Undergraduate Off-Campus Research Contract
Biology majors

Student Name: ________________________________________    Class Year: _________

Eagle ID ____________________________    Major(s): ________________________________________

Semester: Fall  ☐  Spring ☐  (Contract form must be submitted for each semester of Undergraduate Research)

Research Location: _________________________________________________________________

Boston College Faculty of Record (submits grade): ________________________________

To be filled out by the Principle Investigator

1. Describe the nature of the work in your lab.

2. If there is someone in the lab who plays a major role in the day-to-day mentoring of the student, please provide his or her name and contact information:

   Name: _____________________________    Email: _____________________________

   Position (grad student/postdoc/research assoc./fellow): ______________________________

3. How the student will be integrated into the laboratory environment?

4. What is the time commitment and how will a grade be determined? (hours/week, weekly meetings, lab presentation, etc)

I agree to the following statement and disclaimer:
Filling out the form also acknowledges several administrative issues associated with course credit. Your willingness to recommend a grade and the end of the semester and write-up -- a short justification. This evaluation and recommended grade is sent to the Instructor of Record via your academic email. You will get an email reminder from the student as the semester comes to an end. It is university policy that students cannot be paid while receiving course credit for undergraduate research

______________________________________________________________    _____________________________
Research Adviser (printed name)    Email

_________________________________________________________________________________
Research Advisor Signature    (date)
To be filled out by the student

I agree to the following conditions and disclaimer

1. If this is your first semester of off-campus research, attach a half-page write-up describing your research project and a description of some of the biology techniques you will be exposed to.
2. At the end of the semester, remind your research adviser to submit an evaluation, by email, to the instructor of record.
3. Agree to the commitment conditions described by the principle investigator
4. Acknowledge that the work for course credit cannot be part of paid employment.
5. Two semesters of UG research for credit in the same laboratory must be completed in order to fulfill the Advanced Experience requirement or a Biology elective

_______________________________________________
Student Signature                               (date)

Approval of Kathy Dunn (for first semester of research): ________________________________

Approval of Seth Robertson (for subsequent semesters): ________________________________