

Undergraduate Withdrawal/Leave of Absence

BOSTON COLLEGE
Office of Student Services

Important: *Withdrawing from the university can affect the amount of financial aid received. If you are a current financial aid recipient, please check with your financial aid counselor before finalizing your withdrawal.*

► **Please complete this form and bring it to your Dean's Office for approval.**

Dean's Office Addresses:

Boston College
Office of the Dean
Lynch School of Education
Campion Hall 101
Chestnut Hill, MA 02467

Boston College
Office of the Associate Dean
Carroll School of Management
Fulton Hall 315
Chestnut Hill, MA 02467

Boston College
Office of the Undergraduate Dean
Connell School of Nursing
Maloney Hall 217
Chestnut Hill, MA 02467

Boston College
Office of the Associate Deans
Morissey College of Arts and Sciences
Stokes Hall S132
Chestnut Hill, MA 02467

Boston College
Office of the Undergraduate Dean
Woods College of Advancing Studies
St. Mary's Hall South, Ground Floor
Chestnut Hill, MA 02467

Name _____ Eagle ID Number

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Last First M.I.

Permanent Address _____

Home Telephone () _____

Local Address _____

Local Telephone () _____

- Have you ever received Financial Aid? yes no
- Have you ever been assigned BC Housing? yes no
- Degree Program (e.g., BS, BA, etc.) and major: _____
- Expected Graduation Date: _____
- Will you complete the present semester? yes no
- What was or will be the last date you attend classes at BC?
_____ Month / Day / Year

► **Please indicate whether you are taking a leave of absence, transferring to another school, or withdrawing (check one):**

- Leave of Absence Reason _____
When do you plan to return? (circle one) Fall Spring 20 ____
(NB: No academic work taken during your leave will be credited towards your degree unless specifically authorized in advance by your Dean. You should apply for readmission through the Office of Student Services in Lyons Hall at least six weeks before the semester in which you plan to return; all applicants for readmission must be cleared by an Associate Dean.)
- Transfer to Woods College of Advancing Studies
Do you plan to complete your degree in the Woods College? _____ If not, when do you plan to return to the day school? (circle one) Fall Spring 20 ____ *(NB: Readmission approval of your Dean is required.)*
 another college or university
Where/Why _____
- Withdrawal Reason _____
(leaving BC permanently)

Student's Signature _____ Date _____

DO NOT WRITE BELOW THIS LINE

Dean's Authorization _____ Date _____

Conditions for readmission: _____

FOR STUDENT SERVICES' USE ONLY

Effective term _____ Withdrawal Date _____ Transaction Week _____

Status _____ Date Processed _____

Authorizing Signature _____