



## **New Club Sport Application Process**

To be considered as a Club Sport at Boston College, a written proposal must be submitted to the Assistant Director, Competitive Sports & Recreational Camp. The document must include the following information:

- Proposed club's mission & goals
- Explanation of why there is a need for it at BC
- Proof of demonstrated student interest and leadership
- Number of players needed constitute a full team in the sport
- Facilities and equipment required
- Proposed practice and competition schedule
- Whether there a national and/or regional governing body for the sport
- List of colleges/universities within 150 miles that offer the sport as a club program
- Budget for the first year of operation that includes all expenses and revenues
- What the club will look like in 5-10 years

All proposals will be reviewed by the Assistant Director, Competitive Sports & Recreational Camp. The decision about whether or not to approve the proposed club sport will be made after taking into account the nature of the activity, mission of the club, demonstrated interest & leadership, available facility space, overall safety, opportunity for competition, and financial feasibility. The Office of Risk Management, General Counsel, Athletic Department, or Office of Student Involvement may also be consulted before making a final decision.

All proposed clubs will be notified whether their application has received approval to become a recognized club sport through Campus Recreation. All accepted clubs will receive conditional approval, pending completion of the next steps.

The second stage of the application process entails the following:

- 1) Draft a club constitution
- 2) Submit a roster of interested members, which would meet the minimum number required to participate competitively in the sport.
- 3) Elect officers in the following positions: President, Vice-President, Treasurer, Secretary, Safety Officer (2), Club Sports Council Representative
- 4) Register the organization on MyBC (Instructions sent to clubs who are accepted for the next year)

All clubs that are approved will operate under a one year probationary period, will be self-sufficient for one fiscal year without funding assistance from the university, and all members of the club will be required to adhere to the policies and procedures of the University and the Club Sports Handbook.