



Boston College
Woods College of Advancing Studies

VISITING STUDENT CERTIFICATION FORM

Admission to Boston College as a Visiting Undergraduate is contingent upon the permission of the student's degree-granting college or university and on its willingness to grant credit for courses taken at Boston College.

Table with 4 columns: Applicant's Name, Date of Birth, and two empty columns.

This form must be completed by a dean/college official who has access to both your academic and disciplinary records. If your dean/college official does not have access to both your academic and disciplinary records, you may need to have this form signed by two separate officials.

Section 1: Academic History

Dean/College Official's Information

The Dean/College Official will need to have access to the applicant's academic record. If you also have access to the applicant's disciplinary history, you can write "SAME" across Section 2.

Form with fields for: Dean/College Official's Name, Title, Date, College or University Address, Dean/College Official's Telephone, Fax, Dean/College Official's Email, and The applicant's leave of absence to study at Boston College has been approved for: [ ] Fall Term [ ] Spring Term.

Will the applicant receive credit toward his or her undergraduate degree at your university for courses taken at Boston College?

[ ] Yes [ ] No (if no, please explain on a separate page)

Questions regarding applicant's academic history:

1) Are you authorized by your institution to release information regarding student's academic records? [ ] Yes [ ] No

2) Is this applicant in good academic standing? [ ] Yes [ ] No

3) Is this applicant eligible to return to your school? [ ] Yes [ ] No

4) Cumulative GPA: \_\_\_\_\_ on a \_\_\_\_\_ scale, covering a period from \_\_\_\_\_ to \_\_\_\_\_

Dean/College Official's Signature \_\_\_\_\_

Date \_\_\_\_\_

## Section 2: Disciplinary History

If a separate official will be completing this section, please provide the following information.

Disciplinary Official's Name			
Title		Date	
Disciplinary Official's Telephone		Fax	
Disciplinary Official's email address			

Questions regarding applicant's disciplinary history:

1) Are you authorized by your institution to release information regarding student's discipline records?

Yes

No

2) Has the applicant been subject to disciplinary action for conduct on or off campus?

Yes

No

(If yes, please attach an explanation of the disciplinary action(s))

Disciplinary Official's Signature \_\_\_\_\_ Date \_\_\_\_\_

Please mail to:

Woods College of Advancing Studies  
Attn.: Admissions  
Boston College  
St. Mary's Hall South, Ground floor  
140 Commonwealth Avenue  
Chestnut Hill, Massachusetts 02467