



Elements of a “Typical” Data Management Plan (DMP)

1-2 pages describing the project and how data will be:

- **Collected (including formats, size, etc.) ... Secured ... Analyzed ... Shared ... Preserved**

Details about access/sharing

- **Potential audience(s) for the data**
- **How access will be provided and how others will find it:
“Access” (freely-available) vs. “Sharing” (by request)**
- **Stipulations for privacy, confidentiality, IP or other rights**
- **Allowed re-use of the data, derivative products**

Metadata standards to be used

**How long data will be retained -- archiving, long-term preservation and
format migration**

Library Tools and Resources to Help

- **Barbara (barbara.mento@bc.edu), Enid (enid.karr@bc.edu) and Sally (sally.wyman@bc.edu)! We are here to help.**
- **Subject Librarians** – We have subject librarians for every area of study. They can connect you with resources for your research as well as subject-specific information on data management topics (like metadata standards, data repositories, etc.)
<https://libguides.bc.edu/ask-a-librarian/contact>
- **Research Guide for Data Management Plans** – Links to many sources of information about data management and data management plans.
<https://libguides.bc.edu/dataplan>
- **The BC DMP Tool** – a tool to help you create a data management plan, with information and language specific to Boston College and to the requirements of the various funding agencies and directorates.
<http://www.bc.edu/sites/libraries/dmptool/>

Library Tools and Resources to Help (Continued)

- **Dataverse** - Our Boston College open access data repository to store, share and preserve your research data.
<https://libguides.bc.edu/dataverse>
- **E-Scholarship@bc** – our Boston College institutional repository to deposit your papers and make them available open access. <https://dlib.bc.edu/>
- **ORCID at BC** – A unique researcher identifier, linked to Boston College, which establishes your authorship of your work (despite common names, name changes, and institution changes.) <https://bc.edu/orcid>
- **Scopus** – A vast, interdisciplinary database with excellent analysis and visualization tools <https://www-scopus-com.proxy.bc.edu>
- **Web of Science** - Another vast, interdisciplinary database, known for citation searching <http://apps.webofknowledge.com.proxy.bc.edu/>