

TREE VIEWER – KK_XLAT_GRANTS (FOR PROJECT STARTING WITH “51”)

PURPOSE

The purpose of this document is to see parent/child relationships for budget checking.

STEPS

1. Navigation: **Tree Manager > Tree Viewer**

2. Type “KK” in the box
3. Click
4. Select desired tree

Search Results

Tree Name	SetID	Set Control Value	Effective Date	Description	Category	Valid Tree
KK_XLAT_AGENCY	SHARE	(blank)	06/01/2014	KK Agency Translate Tree	COMMITMENT	Valid
KK_XLAT_CAPITAL	SHARE	(blank)	06/01/2014	KK Capital Translate Tree	COMMITMENT	Valid
KK_XLAT_DEFAULT	SHARE	(blank)	06/01/2014	KK Default Translate Tree	COMMITMENT	Valid
KK_XLAT_GRANTS	SHARE	(blank)	10/01/2013	KK Grants Translate Tree	COMMITMENT	Valid

5. Display budget checking level
 - a. Click Display Option.

b. Check Display Levels

Configure User Options

Display Options

Display Node Id

Display Node Description

Display Detail Values

Show Detail Description

Display Levels

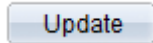
Display Lines Per Page:

Nodes Drag/Drop Default Action

Paste As Sibling Node

Paste As Child Node

c. Click



d. Results

[Home](#)

Favorites | Main Menu > Tree Manager > Tree Viewer
New Window ?

Tree Viewer

SetID SHARE	Last Audit Valid Tree
Effective Date 10/01/2013	Status Active
Tree Name KK_XLAT_GRANTS	KK Grants Translate Tree

[Close](#) [Display Options](#) [Print Format](#)

[ALL](#) > [50000](#) > [E3SAL](#) > [E4FAC](#) > [50010](#)

[Collapse All](#) | [Expand All](#) [Find](#)
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- ALL - All Accounts Level :BUDGET ROOT
- ├── 40000 - Revenues Level :BUDGET TYPE
- ├── 50000 - Expenses Level :BUDGET TYPE
 - E3SAL - Salaries Level :BUDGET GROUP
 - E4FAC - Instructional Faculty Level :BUDGET CATEG
 - 50010 - Salary Faculty FT OSP^A** Level :BUDGET CHECK
 - ├── 50100 - Salary Professors FT Exempt Level :BUDGET CHILD
 - ├── 50200 - Salary Assoc Prof FT Exempt Level :BUDGET CHILD
 - ├── 50300 - Salary Assist Prof FT Exempt Level :BUDGET CHILD
 - ├── 50400 - Salary Lecturer FT Exempt Level :BUDGET CHILD
 - ├── 50500 - Salary Instructor FT Exempt Level :BUDGET CHILD
 - └── 53110 - Salary PT Faculty Level :BUDGET CHECK
 - E4ADM - Administrative Level :BUDGET CATEG
 - E4SPT - Support/Technical Level :BUDGET CATEG

6. Click Print Format

[Close](#) [Display Options](#) [Print Format](#)

a. Results

BOSTON COLLEGE

Favorites Main Menu > Tree Manager > Tree Viewer

Tree Print Format

SetID	SHARE	Last Audit	Valid Tree
Effective Date	10/01/2013	Status	Active
Tree Name	KK_XLAT_GRANTS	KK Grants Translate Tree	
50010 - Salary Faculty FT OSP ^A		Level :BUDGET CHECK	
50100 - Salary Professors FT Exempt		Level :BUDGET CHILD	
50200 - Salary Assoc Prof FT Exempt		Level :BUDGET CHILD	
50300 - Salary Assist Prof FT Exempt		Level :BUDGET CHILD	
50400 - Salary Lecturer FT Exempt		Level :BUDGET CHILD	
50500 - Salary Instructor FT Exempt		Level :BUDGET CHILD	

[Return](#)

Helpful Hints:

Budget Check Level (Parent) = Where the funds are budgeted

Budget Child Level (Child) = Where you will spend from

Note: Sometimes an account is a Parent and a Child meaning you will budget and spend from the same account.