### Already have a Harvard Pilgrim online account?

- 1. Visit <u>www.harvardpilgrim.org/wellnessaccount</u> and either:
  - a. Log in with your Harvard Pilgrim secure account username and password, or
  - b. Click Forgot member password or username to reset

Your Wellness Account	Your Wellness Account	
Harvard Pilgrim's online wellness program offers you access to health resources, wellness workshops, tracking tools and more!	U SERNAME	
Already have a Harvard Pilgrim online account? Log into HPHConnect now.	P A S SWORD Login	
Need to create a Harvard Pilgrim online account?	Powered by HPHConnect	
Harvard Pilgrim Members Are you a Harvard Pilgrim member through an employer offering this wellness program?		
Create Member Account		
Forgot member password Forgot member username		

2. Proceed to Ready to Log in to Your Wellness Account? on page 7.

#### Need to create a Harvard Pilgrim online account?

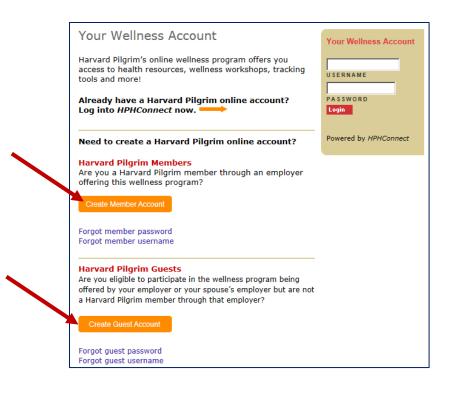
- 1. Visit <u>www.harvardpilgrim.org/wellnessaccount</u> and determine which scenario applies to you:
  - **a.** Are you a Harvard Pilgrim member through Boston College? If so, click **Create Member Account** and proceed to the next page to follow instructions.

#### OR

**b.** Are you eligible to participate in the wellness program being offered by Boston College – but NOT a Harvard Pilgrim member through Boston College? If so, click **Create Guest Account** (scroll to page 4 for instructions on how to create your guest account).



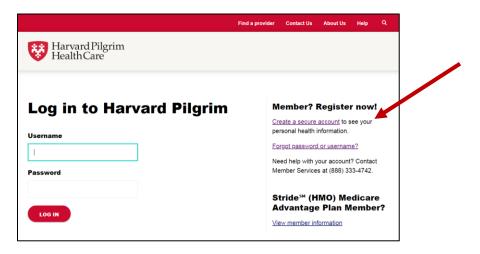
Page **1** of **8** 



# Creating a Member Account\*

\*If creating a Guest Account proceed to page 4

1. Click Create a secure account

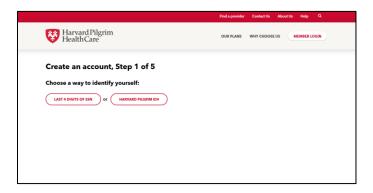


2. To identify yourself, select either the last four digits of your Social Security Number (SSN) or your Harvard Pilgrim Member ID (from your Member ID card).

Page **2** of **8** 



Wellness Accounts 2/11/2019



#### Using Member ID, enter your date of birth:

Create	an acco	ount, Step	1 of 5
Choose	a way to id	entify yourse	lf:
LAST 4	DIGITS OF SSN	or v HA	RVARD PILGRIM ID#
Harvard Pi			
		n ID# on your ID card.	
1		-	Havand Figrim PLAN NAME
Date of bir			0 # MP500000-00 Town JANE 0 AMAR 5 Crew OF \$15 E: \$50 #: \$1502055 MAR, \$2006716
MM	DD	11111	Deduct/ble may apply. Violt www.herverdpilgrive.org for plan details.
	e use reCAPTC		om trying to create accounts.
		0	

# Using SSN, enter your first and last name and date of birth:

Harvard Pilgrin HealthCare	n	OUR PLANS	WHY CHOOSE US	MEMBER LOGIN
Create an account	t, Step 1 of 5			
Choose a way to identif	fy yourself:			
✓ LAST 4 DIGITS OF SSN	✓ LAST 4 DIGITS OF SSN or HARVARD PILGRIM ID#			
Last 4 digits of your SSN	Last 4 digits of your SSN			
First Name	Last Name			
Date of birth Example: 04 20 1984				
MM DD	17777			
Why do we use reCAPTCHA? We use reCAPTCHA to prevent automat	ed programs from trying to create accounts.			
	reCAPTOHA. recaptoha			
NEXT STEP				

- 3. Follow the remaining prompts to create a username and password. **Once your online account has been created, close the browser.**
- 4. Proceed to **Ready to Log in to Your Wellness Account?** on page 7.



Page **3** of **8** 

## **Creating a Guest Account**

Follow these instructions to create a guest *HPHConnect* account (if you are not currently a Harvard Pilgrim member through Boston College).

1. Enter code "C10013", check the box next to I'm not a robot, click Validate Program Code



2. Select I am an employee and click Next



3. Fill out your personal information and click **Next**.

Page 4 of 8



4. Fill out *HPHConnect* guest account information and click **Next**.

	STEP 4 OF 5			
	Create an HPHCor	nnect guest account		
	Enter your contact information, and then click Next.			
	* Red asterisk indicates a required field.			
	Address *			
	City *			
	State *	Select a State		
	ZIP Code *			
	At least one primary phone number is required.*			
	Home Phone	9999999999		
	Work Phone	9999999999		
	Mobile Phone	9999999999		

5. Create Username and Password and click Submit.

STEP 5 OF 5		
Create your HPHConnect username and password Enter the information, and then click Submit to process your request.		
* Red asterisk indicates a required field.		
Username * Enter password * Re-enter password *		Username rule Must be at least 7 letters and/or numbers. Password rules Must have at least 8 characters Must include 1 number Must not include your first name, last name, username, common name or a common dictionary word.

6. You have successfully created your *HPHConnect* guest account. Click **Log into HPHConnect now** to finish creating your wellness account.

Your HPHConnect account has been created Your username is sample123 Log into HPHConnect now.

7. Click LOG IN NOW.

Page **5** of **8** 



Wellness Accounts 2/11/2019



8. Enter the Username and Password you created and click LOG IN

Log in to Harvard	Pilgrim
Username	
Password	
1	]

9. Click Access my wellness account.

HPHConnect for Guests Login required.
My Account Update and manage your wellness account.
<ul><li>Access my wellness account</li><li>Change my password</li><li>Update my information</li></ul>

\* Users who have never created a Guest account in the past, will need to wait ~ 24 hours to allow activation of the guest account by Limeade. Proceeding to the next step prior to that time span will result in an error message displaying.



Page 6 of 8

Wellness Accounts 2/11/2019

#### Ready to login to your Wellness account?

1. Visit www.harvardpilgrim.org/wellnessaccount and enter your username and password



- 2. You will be taken directly to your Wellness account and will be prompted to determine your preferences as a one-time only step. Once you have entered the following information, click **Create My account**:
  - a. Select language
  - b. Enter the name you would like to be known by on the Wellness site
  - c. Enter your email address.
  - d. Accept Terms of Service and Privacy Policy.

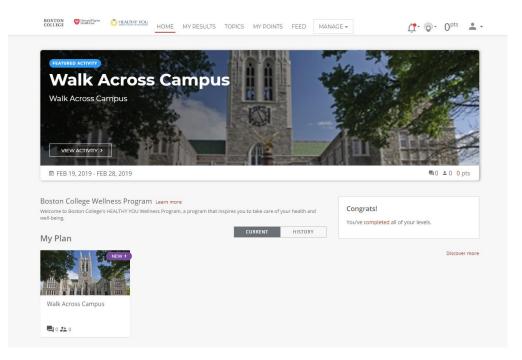
Welcome, George!	
Choose a language (see our translation services in the Privacy Policy).	Please create a sign in name. We recommend you use your first and last name. Your sign in name will appear throughout the platform as you track progress. You may change your sign in name at any time in your Settings. Please enter your preferred email address for challenge communications
How would you like to be known on the site? What's this? Sign-in name	
Enter your email address Email address	
I accept the Terms of Service and Privacy Policy	
CREATE MY ACCOUNT	

Page 7 of 8



Wellness Accounts 2/11/2019

• Participants will see the BC page with the tiles and descriptions. (Please note: This is an example of a home page. Your Live Wellness Home page will display your employer's logo and will reflect your specific program and tiles.)



## **PLEASE NOTE:**

Once your account has been created, please bookmark the site: <u>www.harvardpilgrim.org/wellnessaccount</u>, so you can easily return to use your wellness account.

Please contact Harvard Pilgrim's Wellness Services, if you need assistance,

Monday – Friday, 9am – 5pm at 877.594.7183 or by email at HPWellness@harvardpilgrim.org.



