

Stacey Hernandez
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EDUCATION

Boston College Chestnut Hill, MA
Bachelor of Arts in Sociology, Spanish Minor May 2020
GPA 3.4/4.0
Relevant Coursework: [*Optional* - Highlight coursework that relates to the position you're applying to and might not be expected based on your major/minor/concentration]

INTERSHIP EXPERIENCE

Sanchez & Smith Law Firm Boston, MA
Intern, Assistant to Litigator September 2017 - Present

- Revise, summarize, and document past cases that have been appealed in court
- Participate in board and partner meetings while recording minutes
- Identify important points addressed while in court to be typed and submitted to litigator
- Communicate information concerning the proceeds of cases by written letter to 300 clients

Ecuador Collective Quito, Ecuador
Intern June 2017 - August 2017

- Created new marketing ideas to gain social media attention for client companies, resulting in a 5% increase in followers overall
- Pitched advertisements that would have highest predicted interactions on social media
- Developed communication and presentation skills while marketing ideas
- Presented summer projects, successes, and outcomes to executive board

LEADERSHIP & VOLUNTEER EXPERIENCE

Boston College Cares Club Chestnut Hill, MA
Treasurer January 2017 – Present

- Raised \$15,000 to build new classrooms and provide classroom supplies for a school in Tanzania through various fundraising efforts
- Hosted a festival with 515 attendees at Boston College to raise funds and awareness on access to education

Pan-African Club Chestnut Hill, MA
Member September 2016 – Present

- Discuss African current events in an environment modelled after the African Union

Health Beat Santa Monica, CA
Volunteer June 2016 - August 2016

- Welcomed participants while registering them for the health program and addressing any questions or concerns
- Directed participants to the appropriate health station to measure their blood pressure, BMI or take another health test

Megan Green

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EDUCATION

Boston College, Chestnut Hill, MA September 2017 – May 2020
Bachelor of Business Administration

Bucknell University, Lewisburg, PA September 2016 – May 2017
Bachelor of Business Administration
GPA: 3.5/4.0

Norwood High School, Norwood, MA September 2012 – May 2016
Honor Roll Four Consecutive Years

- Varsity Lacrosse Captain - Member of the 2016 Patriot League Championship Team, Outstanding Defensive Player Award, and Patriot League All Star

WORK EXPERIENCE

Oakes Country Club, Norwood, MA June-August 2016 & 2017
Lifeguard

- Promoted member pool safety by enforcing country club rules and regulations
- Greeted and welcomed members while monitoring chemical levels and safety equipment at pool

Laxachusetts Lacrosse Club, Norwood, MA October 2014 – February 2016
Coach

- Coached and mentored 50 girls in 3rd through 10th grade within a competitive environment
- Taught players ball handling and strategy while encouraging teamwork

LEADERSHIP EXPERIENCE AND ACTIVITIES

Norwood Youth Lacrosse, Norwood, MA September 2015 – June 2016
Volunteer and Coach

- Managed youth lacrosse clinics for girls in 3rd through 8th grade
- Taught fundamentals of lacrosse, values of teamwork, and sportsmanship skills

Catholic Hearts Work Camp, Dover, DE June – August 2014
Volunteer

- Traveled to Delaware to renovate homes for underprivileged families
- Partnered with elderly patients to promote an uplifting environment and companionship

Rust House, Norwood, MA July – August 2013
Volunteer

SKILLS AND CERTIFICATIONS

Skills: Bloomberg Market Concepts Certification, Microsoft Word, Excel, PowerPoint, and C++

Languages: French (fluent)

Joe Kim

Waterbury, CT • (555)555-5555 • youremail@bc.edu

Education

Boston College, Lynch School of Education, Chestnut Hill, MA

Bachelor of Arts, Applied Psychology and Elementary Education

Anticipated May 2019

Human Resources Focus, Communications Minor

Cumulative GPA 3.72/4.00

Relevant Coursework: (Optional) Highlight coursework that relates to the position you're applying to and might not be expected based on your major/minor/concentration

Charles University, Prague, Czech Republic

Spring 2018

Experience

LAKE AVENUE INN, Boston, MA

Volunteer

October 2015 - Present

- Devote 10 hours a week volunteering at New England's largest homeless shelter
- Raised \$20,000 by collaborating with Boston College Dining to find a use for excess meal plan money as the lead organizer for the food drive
- Create and manage 45 minute weekly workshops for homeless women; including group discussions and activities to help foster a supportive, nurturing, and safe environment throughout the shelter
- Serve dinner and build quality relationships with many homeless residents

THOMAS EDISON SCHOOL, Brighton, MA

Student Teacher, 4th Grade

January 2017 - May 2017

- Acted as a teaching assistant during class time to help facilitate lessons and manage the classroom
- Provided additional support to an English Language Learner student by developing weekly lesson plans
- Strengthened skills in teaching students from diverse cultural backgrounds and various socioeconomic classes

POINT CLUB, Ithaca, NY

US Sailing Certified Instructor and Camp Counselor

Summer, 2014, 2015, & 2017

- Coached children from the ages of 7-17 to proficiently operate various sailing boats
- Collaborated with a team of instructors and ensured sailor safety habits were consistently communicated to and understood by all sailors in the program
- Increased sailing regatta participation by 20% through creating and implementing an innovative program to make the race more appealing to young sailors
- Resolved parent concerns by communicating the sailing program goals and aligning these goals with parents' expectations
- Acted as a first responder when children required sailing assistance, dealt with all situations in a calm and mentoring communication style