

BOSTON COLLEGE

Internal Employment Office Contact List

Effective February 2018

Office of/Department/Area	Employment Contacts
Temporary Pool -Administrative, Dining, Facilities	Karen McDermott

Office of/Department/Area	Human Resources Officer
Academic Budget, Policy & Planning	Beverley Sobers
Arts & Sciences, College & Graduate School -Associate Dean Academic Affairs (Grad) -Associate Dean Admission & Administration (Grad) -Associate Deans (Undergraduate) -Associate Dean Finance & Administration -Department Chairs -Honors Program -Weston Observatory -Irish Programs	Karol Vasquez (ER Joan Goltz)
Athletic Association -Assoc. Athletic Director -Recreation Complex	John Bogdan
Church in the 21st Century	Beverley Sobers
Dashboard	Stephanie Puleo
Education, Lynch School of -Associate Dean -Assoc Dean Finance Research & Administration -Assoc Dean Graduate Admissions, Financial aid & Student Services -Assoc Dean Undergraduate Student Services -Campus School -Center for Catholic Education -Center for the Study of Testing, Evaluation, & Educational Policy -Child, Family, & Community Partners -Department Chairs -TIMSS/PIRLS	Stephanie Puleo

Dining Services	Karol Vasquez (ER Beverley Sobers)
Office of University Communications (Formerly Offices of News and Public affairs and Marketing Communication)	Joan Goltz
Executive Vice President	John Bogdan
Facilities Management -AVP Facilities Management -Capital Construction -Capital Planning & Engineering -Environmental Health & Safety -Facilities Services	John Bogdan
Financial VP and Treasurer -Administrative Services -Assoc Treasurer/Director of Investments -AVP for Auxiliary Services -Bookstore -Budget -Controller -Internal Audit -Operations & Business Services -Procurement Services	Beverley Sobers
BCPD -Emergency Preparedness -Environmental Health & Safety	John Bogdan (Union) Stephanie Puleo (Non-Union)
Global Institute	Joan Goltz
Governmental and Community Affairs, Vice President -Boston College Neighborhood Center -Community Affairs -Governmental Relations	Karol Vasquez (ER Beverly Sobers)
Human Resources -AVP for Human Resources -Benefits -Children's Center -Compensation -Employee Development -Employment -Faculty/Staff Assistance Program -Human Resources Service Center	Stephanie Puleo

-Institutional Diversity	
Immigration	Stephanie Puleo
Information Technology Services -AVP Applications & Systems Services -AVP User & Support Services -Network Services -Office of Project Management	Stephanie Puleo
Institutional Research, Planning & Assessment	Joan Goltz
International Programs, Office of	Karol Vasquez
Jesuit Community, St. Mary's Hall	Beverley Sobers
Law School/Law Library -Academic Affairs -Administration -Associate Dean for Students -Collection services -Library & Computing Services -Research Instruction & Access Services	Joan Goltz
Librarian, University -Administration -Burns Library -Collections Services -Connors Family Learning Center -Library Systems -Research Instruction & Access Services	Stephanie Puleo
Management, Carroll School of -Associate Dean (Graduate) -Associate Dean (Undergraduate) -Associate Dean Administration -Honors Program -Center for Corporate Citizenship -Center for Work & Family -Center for Retirement Research -Winston Center for Leadership & Ethics -Department Chairs	Beverley Sobers
McMullen Museum of Art	Karol Vasquez
Mission and Ministry, University -Campus Ministry -Center for Ignatian Spirituality -Intersections Project -First Year Experience	Beverley Sobers
Nursing, Connell School of -Associate Dean (Graduate) -Associate Dean (Undergraduate)	Beverley Sobers

-Center for Nursing Research -Continuing Education -Department Chairs -Finance & Administration	
President, Office of the	John Bogdan
Protection of Minors	Danielle English <i>2nd Contact: John Bogdan</i>
Provost & Dean of Faculties	Joan Goltz
P.I.C.	Karen McDermott
Report Analytics, Office for Institutional Diversity	Stephanie Puleo
Senior Vice President, Vice President and Special Assistant to the President, Vice President Office of the President	John Bogdan
School of Theology & Ministry	Beverley Sobers
Social Work, Graduate School of -Associate Dean & MSW Program Director -Associate Dean for Finance Research & Admin. -Academic & Student Services -Center for Home & Community Life -Department Chairs	Joan Goltz
VP& Executive Assistant to the President	John Bogdan
Student Affairs -AHANA Student Programs -Volunteer & Service Learning Center -Career Center -Health Services* -Counseling Services -Executive Director Assessment & Staff Development -Executive Asst. to the Vice President -Residential Life* -Theater Arts Center -Student Development -AVP Student Affairs	Stephanie Puleo
Union Database	Karol Vasquez
University Advancement	Karen McDermott

<ul style="list-style-type: none"> -Advancement Operations & Planning -Alumni Relations -Annual Giving -Capital Giving -Corporate & Foundation Relations -Stewardship & Donor Relations -Gifts & Records System -Millennium System -Program & Events -Prospect Development -School Development – CSOM -School Development – LSOE 	Joan Goltz (exempt employees)
University General Counsel -Associate Counsel	John Bogdan
University Historian	Beverley Sobers
Special Assistant to the President and President's Office	John Bogdan
Jesuit Institute	Beverley Sobers
Vice Provost for Graduate Education -International Students & Scholars	Joan Goltz
Vice Provost for Research -Associate Vice Provost for Research -Boisi Center for Religion & American Public Life -Center on Aging & Work -Center for Human Rights & International Justice -Center on Wealth & Philanthropy -Institute for Scientific Research -Office for Sponsored Programs -Research, Integrity & Compliance -Research Protections -Technology Transfer & Licensing	Joan Goltz
Vice Provost for Undergraduate Academic Affairs -Academic Advising Center -Associate Academic VP for Technology -Assoc Academic VP for Undergraduate Programs -Enrollment Management -Instructional Design & eTeaching Services -Learning Resources for Student Athletes -Learning to Learn -Presidential Scholars Program -Student Financial Strategies -Student Services -Undergraduate Admission	Karol Vasquez (ER Stephanie Puleo)
Woods College of Advancing Studies	Joan Goltz

The Employment Office is located in 129 Lake Street RM. 110, the main number is (617)552-3330.

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Joan Goltz	Sr. Human Resources Officer	2-8805	goltz@bc.edu
Karen McDermott	Human Resources Officer	2-0383	mcdermkb@bc.edu
Stephanie Puleo	Sr. Human Resources Officer	2-8875	puleost@bc.edu
Beverley Sobers	Associate Director	2-3544	sobersb@bc.edu

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URL:

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to hr@bc.edu please include the URL above.

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