Spring Roundtable Meeting - Flexibility Discussion

Thursday, April 28, 2016

Pick an important aspect of your organization’s current flexibility program or workplace flexibility approach that you would like to see improved.

- **Brief issue identification.** Each participant shares a case or describes the challenge briefly in 1-2 sentences. A scribe makes a list of each type of issue by person.

- **Deeper dive.** The table selects one of the cases to begin with and obtains more details on the issue. The presenter gives an illustrative story or example to illustrate the problem.

- **Discussion.** Others at the table ask clarifying questions. It may be helpful for the group to identify how the challenge relates to flex. Table members share ideas and experiences.

- **Possible Next steps.** Table participants brainstorm possible approaches to either better diagnose or more forward on issue. Prioritize one short-term and one long-term action to take when returning to the office.
  - If time allows, review and discuss a second case example.
  - One person at each table takes notes.

- **Table sharing.** Once participants have had enough time to discuss, each table will debrief the issue and a take away with the larger group.