

# Learning Design Assistant Job Description (x2)

14 May 2020

The Center for Digital Innovation in Learning (CDIL) is seeking two graduate students to assist faculty members and learning designers in developing online courses as Learning Design Assistants (LDAs).

LDAs work closely with the Center's Instructional Designers and other team members to provide faculty members with robust support and guidance on creating rigorous, student-centered online courses. In addition to contributing to the design and development of the online courses, the LDA may be asked to test out new learning technologies being considered by the CDIL.

We are looking for individuals who have training, teaching/teaching assistant experience, or those who have some prior experience with supporting learning. Ideal candidates would have interests in education/training, online education and course development or curriculum design.

We require individuals who can quickly adapt to our internal processes and culture, collaborate with design team members, work independently, take initiative, manage time efficiently, and be comfortable with learning new technologies.

We will provide substantial on-boarding and training on the center's culture, learning design processes as well as resources to learn unfamiliar technologies.

The LDA is a year-round position with some scheduling flexibility. LDAs work 20 hours per week during the academic year and the summer and receive a stipend of \$23,000 per year. The anticipated start date for this role is early July 2020.

Please submit your resume and cover letter to Dr. Keisha Valdez at [keisha.valdez@bc.edu](mailto:keisha.valdez@bc.edu)