

Degree Audit Course Substitution and Waiver Form

► Instructions

1. Complete this form for courses for which you are requesting major, minor, or core credit.
2. Present a catalog course description (translated, if not in English) for each course.
3. Provide any other supporting documentation such as syllabi and reading lists which may assist the approval process.
4. Bring this form to the appropriate academic department. Foreign study students should go to the OIP website at www.bc.edu/offices/international and click on "Academics" in the left navigation for the appropriate contact person.
5. Bring the stamped form(s) to the Office of Student Services in Lyons Hall.
6. Keep copy number 4 for your records.

Name: _____ Eagle Number: — School: _____ Year of Graduation: _____

► Substitution

Approval granted to **SUBSTITUTE**:

FOR (check one):

1.

Course Number

Title

Semester Taken

(e.g., ENGL108001)

Country of Study (foreign study courses only)

University/Program

Course Number

Core Requirement _____

Major Requirement _____

Minor Requirement _____

2.

Course Number

Title

Semester Taken

Country of Study (foreign study courses only)

University/Program

Course Number

Core Requirement _____

Major Requirement _____

Minor Requirement _____

► Waiver

Approval granted to **WAIVE**:

FOR (check one):

Course Number

Title

Semester Taken

(e.g., ENGL108001)

Core Requirement _____

Major Requirement _____

Minor Requirement _____

Reason for Waiver: _____

► Other

Please specify other adjustments to requirements in the space below.

Dean or Department Approval: _____

Date: _____