

BUDGET TRANSFERS FOR FUND 120 AND FUND 500: ERROR AND DENIAL GUIDE

PURPOSE

This document intends to assist users identify and correct the issues that stop them from being able to complete budget transfers for Fund 120 and Fund 500.

Issue	Rule	Stopping Point	Error/Deny Message
Insufficient Funds	Transfer must have enough funds available to move at the same of Budget Pre-Check.	Budget Pre-Check	Exceeds Budget Tolerance
Entry out of balance	Debits must = Credits	Budget Pre-Check	You cannot post this journal until it is balanced
Child Accounts	Transfers can only be processed between parent budget accounts.	Budget Pre-Check	CF Value not at Tree Level
No Line Description	A journal line description is required for every line in the transfer	Budget Pre-Check or Save	Highlighted fields are required
Blank Chartfield	All members of the Chartfield are required to have a value	Budget Pre-Check or Save	Highlighted fields are required
Changing chartstring (other than account and amount)	The entire chartstring must remain the same except for the account, amount and description	Budget Pre-Check	Invalid Chartfield Change

Common issue: forgetting to fill in the ACTIVITY field = STANDARD