Hate Crimes and Bias Related Protocol

After an incident occurs, the reporting process consists of 4 steps, including the individual documentation/report, reviewing submissions, responding, and providing services of support.

**A 4-step process**

1. **Report**
   Individual documents a hate crime or bias-related incident. Any individual can report a hate crime or bias incident, in person to the designated authorities or via the online form.

2. **Review**
   Submissions within the Office for Institutional Diversity are evaluated by the Associate Vice President to determine next steps.

3. **Respond**
   Appropriate office(s) contact affected individual(s). Office responders include: Office of Student Conduct, Residential Life, Office for Institutional Diversity, Harassment Counselor, BC Police.

4. **Support**
   Appropriate office(s) provide services, such as the Office of Student Outreach and Support, Office for Institutional Diversity, Vice Provost, Faculty/Staff Assistance Program, Academic Dean.

For additional information please visit bc.edu/oid or if you have questions about the process, e-mail patricia.lowe@bc.edu