



## Spring Closing Procedure

### Check Out Procedures:

It is your responsibility to read through the following general closing information and your respective check-out information so that you fully understand the University's expectations.

### End-of-the-Year Floor Meetings:

End of year floor meetings will not take place for Spring Closing 2021.

### Quiet Hours:

Quiet hours for all residence halls begin the last day of classes at 10:00 P.M. and continue through the last day of exams at 5:00 P.M. Please respect your fellow residents as they prepare for finals.

### Extensions:

Students may apply for a one-night [housing extension](#). Submitting an application does not guarantee approval.

### Damages & Trash:

During the months of May and June, all buildings will be inspected by a trained Facilities Inspection team. Any malicious damages or excessive trash in your room/suite will be documented and will result in fines that will be applied to your student account by July 1st. Damages in common areas are divided amongst all residents and a \$50.00 administrative fee is added to each individual account.

Any rooms/suites found with any excessive damage or excessive trash will be assessed a \$500 per-person fine. Please refer to the Check-Out List for your specific area and for a detailed list of expectations.

If an individual wishes to take responsibility for damages or you find you have been billed in error, please appeal the charges no later than July 31st by using the [Agora Portal](#) and going to "My ResLife Bill".

All appeals must be submitted within 30 days of the transaction and all charges are non-disputable and nonrefundable after July 31st.

### BC Clean:

BC Clean is a donation initiative overseen by the Office of Residential Life in collaboration with Custodial Services and the Office of Sustainability. Students have the opportunity to donate items in good condition, such as clothing, non-perishable food, books, appliances, as well as general household goods and furniture.



## Spring Closing Procedure

---

All donations are collected by local non-profit organizations who distribute them to individuals and families in the greater Boston community.

Donation drop off locations are setup before study days during the spring semester across Newton, Upper, and Lower campuses so students can donate items until they depart for Summer break.

### **Shuttle Bus Information:**

The University Shuttle Bus will run on a regular schedule during study days and final exams. For shuttle information during finals and move-out please visit the Transportation & Parking website: [bc.edu/shuttle](https://bc.edu/shuttle)

### **Moving & Storage:**

Our moving and storage company is Piece by Piece Storage. They will be selling boxes to pack up your belongings, storage for the summer, assistance in moving your boxes from your room to your car. [Piece by Piece Storage](https://www.piecebypiecestorage.com) website contains all their pricing information. No personal moving companies, door-to-door, or storage units (a.k.a. PODs) will be allowed onto campus. A limited number of carts are available at some residence halls. It is recommended that you bring your own dolly or cart to facilitate your move.

### **Personal Belongings:**

The University does not assume liability or responsibility for belongings left in your room. Arrangements must be made prior to your departure for removal and storage of all personal belongings. All items left behind will be discarded without compensation to the owner.

### **Microfridge Returns:**

Please visit the [BC Microfridge page through Piece by Piece Movers](#) for all information on our Microfridge program.

### **Facilities & Furnishings (Academic Year and Summer Session):**

All maintenance issues including furnishings, pest control, and lock/combo changes should be submitted online via the Agora Portal. Please be sure to include the phone number at which you may be reached and a detailed description of the issue. If the request for repair is deemed malicious damage, appropriate charges will be added to your account and judicial sanctioning will be determined. All emergencies, such as leaks, flooding, no heat, broken locks, or combination pads, should be immediately called into the Facilities Service Center at 617-552-3048. If Facilities is closed, please call the BCPD at 617-552-4444.

