

**Boston College**

**Office of Environmental Health & Safety**

*Employee EH&S Training Record*

Employee Name: \_\_\_\_\_

email: \_\_\_\_\_

Position Title: \_\_\_\_\_

Department: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Building & Room No.: \_\_\_\_\_ Date Hired into Position: \_\_\_\_\_

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Classroom Training provided by EH&S – descriptions of each class, who must take them, and how often is on the EH&S web site under training at <http://www.bc.edu/ehs>

Date, Time, Location:

Asbestos Awareness \_\_\_\_\_

Biosafety \_\_\_\_\_

Bloodborne Pathogen \_\_\_\_\_

Chemical Hygiene Plan \_\_\_\_\_

Chemical Waste Disposal \_\_\_\_\_

Confined Space \_\_\_\_\_

Environmental Management

(for labs only) \_\_\_\_\_

Fire Extinguisher \_\_\_\_\_

Powered Industrial Truck \_\_\_\_\_

Emergency Response \_\_\_\_\_

Hazard Communication \_\_\_\_\_

Laser Safety \_\_\_\_\_

Lockout/Tagout \_\_\_\_\_

Radiation Safety \_\_\_\_\_

Respiratory Protection \_\_\_\_\_

Spill Prevention \_\_\_\_\_

Transportation of HazMat \_\_\_\_\_

Job Hazard Analysis \_\_\_\_\_

Personal Protective Equipment \_\_\_\_\_

X Ray \_\_\_\_\_

Others, Please list: \_\_\_\_\_

\_\_\_\_\_

Note: If a persons job responsibilities or position changes, new and or updated training may be required.

Web Based Training:

Training provided by Supervisor/Department: (ie. Defensive Driving, Handtools, Use of Ladders, etc.)

Training by vendors, contractors, etc:- please list and send applicable documentation to EH&S

\_\_\_\_\_  
Supervisor Signature                      Date

\_\_\_\_\_  
Employee Signature                      Date

For further information:

Office of EH&S : 2-0308

Web site: [www.bc.edu/offices/facilities/ehs/](http://www.bc.edu/offices/facilities/ehs/)

2/19/01