Phone's Lock Screen http://goo.gl/2uXISy
● The True Cost Of Multi-Tasking https://goo.gl/2UPTbF
● This 2-Second Trick Will Silence Notifications on Your Computer http://goo.gl/pQ0Ku
● TextExpander Switches to a Subscription Model, Here's How to Take Your Snippets Elsewhere http://goo.gl/8HfquD

Upcoming Mac & Cheese Productions℠ Webinars

● Saya’s Evernote Webinar
  ○ register https://goo.gl/kfXH4s
● Pete’s Personal Finance Class
  ○ sign up to be notified of the next offering http://goo.gl/forms/KAWp4CakWy
● Saya & Pete’s Travel Webinar
  ○ register https://goo.gl/tj1R5e
  ○ sign up to be notified of the next offering if you can’t make above http://goo.gl/forms/qXfiU8Y9MqNq1JF01

Upcoming Mac & Cheese Productions℠ Events

● http://bit.ly/1dRzOfU

Life of Yes℠ Recommendations

● https://goo.gl/W3sIJZ

Mac & Cheese Productions℠ Store

● https://goo.gl/rybBU5

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