1. State the formal learning and/or operational outcomes for the program, service, or department:
   - Gain the skills required to effectively and successfully run a student organization at Boston College
   - Be informed about the changes and requirements of the Excel Curriculum
   - Be knowledgeable of topics on budgeting, event planning, emergency management, and leadership.

2. Where are these learning outcomes published? Be specific. (Where are the department’s learning expectations accessible to potential students: on the web or in your department’s handouts?):
   - Student Organization Training pamphlet; Student Organization Training MyBC Page; Office of Student Involvement website

3. What data/evidence is used to determine whether participants have achieved the stated outcomes? (What method did you use? What were you measuring?):
   - 1. Post-Assessment

4. Who collects and interprets the evidence? When and how often does this occur? Who assists in interpreting and analyzing the data?:
   - Assistant Director of Student Engagement
   - Graduate Student of Student Engagement

5. Individuals with whom the data is shared (list primary and secondary stakeholders and narrative as to why):
   - The Office of Student Involvement
   - Campus Partners that offer trainings to student organizations

6. What changes have been made as a result of using the data/evidence? (What was the change? What data led you to make that change?) If no change, indicate why:
   - **Timing**: Holding the Day on a Saturday (as opposed to a Sunday) might be a better option, as Sunday is typically a “homework day” for many students
   - **Location**: The opening and closing sessions should be moved from Lyons Dining Hall, as this space is structurally challenging
   - **Attendance tracking**: Determine a better way to track if participants attend the entire day (including the breakout sessions), as many individual attended the opening session, left for the day, and returned for the closing session
   - **Inclusion of other officers**: Many participants noted it would have been beneficial for other executive board officers (beyond president and treasurer) to attend specific breakout sessions that pertained to their individual roles (i.e. Social Media Chair for the Marketing and Promotion session)
   - **Risk Management session**: Incorporate more about event planning (as it pertains to Boston College) into the Event Planning and Risk Management session
   - **Length of sessions**: Each breakout session ended early, so the length of each session could be shortened without compromising the information provided

7. How do you know that the changes have resulted in...
improved learning outcomes? (continuous improvement evidence):

Progress: 

Give the date of your last program review: 5/31/2017

Providing Department: Office of Student Involvement

Responsible Roles: No Roles Selected