

UCT  
University Council on Teaching

Draft Minutes of 3 February 2006 Meeting (WHP)

Attending:

Alfred Yen (AY)

Chris Hepburn (CH)

Mary Joe Hughes (MJH)

Sue Barrett (SB)

William H. Petri (WHP)

Guest: Louise Lonabacher, Director of Student Services

1.2. Minutes of last meeting approved

2. Sue Barrett lead a discussion of the University Testing Center proposal.

Comments from UCT

---There was a strong consensus that that key improvements are needed in this area and that a proposal is appropriate. Key elements should include..

---One location

---More hours

---SB will write up as a formal proposal with \$\$ and sq. ft estimates and bring it back to UCT with endorsement from the current three areas where testing is now handled.

a3. Louise Lonebacher reviewed the status of the new forthcoming ELECTRONIC COURSE EVALUATION (eEval) system....

--eEvals (provided by the e-College company)

--pilot this semester (06S), instructors will have choice, default will be no evaluation as is currently the case ?? Bill is this the default or is the paper version the default?

--faculty can customize via Agora, old questions will be available to copy

--excluded will be individual student courses

--results will be available to faculty immediately following finals - right after commencement

(see attachment from Louise)

-- students will go in through Agora to evaluate courses

-- faculty can see all answers, admin can only see results of the 6 standard questions

- this semester no mid-semester eEvals can be provided for first professor in team taught courses, but there will be in the future
- critical cases (tenure, promotion) should choose paper for pilot term
- students will be able to do eEvals for 06F starting Apr 24th
- faculty can customize on or about Apr 3
- UCT agreed absolute student confidentiality is highest priority even at expense of some data analysis

#### 4. Louise reviewed CLASSROOM USAGE DATA (data provided)

Comments on graphical data....

- Ordinate is really Number of Classrooms scheduled - both UG and G
- FY - UG's especially fresh/soph should have a meaningful 5 day academic experience.--
- UCT conclusion from data is that a problem with usage of available classrooms is not obvious, looks better than expected, only Friday after 3 pm shows significant underutilization.
- UCT concludes real problem is too few classrooms, more needed
- WHP suggested some minor adjustments could help, like move math sections to Fri at 3

#### 5. TAM and TAME grants

- Larry, Bill, Fred will form sub-Com to review this year.
- Larry could be the chairperson given his experience
- Sue will replace someone next year

#### 6. FUTURE MEETINGS

- Fridays 10:30-Noon was chosen as good time frame
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