

Dustin Lee Rutledge

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EDUCATION

University of Notre Dame Notre Dame, IN
Master of Fine Arts, Creative Writing | Nominee for *Best New American Voices '06* Competition 2006

Pennsylvania State University University Park, PA
Bachelor of Arts, English | English Department Student Marshal 2003

TEACHING EXPERIENCE

Boston College | Chestnut Hill, MA

Adjunct Instructor

Capstone Program 2017 – Present

Course: Exploring Self, Exploring Art

- Developed course that, through artistic engagement, would challenge seniors to grow in character, empathy, and self-knowledge
- Researched aesthetics as well as techniques used across art forms to frame course content
- Initiated contact with the program Director to propose the course, introducing a new learning opportunity that would complement current course offerings

BAIC Options Through Education (Transitional Summer Program) 2012 – Present

Course: Intro to Literary Studies

- Collaborate with administrators, residential staff, counselors, tutors, and other faculty to prepare diverse high-school graduates for their transition to college
- Build relationships with students by offering weekly meetings and attending program events
- Have represented English faculty during the Closing Ceremony speeches for two of four years

Woods College of Advancing Studies (English Department) 2008 – Present

Courses: College Writing, Literary Works, Writers and the Catholic Imagination

- Recognized as “prepared,” “enthusias[tic],” and able to “stimulate interest in subject” on recent course evaluations, with 94% – 96% of students “agree[ing]” or “strongly agree[ing]”
- Adapt pedagogy appropriate to the various abilities and needs of adult students
- Utilize Canvas, BC’s online learning management system, to provide exercises that bridge weekly course meetings and supplement classroom learning

Morrissey College of Arts & Sciences (English Department) 2006 – Present

Courses: First-Year Writing Seminar, Writing Style: Sentence Mechanics

- Rated as a “very good” or “excellent” teacher on recent course evaluations by 84% of students, with 92% of all students “strongly agree[ing]” they were “treated with respect”
- Create courses to meet the WPA-based learning outcomes of the First-Year Writing program
- Encourage students to realize the potential in their writing by giving feedback on multiple drafts
- Teach a unit on the personal narrative, helping students gain perspective on their experiences

University of Notre Dame | Notre Dame, IN

Graduate-Student Instructor

College of Arts & Letters 2005 – 2006

Course: First-Year Composition

- Supported first-year students as they acclimated to academics and campus life at Notre Dame
- Participated in University Writing Program workshops with graduate-student instructors, writing tutors, faculty, and administrators that fostered, besides teaching skills, program coordination
- Received highest rating on course evaluations by 80% – 90% of students for “Cares for Learning,” “Welcomes Contact,” “Patient,” “Help Available,” and “Fair/Impartial”

ACADEMIC SERVICE

Boston College (Woods College of Advancing Studies) | Chestnut Hill, MA

Subcommittee Member

2016 – Present

Student Life and Formation PAC Subcommittee

- Organize meetings in which subcommittee members work to develop rich opportunities for student formation, including retreats, career services, events, and orientation experiences
- Study student development theory to inform and guide formation initiatives
- Produce summary documents that track the subcommittee's goals and accomplishments

Member

2016 – Present

Formation and Human Dignity Collaborative

- Participate in discussions that explore issues of diversity through the concept of human dignity
- Reflect on members' perspectives in light of insights from theology, philosophy, and psychology

LEADERSHIP & SERVICE

Notre Dame Club of Boston

2006 – 2008

Volunteer | Boston, MA

- Inspected, sorted, and repackaged donated food items at the Greater Boston Food Bank
- Assisted with bingo nights at the Barbara McInnis House, benefitting the Boston Health Care for the Homeless Program

MIT/Wellesley: Upward Bound

2006 – 2007

Tutor | Cambridge, MA

- Coached low-income and/or first-generation Cambridge Rindge and Latin high school students to develop strong study and homework habits
- Guided seniors who were completing college applications

Notre Dame Review

2004 – 2005

Editorial Assistant | Notre Dame, IN

- Read fiction and poetry submissions, recommending pieces to the editors
- Proofread pieces accepted for publication

Johns Hopkins: Center for Talented Youth

Summer 2003

Resident Assistant | Bethlehem, PA & Santa Cruz, CA

- Planned and supervised daily recreational activities, with fellow RAs, for 7th and 8th grade students at CTY's Moravian College and UC Santa Cruz sites
- Modeled positive attitude and behavior for students, monitoring their well-being, consulting with academic staff, and reporting to senior RAs
- Worked seven days a week and remained on call at all times
- Handled disciplinary issues and enforced rules to help create a safe, accepting, and affirmative environment

Mid-State Literacy Council

Spring 2003

Volunteer ESL Instructor | State College, PA

- Instructed adult ESL learners in grammar and conversation at the beginner level and in literature at the intermediate-to-advanced level
- Prepared progress reports for students

SKILLS & INTERESTS

Computer: Microsoft Office

Interests: Art | Catholicism | Creativity | Design | Literature | Memory | Student Development Theory | Writing