Export Controls Compliance is growing and this is a prime opportunity to gain experience in compliance and international trade. Export controls deals with several bodies of federal laws that regulate the export of technology, materials, data, and more. This is a very complex area of compliance. You will have an opportunity to work on issues concerning the Department of Treasury, Department of State, Office of Foreign Asset Control, Homeland Security, and the Department of Commerce. This internship will allow the student to gain a solid foundation to become an Export Controls Officer, Export Specialist, or an attorney in the export controls field.

You will be required to:

- Read various export control regulations while balancing the government’s national security thought process and the needs of Boston College.

- Assist with the preparation of training materials for export controls issues and facilitating training to the faculty, staff members, and students.

- Conduct compliance screenings for perspective international students, faculty, visitors, businesses, and staff members.

- Other duties may include assisting with due diligence, reviewing records, contract review, creating new policies and procedures, applying for licenses with the U.S. government, researching exceptions, and drafting technology control plans.

**What skills and attributes are needed as an Export Controls Compliance Intern?**

To be considered for this assistantship, you must have a great work ethic. You must be trustworthy due to the confidential and sensitive nature of the information handled by this office. The ideal candidate should be a critical thinker who thrives on challenges. Excellent verbal and written communication skills with attention to timely responsiveness is a must. Familiarity with international trade, international transactions, national security, corporate law, general compliance procedures, and/or reading federal regulations would be very beneficial, but not required. So, if you are a team player who also takes initiative and has a great personality, you should definitely apply.

**Who will you report to?**

The Assistant Director for Export Controls and International Research

**Compensation?**

$666/week for 35hrs/week. Approximately 9 weeks, starting June 3, 2019.

**Who can apply?**

Graduate students only. Knowledge of various science areas is a plus, but is not required. Law students or a legal background is a plus, but not required.