Visiting Student Certification Form

Admission to Boston College as a Visiting Undergraduate is contingent upon the permission of the student’s degree-granting college or university and on its willingness to grant credit for courses taken at Boston College.

Applicant’s Name | Date of Birth

This form must be completed by a dean/college official who has access to both your academic and disciplinary records. If your dean/college official does not have access to both your academic and disciplinary records, you may need to have this form signed by two separate officials.

Section 1: Academic History

Dean/College Official’s Information
The Dean/College Official will need to have access to the applicant's academic record. If you also have access to the applicant’s disciplinary history, you can write “SAME” across Section 2.

Dean/College Official’s Name
Title
Date
College or University Address
Dean/College Official’s Telephone
Fax
Dean/College Official’s Email

The applicant’s leave of absence to study at Boston College has been approved for: ☐ Fall Term _______ ☐ Spring Term _______

Will the applicant receive credit toward his or her undergraduate degree at your university for courses taken at Boston College?
☐ Yes ☐ No (if no, please explain on a separate page)

Questions regarding applicant’s academic history:

1) Are you authorized by your institution to release information regarding student’s academic records?
☐ Yes ☐ No

2) Is this applicant in good academic standing?
☐ Yes ☐ No

3) Is this applicant eligible to return to your school?
☐ Yes ☐ No

4) Cumulative GPA: ______ on a ______ scale, covering a period from _______ to ________
Section 2: Disciplinary History

If a separate official will be completing this section, please provide the following information.

<table>
<thead>
<tr>
<th>Disciplinary Official’s Name</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Title</td>
<td>Date</td>
</tr>
<tr>
<td>Disciplinary Official’s Telephone</td>
<td>Fax</td>
</tr>
<tr>
<td>Disciplinary Official’s email address</td>
<td></td>
</tr>
</tbody>
</table>

Questions regarding applicant’s disciplinary history:

1) Are you authorized by your institution to release information regarding student’s discipline records?
   - [ ] Yes  
   - [ ] No

2) Has the applicant been subject to disciplinary action for conduct on or off campus?
   - [ ] Yes
   - [ ] No
   (If yes, please attach an explanation of the disciplinary action(s))

Disciplinary Official’s Signature ______________________________________ Date _____________

Please mail to:

Woods College of Advancing Studies
Attn.: Admissions
Boston College
St. Mary’s Hall South, Ground floor
140 Commonwealth Avenue
Chestnut Hill, Massachusetts 02467