



Boston College
Office of Student Services
Lyons Hall
140 Commonwealth Avenue
Chestnut Hill, MA 02467

REPLACEMENT DIPLOMA REQUEST FORM

Replacement diplomas are reissued for a fee of \$50.00. Please include check or money order made payable to Boston College. Complete the information below, have your signature certified by a Notary Public, and return this form to Student Services in Lyons Hall at the address listed above. Replacement diplomas are printed during the first week of each month and will be mailed to the address you provide below. All replacement diplomas measure 12 3/4 inches by 15 3/4 inches.

International students are encouraged to wire transfer payment. Visit www.bc.edu/wiretransfer for instructions on completing this transaction.

Please print your name clearly as it will appear on the diploma:

Name: \_\_\_\_\_
First Middle Last

Former/Maiden Names: \_\_\_\_\_
(If you are requesting a diploma in a name other than the one in which your diploma was originally issued, you must provide documentation of name change e.g., copy of a marriage certificate, divorce decree, etc.)

Eagle ID Number (or last four digits of SS#): \_\_\_\_\_ Male/Female: \_\_\_\_\_

Month and Day of Birth (example: January 18= 01/18): \_\_\_\_\_

School: \_\_\_\_\_ Degree Awarded: \_\_\_\_\_ Date Awarded: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_ Contact Email: \_\_\_\_\_

Address to which the diploma should be sent:

Street/P.O. Box Apt. No City State Zip

I hereby declare the above information is true and correct:

Signature Date

To be completed by Notary Public:

Subscribed and sworn before me on this:\_\_\_\_\_ Day of: \_\_\_\_\_

Notary Public: \_\_\_\_\_ My commission expires on: \_\_\_\_\_

For Office of Student Services Use Only:

President: \_\_\_\_\_ Reissued: Yes \_\_\_\_ No \_\_\_\_
Degree: \_\_\_\_\_ Honors: \_\_\_\_\_ Date of Degree: \_\_\_\_\_
Requested by: \_\_\_\_\_ Date: \_\_\_\_\_