



## BOSTON COLLEGE

BOISI CENTER  
FOR RELIGION AND AMERICAN PUBLIC LIFE

March 19, 2019

The Boisi Center for Religion and American Public Life seeks to hire a **graduate research assistant for the 2019-20 academic year**. We invite applications from highly qualified and energetic graduate students from any discipline or graduate school at Boston College who have an interest in the work of the Center. Review of applications will begin April 16, but we will continue to accept applications until the position is filled.

Please send a cover letter describing your experience and interest in the position, a CV with contact information for two references (at least one from Boston College) and a sample (of less than ten pages) of your best writing to [susan.richard@bc.edu](mailto:susan.richard@bc.edu).

### **About the position:**

The graduate research assistant works closely with the Boisi Center staff on nearly all aspects of the Center's work. Core job functions include (1) help with the substance and logistics of the Center's numerous public events; (2) writing and editing content for the Center's web site, semi-annual newsletter, and grant proposals; and (3) supervising the work of our undergraduate research assistants. Additional tasks include leadership of the annual Boisi Center Symposium on Religion and Politics, occasional research for director Mark Massa, S.J. and other projects that may arise. Among other benefits, graduate RAs have the opportunity to work on a wide array of topics with leading scholars who speak at our events, as well as a broad range of faculty, staff and students at Boston College. The position requires 20 hours/week at the office during the academic year and pays a stipend of approximately \$23,100.

Candidates must have excellent writing and editing skills, attention to detail, a solid work ethic and a good attitude. Event planning experience and subject matter expertise related to religion and public life are preferred. Candidates should be technically proficient on the computer; experience with Adobe InDesign, Photoshop and AEM (BC's web management software) is highly desirable.

### **About the Boisi Center:**

The Boisi Center is a nationally recognized research center based at Boston College that brings together scholars, policy makers, media, and religious leaders to discuss the moral and normative consequences of public policies in ways that can help us to maintain the common good while respecting our growing religious diversity. Each year the Boisi Center typically has three full-time staff members, several visiting scholars from around the world, a graduate research assistant and three undergraduate research assistants. To learn more about the Boisi Center, please visit <http://www.bc.edu/boisi>.