

**Undergraduate Off-Campus Research Contract**  
*Biology majors only*

**Student Name:** \_\_\_\_\_

**Class Year:** \_\_\_\_\_

**EagleID** \_\_\_\_\_

**Major(s):** \_\_\_\_\_

**Semester:** Fall  Spring

*(Contract form must be submitted for **each semester** of Undergraduate Research)*

**Research Location:** \_\_\_\_\_

**Instructor of Record (submits grade):** \_\_\_\_\_

**Description of Project:**

**Research Question being investigated (what are you trying to accomplish?):**

**What is your role in the project?**

**If this is your first semester of off-campus research please submit the following to Prof. Kathy Dunn:**

- A half-page write-up (if this is your first semester in this lab) describing your research project and including a description of some of the biology techniques you will be exposed to. The project needs to be academic and investigative in nature. You should not simply be performing lab techniques but also planning and designing experiments and exploring a question in biology under the supervision of PhD researcher.
- Attach a signed letter from your off-campus research advisor confirming that you will be working in their lab and agreeing to e-mail Prof. Kathy Dunn at the end of each semester with a short evaluation and a letter grade for you for the semester

**NOTES:**

- 1. Signing this form acknowledges that the work for course credit cannot be part of paid employment.**
- 2. Two semesters of UG research for credit in the same laboratory must be completed in order to fulfill the Advanced Experience requirement or a Biology elective**

\_\_\_\_\_  
Student Signature

(date)

\_\_\_\_\_  
Research Advisor Signature

(date)

Off-Campus Research Supervisor (please print): \_\_\_\_\_ Email: \_\_\_\_\_

If there is someone in the lab who plays a major role in the day-to-day mentoring of the student, please provide his or her name and contact information:

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Position (grad student/postdoc/research assoc./fellow): \_\_\_\_\_

Approval of Kathy Dunn (for first semester of research): \_\_\_\_\_

Approval of Seth Robertson (for subsequent semesters): \_\_\_\_\_