



**Boston College Dining Services
Catering Assistant**

Basic Function and Responsibility

Under supervision, perform routine tasks in the preparation and serving of various foods, hot and cold. Face to face contact with customers requires projecting a genuine friendly and helpful attitude toward our customers and a high awareness of customer satisfaction. Moderately heavy lifting is necessary.

Duties of Each Shift

Participate in the proper set-up, maintenance, and cleanup of catered events.

Perform routine cleaning and sanitation function as directed.

Supply and restock food or equipment areas, as necessary.

Perform other related duties as assigned.

Skills:

Must be able to read and write English. Must be able to effectively work in a fast-paced operation with a diverse staff. Must have good interpersonal skills.

Training

Pay rate – \$13.50 per hour/ free meal with every shift

Multiple positions available. We will work around your schedule.

Email Staffing@bc.edu if interested