

# **Center for Christian-Jewish Learning Student Internship Program 2022-2023**

## **PROGRAM OVERVIEW**

The Center for Christian-Jewish Learning (CCJL) invites Boston College undergraduate and graduate students to apply for its Student Internship Program. These internships are 1-year, student-initiated, and student-led endeavors dedicated to furthering the intern's understanding of and participation in Jewish-Christian relations. The internships support programs and projects independently conceived and executed by students outside their regular coursework that contribute to interreligious dialogue and interfaith understanding. Internships may be in—but are not limited to—ministerial, pastoral, and educational fields. Students must conduct their internships under the guidance of an appropriate advisor (e.g., faculty member, clergy person, or non-profit staff member).

Examples of potential CCJL internships:

- Development of an interreligious dialogue program for a synagogue and/or church community
- Development of an interdisciplinary, interactive educational experience for a specific group (like students at a particular school or cluster of schools, or adult learners)
- Significant and substantial contributions to a project of a community group or agency engaged in interreligious relations
- Conducting an original research project not connected to a degree program
- A substantial development of an existing project

Interns are awarded \$2,000, receiving \$1000 midway through their project upon submission of a midyear report, and \$1000 at the completion of their project. Interns may also receive up to \$300 in reimbursements for project-related materials, supplies, and/or travel if not covered by the project's sponsor. Up to three internships are awarded each academic year. Applications are evaluated on a rolling basis beginning September 1, 2022.

## **APPLICATION INSTRUCTIONS**

Students interested in applying for an internship are encouraged to contact the Center before submitting their application.

Please email completed applications to [cjlearning@bc.edu](mailto:cjlearning@bc.edu). Letters of recommendation should be submitted directly by the recommender to the same address.

A complete application consists of the following four parts:

### 1. **Biographical and Project Information**

Please include in the following order:

- Applicant's full name, mailing address, email address, and phone number
- Year in school
- Degree program
- Department and/or area of concentration
- Project title
- Time line for the project, including start and end dates
- Advisor of the internship: Provide his/her name, position, affiliation, and contact information.

### 2. **Narrative (not to exceed 1000 words)**

Applicants should provide a justification for their project, conveying its significance, objectives, and work plan. A simple statement of need or intent is insufficient.

The applicant's narrative should address the following areas:

- *Significance and contribution*  
Describe the significance of the proposed project, including its value in the field of Jewish-Christian relations. Provide an overview of the project, explaining the basic ideas and problems examined and/or addressed by the project. Explain how the project will complement, challenge, or expand current practices in the relevant field.
- *Methods and work plan*  
Clarify how the project will be supported by the internship. Provide a work plan describing what will be accomplished during the award period and how. Present the internship's progression in an organized and concrete manner.
- *Competencies, skills, and access* (if applicable)  
Discuss the qualifications needed for successful completion of the project and how that meets the applicant's existing competence. If the internship is designed to help the applicant acquire new skills, indicate what and how these will be acquired. If relevant, please demonstrate that the applicant has access to the materials needed for the project.
- *Project conclusion*  
Describe the intended results of the project and how the experience and knowledge gained will be shared with others.

### 3. **Résumé (not to exceed two single-spaced pages)**

#### 4. **Letter(s) of Recommendation**

One letter of recommendation should be written by the **prospective advisor** of the internship. He or she should address the applicant's potential growth and contribution in regard to the proposed project. He or she should also describe the applicant's interpersonal skills, especially as they are relevant to the nature of the project. The recommender should explain briefly how he or she will provide expertise and guidance to the applicant. If this advisor also knows the applicant as a student, this letter should also address the applicant's academic qualifications.

If the advisor is not familiar with the student's academic work, a second letter of recommendation should be written by a past teacher of the applicant. He or she should address the applicant's academic background, qualities, and potential for successful engagement in this internship.

Recommenders should send letters of recommendation directly to [cjlearning@bc.edu](mailto:cjlearning@bc.edu).

### **APPLICATION REVIEW AND AWARD ADMINISTRATION**

Evaluators will apply the following criteria when judging the quality of applications.

1. The significance of the proposed project as a contribution to the field of Jewish-Christian relations.
2. The quality (or promise of quality) of the applicant's work as an emerging participant in the field of Jewish-Christian relations.
3. The quality of the conception and organization of the project and the applicant's clarity of expression.
4. The likelihood that the applicant will complete the project.

### **CONTACT INFORMATION**

For any questions about the CCJL Student Internship Program, please contact:

Center for Christian-Jewish Learning

Email: [cjlearning@bc.edu](mailto:cjlearning@bc.edu)

Phone: 617-552-4495