

Faculty Annual Report Guide: Student Supervision


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Student Supervision Overview

Type	Proposal (enter #)	In Process (enter #)	Completed (enter #)	Description	Start Semester	End Semester	Actions
Undergrad Supervisor, Research Fellow	0	1	0	I worked with one undergraduate student who was a research fellow and assisted me on my historical project.	Fall 2018	Spring 2022	

[Add](#)

The Student Supervision Form enables you to report the number of students you supervised in a formal role. To report student supervision activities, click on the  button.

Any previously created Student Supervision activities will also be listed and you can edit, delete, or duplicate any of these previously reported activities.

Student Supervision Section A: Input Form (Required)

Appearance

Editing

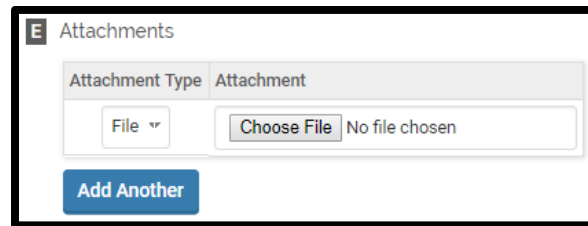
All asterisked (*) fields are required. If any are incomplete, then you will not be able to save your changes.

Required: Specify the start and end semester of student supervision (see p. 6), and type of supervision:

Optional: Number of students for whom you have either proposed for supervision, are in process of supervision, or have completed supervision, and a description of your student supervision activities.

Student Supervision Section B: Attachments (Optional)

Appearance



The screenshot shows a form titled "Attachments" with a tabbed interface. The "Attachment Type" tab is selected, showing a dropdown menu with "File" and a "Choose File" button. The "Attachment" field contains the text "No file chosen". Below the form is a blue "Add Another" button.

OR



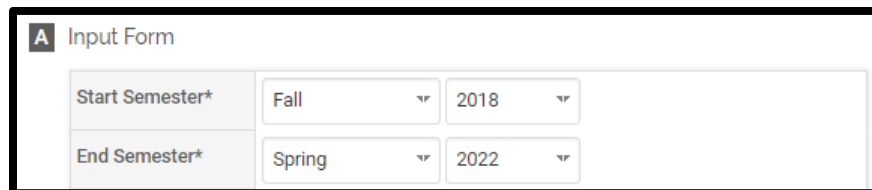
The screenshot shows the same "Attachments" form, but with the "URL" tab selected. The "Attachment Type" dropdown shows "URL". The "Attachment" field contains the URL "http://www.interfolio.com". Below the form is a blue "Add Another" button.

Editing

Optional: You can upload file attachments or provide a URL to a website relevant to your student supervision.

Tagging Student Supervision Activity with a Semester and Year

For each student supervision activity, you must tag it with a start and end semester and year. This is how it is pulled into your Faculty Annual Report (e.g., a student supervision activity tagged Fall 2018 through Spring 2022 will show up in your 2018, 2019, 2020, 2021, and 2022 FARs).



The image shows a screenshot of a web form titled "Input Form". It contains two rows of dropdown menus. The first row is labeled "Start Semester*" and has two dropdown menus: the first is set to "Fall" and the second is set to "2018". The second row is labeled "End Semester*" and has two dropdown menus: the first is set to "Spring" and the second is set to "2022".

Field	Value
Start Semester*	Fall 2018
End Semester*	Spring 2022