

University Core Development Committee  
Tuesday, April 18, 2006  
Gasson 105, 9.00 a.m.

### **Minutes**

Present were: Chair, Richard Cobb-Stevens, Clare Dunsford (Associate Dean, A&S), Patrick Byrne (Philosophy), Catherine Read (Nursing), Timothy Duket (A&S Honors Program), Clare O'Connor (Biology), Dennis Sardella (Chemistry), Alec Peck (Education), Paul Spagnoli (History).

This meeting was devoted to a discussion of how to put into place a more effective method of reviewing the many course proposals that are submitted during the academic year and even during the summer months. In recent year, we had been conducting discussion of each course by email. Several colleagues had suggested (See the attached email messages) that the quality of our decisions would be enhanced by face to face discussion, We concluded that it would be more appropriate to set aside at least one meeting per semester for discussion of all the syllabi that had recently been submitted, We will still discuss late and summer submissions by email.

The remainder of the meeting was devoted to the evaluation of syllabi recently submitted by Fine Arts and African and African Diaspora Studies.

Submitted by Richard Cobb-Stevens