



BOSTON COLLEGE

EagleApps

Student Degree Audit Guide

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Intended Audience

This guide is designed for students who want to perform What If degree audits or Declared Program degree audits.

NOTE: Department Administrators only have the ability to look up and view a student's degree audit that they are authorized to view.



Help and Support


If you have an issue or require access to EagleApps, please open a help ticket using the EagleApps Help/Incident Request Form, and production support/subject matter experts will contact you directly and also set up time with you (if that helps). Below you will find the relevant links for help and support of EagleApps.

Form	Purpose	Who Should Use These Forms
EagleApps Help/Incident Request	This form is to be used to submit application or data issues encountered when using any of the EagleApps Modules, including Enrollment (CMCO), Student Accounts, Institutional Awards, or Financial Aid.	Only those users who actively use EagleApps and have an EagleApps account.
Student Services Systems Access Request	This form should be used to submit requests for access to any of the applications and data supported by Student Services.	Boston College Community/Public that are authorized to use these applications per their job requirements and duties. These users must also be approved by the respective business owners of each application to ensure they have the clearance to view and/or modify the corresponding data.

Accessing the Degree Audit Module

1. Sign in to the Agora Portal using your BC credentials
2. Select the **EA Degree Audit** link to open the **Request an Audit** page.

Agora Portal SEARCH  MY FAVORITES 

Bb Vista Course Management Career Services Classmate Roster Course Evaluations Course History Course History (EagleApps) Course Information and Schedule Current Courses and Grades Current Courses and Grades (EagleApps) Degree Audit EA Degree Audit  EagleApps Course Information and Schedule EagleApps Planning & Registration for Students Enrollment Certification Request Exam Schedule Explorance Course Evaluation - Get My Courses My Grades (EagleApps) Transcript Request and Status	Academic Advisor Address/Phone/Emergency Contact Applicant Status Change BC Password Change Challenge Questions Change PIN Change Secondary Password Demographic Diploma Name Information - View/Update Eagle One Card - Add Funds Eagle One Card Activity Summary Eagle One Card Deactivate (Lost/Stolen) Email Services Employee Time Reporting Grant Third Party (Proxy) Access to My Account Medical Insurance My Bill Parking Permits and Citations Privacy Preferences Confirm/Review	BC Email Account Email Settings BC Library Campus Groups Campus Groups Symas (Only for Testing) Directory Search Event Space Reservation System My Favorites MyBC Quest
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Types of Degree Audits

You can run two different types of degree audits:

- **Declared Program** – Provides an at-a-glance view of the courses you have completed versus the courses you need to complete in order to fulfill your declared program’s course requirements.
- **What If** – Select this option to see the course requirements for a completely different program. You can also select this option to view the course requirements for a different major or minor.
NOTE: Running a What If Degree Audit does **NOT** affect your current program. Department Administrators **CANNOT** view or request a What If Degree Audit. If you want to discuss your degree audit with your advisor, you can provide a printed PDF version.

Request an Audit on a Declared Program

1. Select the arrow next to **Run Declared Programs** to expand the view for your degree program.
2. Click **Run Declared Programs**. The course requirements and completed courses for your declared program will display.

Student: [redacted] Audits ▾ Courses ▾ Comments Exceptions Transfer Evaluations Profile ▾

Request an Audit

▾ Run Declared Programs:

Degree Program	Title	Catalog Year
DP-SOCY-BA	Bachelor of Arts in Sociology	Fall 2019

▸ Select a Different Program:

Advanced Settings [Click to view available options.](#)

Run Declared Programs Cancel

The following example shows the degree audit results for a declared program.

Student: [redacted] Audits ▾ Courses ▾ Comments Exceptions Transfer Evaluations Profile ▾

Completed Audit Requests

These are the audits that have been run in the past for this student's record. Hitting the 'Run Audit' button will run a new audit report. Deleting audits removes them from this list.

Run Audit Delete
[select all/select none](#)

ID	Instcd	Program	Catalog Year	Created	Audit Type	Format	Run By	Course Type	View	Delete
144198	BC	DP-SOCY-BA	Fall 2019	06/08/2021 1:39 PM		HTML	[redacted]	IP	View Audit	<input type="checkbox"/>

- Click **View Audit** to view additional details about your audit results.
- Click **Run Audit** to run a new degree audit.
- Click **Delete** to delete the selected audit.

Request a What If Degree Audit

1. Click the down arrow next to **Select a Different Program** to expand the selections.
2. You can select a What If program from the **Program** drop-down menu, then click **Run Different Program**. Or you can add a What If Major or Minor by clicking the **Major** or **Minor** button, then click **Run Different Program**.
3. After you click **Run Different Program**, you will see a message informing you that your audit is loading. The audit results are displayed.

Student: [REDACTED] Audits ▾ Courses ▾ Comments Exceptions Transfer Evaluations Profile ▾

Request an Audit

▶ Run Declared Programs:

▾ Select a Different Program:

This is a simulated audit tool. Choosing a degree program here will not change your declared degree program.

Program: **Communication**

Catalog Year: **Fall 2019** Clear Selections

Add: Minor 2nd/3rd Major

Advanced Settings [Click to view available options.](#)

Run Different Program Cancel

Select From: List and And Statements

The following example shows the What If audit results for a Communication program of studies.

Note that the default results only display the top-level results for each category.

Student: [REDACTED] Audits ▾ Courses ▾ Comments Exceptions Transfer Evaluations Profile ▾

Bachelor of Arts in Communication Request Audit

Prepared On: 06/04/2021 02:25 PM Program Code: DP-COMM-BA Catalog Year: Fall 2019
 Student ID: [REDACTED] Graduation Term: UNKNOWN Job ID: 2115514251966701

Audit Results Course History Applied Exceptions Markers

[Open All Sections](#) [Close All Sections](#) [Printer Friendly](#)

ADVISOR: [REDACTED]

AT LEAST ONE REQUIREMENT HAS NOT BEEN SATISFIED

This is a What if Audit

- ▾ For issues with your record contact Sarah Richardson in Student Services. Richarud@bc.edu

- > ✖ **120 Credit Hours And a Minimum GPA of 1.667 Are Required for Graduation**
- > ✖ **96 Credit Hours Must Be in Arts and Sciences Courses**
- ✖ **Morrissey College of Arts and Sciences Core Curriculum**

EARNED	8 SUB-REQS
NEEDS:	2 SUB-REQS

 - Writing

19FA ENGL1010	3.0	A-	First Year Writing Seminar
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 - Literature

Please see website for more information [Literature](#)

20SP ENGL1710	3.0	A-	Family Matters: Stories of Ad
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 - ✖ Arts

NEEDS: 1 COURSE

SELECT FROM: [ADFA1265](#) [ARTH1101](#) [1102](#) [1107](#) [TO](#) [1109](#) [1155](#) [1701](#) [2206](#) [2213](#) [2221](#) [2222](#) [2228](#) [2231](#) [ARTH2238](#) [2251](#) [2257](#) [2258](#) [2263](#) [2267](#) [2274](#) [2280](#) [2294](#) [3346](#) [3330](#) [ARTS1011](#) [1101](#) [1102](#) [ARTS1104](#) [1107](#) [1109](#) [1115](#) [1150](#) [1155](#) [1175](#) [1180](#) [1701](#) [2261](#) [CLAS2208](#) [COMM2219](#) [FILM1003](#) [1501](#) [1701](#) [2253](#) [2283](#) [GERM2203](#) [HIST2440](#) [MUSA1001](#) [1100](#) [1200](#) [1300](#) [1701](#) [SLAV2180](#) [THTR1100](#) [1120](#) [1170](#) [1172](#) [1501](#) [1701](#) [UNAS1104](#) [UXBC1128](#) [UXSA1024](#)
 - Mathematics

20SP MATH1007	3.0	C	Ideas in Mathematics
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 - History I

19FA HIST1005	3.0	B+	Asia in the World I
---------------	-----	----	---------------------
 - History II

21SP HIST1006	3.0		Asia in the World II
---------------	-----	--	----------------------
 - Philosophy -Two courses

20FA PHIL1070	3.0	B+	Philosophy of the Person I
21SP PHIL1071	3.0		Philosophy of the Person II
 - Social Science

20SP PSYC1111	3.0	P	Introduction to Psychology as
20SP SOCY1715	3.0	A-	Family Matters: Psych & Adopt
 - Natural Science

19FA PSYC1110	3.0	C+	Introduction to Brain, Mind,
20SP BIOL2010	3.0	P	Ecology and Evolution
 - ✖ Theology

Two three credit courses. One Christian Theology (CT)
One Sacred Texts and Traditions (STT)

NEEDS: 2 COURSES

SELECT FROM: [THEQ1401\(B\)](#) [1420](#) [TO](#) [1422](#) [1430](#) [TO](#) [1434](#)
 - ✖ OR) Theology

Two three credit courses. One Christian Theology (CT)
One Sacred Text and Traditions (STT)

NEEDS: 2 COURSES

SELECT FROM: [THEQ1402\(B\)](#) [1420](#) [TO](#) [1422](#) [1430](#) [TO](#) [1434](#)
 - ✖ OR) Theology:PULSE program

NEEDS: 2 COURSES

SELECT FROM: [THEQ1088](#) [1089](#)
 - ✖ OR) Theology: Perspectives

NEEDS: 2 COURSES

SELECT FROM: [THEQ1090](#) [1091](#)
- > **Cultural Diversity**
- > **Intermediate Proficiency in Modern or Classical Language**
- > ✖ **Communications Major**
- > **Other Courses Counting Toward Degree Credits**
- > **Courses Not Counting Toward Degree Credits**

***** END OF ANALYSIS *****

Legend

- Complete
- Planned
- In Progress
- Unfulfilled

- To view results for all sections, click **Open All Sections**.
- To collapse the results for all sections, click **Close All Sections**.
- To print your audit results, click **Printer Friendly**.
- Click the **Request Audit** button to request a new degree audit.

The screenshot shows the top navigation bar with 'Students' and 'Encoding' menus. Below it, a student profile section includes a 'Request Audit' button. The main content area displays 'Bachelor of Arts in Communication' and a table with fields: Prepared On (06/04/2021 02:25 PM), Program Code (DP-COMM-BA), Catalog Year (Fall 2019), Student ID, Graduation Term (UNKNOWN), and Job ID (2115514251966701). Below the table are tabs for 'Audit Results', 'Course History', 'Applied Exceptions', and 'Markers'. At the bottom, there are three buttons: 'Open All Sections', 'Close All Sections', and 'Printer Friendly', all highlighted with red boxes. An advisor name 'Sarkisian, Natalia' is also visible.

- To view results for one section, click the right arrow next to that section. In the following example, selecting the checkbox next to **Communications Major** displays the course requirements that need to be fulfilled for that program.
- Asterisks are wildcards. In the following example, asterisks indicate that only courses beginning with **COMM** will satisfy that particular course requirement.

This screenshot shows the 'Communications Major' requirements. A red box highlights the 'Communications Major' header and its 'NEEDS' section. The requirements are listed as follows:

- 1) NEEDS: 4 COURSES
SELECT FROM: COMM1010, 1020, 1030, 3330 OR 3340
- 2) One Critical Issues Course
NEEDS: 1 COURSE
SELECT FROM: COMM1040, 2180, 2184, 2194, 2250, 2251, 2262, 2273, 2278, 2285, 2291
- 3) One Theory course
NEEDS: 1 COURSE
SELECT FROM: COMM3360 TO 3380
- 4) Two Writing Intensive Seminars
NEEDS: 2 COURSES
SELECT FROM: COMM4425 TO 4475
- 5) Three Elective courses (nine credits)
NEEDS: 3 COURSES
SELECT FROM: COMM****

Below the requirements are sections for 'Other Courses Counting Toward Degree Credits' and 'Courses Not Counting Toward Degree Credits'. A legend at the bottom left defines the status icons: Complete (green checkmark), Planned (purple square), In Progress (blue square), and Unfulfilled (red X).

The following degree audit example shows a completed set and a required set of Chemistry courses for a Chemistry Major. Note that the four-character course code is not repeated for each Chemistry course (indicated with the red arrow).

Major in Chemistry					
<input checked="" type="checkbox"/>	Chemistry Major				
	<i>EARNED</i>			3	<i>SUB-REQS</i>
	<i>NEEDS:</i>			6	<i>SUB-REQS</i>
<input checked="" type="checkbox"/>	1) General Chemistry with Lab -- Fall Semester				
	20FA	CHEM1109	3.0	A	General Chemistry I
	20FA	CHEM1111	1.0	A	General Chemistry Laboratory
<input checked="" type="checkbox"/>	2) General Chemistry with Lab -- Spring Semester				
	21SP	CHEM1110	3.0	A	General Chemistry II
	21SP	CHEM1112	1.0	B+	General Chemistry Laboratory
<input checked="" type="checkbox"/>	3) Organic Chemistry with Lab -- Fall Semester				
	21FA	CHEM2231	3.0		Organic Chemistry I
	21FA	CHEM2233	1.0		Organic Chemistry Laboratory
<input type="checkbox"/>	4) Organic Chemistry with Lab - Spring Semester				
	<i>NEEDS:</i>	1 SET			
	SELECT FROM:	<u>CHEM2232</u> & <u>2234</u> , <u>2242</u> & <u>2234</u>			
<input type="checkbox"/>	5) Analytical Chemistry with Lab				
	<i>NEEDS:</i>	2 COURSES			
	SELECT FROM:	<u>CHEM3351</u> , <u>3353</u>			
<input type="checkbox"/>	6) Inorganic Chemistry with Lab				
	<i>NEEDS:</i>	2 COURSES			
	SELECT FROM:	<u>CHEM3322</u> , <u>3324</u>			

Select From: OR'd Requirements

The following Environmental Health degree audit example displays a list of required courses that also includes choices for completing your course requirements, such as Theme I: Food & Water Sustainability or Environmental Health.

SELECT FROM: [ENVS3000 TO 9999](#) [EESC3000 TO 9999](#) [BIOL3210,4010,4210,4420,4450,4860,5130](#)
[BSLW6647](#) [ECON3391,3392](#) [ENGL4645](#) [HIST4042,4043,4254,4701,4703](#) [PHIL5521,5534,](#)
[PHIL5541](#) [SOCY3346,3349,3350,3375,5560,5572](#) [THEO5429](#) [TMST5562](#)

7) Three additional credits in Environmental Studies
 electives
 20SP EESC1187 3.0 A Geoscience and Public Policy

8) Senior Research Seminar
 NEEDS: 2 COURSES
SELECT FROM: [ENVS4941,4942](#)

OR) Senior Thesis
 NEEDS: 2 COURSES
SELECT FROM: [ENVS4951,4952,](#)

> **Theme I: Food and Water Sustainability**

> **Theme II: Climate Change and Social Adaptation**
Seven Designated Courses

> OR **Environmental Health**





> OR **Environmental Justice and Policy**

> OR **Enironmental Entrepreneurship**

> OR **Biodiversity Conservation**

> **At Least Six Credits of Environmental Studies Electives**

The Legend at the bottom of the screen indicates the status of each course requirement.

Status Indicator	Description
	Course requirement is fulfilled.
	Course requirement is NOT fulfilled.
	Course requirement is currently in progress.
	Course requirement is planned, but is not fulfilled.

Declared Program and What If Degree Audit Results

The following example shows audit results for both declared and “what if” programs. Results include:

- Program ID for the selected degree audit
- Institution (Boston College)
- Program – Click the link to view additional details about a selected program.
- Catalog Year – Lists the Catalog Year for the audit.
- Date that the degree audit was created.
- Audit Type – Either Declared Program or What If
- Name of the person who ran the degree audit
- Course Type
- View – Click the link to view additional details about the selected audit.

Students ▾ Encoding

Audits ▾ Courses ▾ Comments Exceptions Transfer Evaluations Profile ▾

Completed Audit Requests

These are the audits that have been run in the past for this student's record. Hitting the 'Run Audit' button will run a new audit report. Deleting audits removes them from this list.

[Run Audit](#) [Delete](#)
[select all/select none](#)

ID	Instd	Program	Catalog Year	Created	Audit Type	Format	Run By	Course Type	View	Delete
144195	BC	DP-SOCY-BA	Fall 2019	06/08/2021 8:43 AM		HTML		IP	View Audit	<input type="checkbox"/>
144178	BC	DP-COMM-BA	Fall 2019	06/04/2021 2:25 PM	WREAT-IP	HTML			View Audit	<input type="checkbox"/>
144177	BC	DP-SOCY-BA	Fall 2019	06/04/2021 10:15 AM		HTML			View Audit	<input type="checkbox"/>
144176	BC	DP-SOCY-BA	Fall 2019	06/03/2021 4:58 PM		HTML			View Audit	<input type="checkbox"/>
144175	BC	DP-SOCY-BA	Fall 2019	06/03/2021 4:13 PM		HTML			View Audit	<input type="checkbox"/>
144174	BC	DP-SOCY-BA	Fall 2019	06/03/2021 4:09 PM		HTML			View Audit	<input type="checkbox"/>
144173	BC	DP-SOCY-BA	Fall 2019	06/03/2021 2:06 PM		HTML			View Audit	<input type="checkbox"/>
144172	BC	DP-CSCI-BA	Fall 2019	06/03/2021 2:04 PM	WREAT-IP	HTML			View Audit	<input type="checkbox"/>

Request PDF Version of Degree Audit

Advanced Settings allows you to create a Degree Audit PDF that can be shared with your advisor.

To create a Degree Audit PDF:

1. Select the **Advanced Settings** link.
2. Select **PDF** from the drop-down menu.
3. Select **Run Declared Program**.

Degree Program	Title	Catalog Year
DP-BIOL-BS	Bachelor of Science	Fall 2021

▸ Select a Different Program:

[Advanced Settings](#) [click to view available options.](#)

Include In Progress Courses

What If Courses

Run Type S-Audit W/Course S ▾

Format Regular (HTML) ▾
 Regular (HTML)
 PDF

DPpmask

COM ONL - ONL ▾

[Run Declared Programs](#) [Cancel](#)

NOTE: Department Administrators can only view a Degree Audit request in PDF format.