OIP Degree Audit Course Substitution Form For Study Abroad

BOSTON COLLEGE
Office of Student Services

▶ **Instructions**

1. Complete this form for courses for which you are requesting major, minor, or core credit.
2. Present a catalog course description (translated, if not in English) for each course.
3. Provide any other supporting documentation such as syllabi and reading lists which may assist in the approval process.
4. Bring this form to the appropriate academic department. Study Abroad students should go to the OIP website and proceed to "Academics" for the appropriate contact person.
5. Bring the signed form(s) to Student Services in Lyons Hall.
6. Keep copy number 4 for your records.

Name: _____ Eagle Number: ☐☐☐☐ — ☐☐☐☐ College/School: _____ Year of Graduation: _____

Request to SUBSTITUTE: **FOR (check one):**

1. **Host University Course Number** ☐☐☐☐☐☐☐ **Title** _____ **Semester Taken** _____

   ☐ BC Course Number ☐☐☐☐☐☐☐
   ☐ Core Requirement _____

   Country of Study _____ **Host University/Program** _____

   ☐ Major _____ Requirement _____
   ☐ Minor _____ Requirement _____

   Department Approval: _____ **Date:** _____

2. **Host University Course Number** ☐☐☐☐☐☐☐ **Title** _____ **Semester Taken** _____

   ☐ BC Course Number ☐☐☐☐☐☐☐
   ☐ Core Requirement _____

   Country of Study _____ **Host University/Program** _____

   ☐ Major _____ Requirement _____
   ☐ Minor _____ Requirement _____

   Department Approval: _____ **Date:** _____

3. **Host University Course Number** ☐☐☐☐☐☐☐ **Title** _____ **Semester Taken** _____

   ☐ BC Course Number ☐☐☐☐☐☐☐
   ☐ Core Requirement _____

   Country of Study _____ **Host University/Program** _____

   ☐ Major _____ Requirement _____
   ☐ Minor _____ Requirement _____

   Department Approval: _____ **Date:** _____

Copy 1 White: Office of Student Services Copy 2 White: Dean's Office Copy 3 Yellow: OIP Copy 4 Pink: Student