BOSTON COLLEGE CAMPUS MINISTRY

Graduate Assistantship
For 4Boston Student Volunteer Program

Boston College Campus Ministry is seeking a graduate student to serve as a Graduate Assistant for the 4Boston Student Volunteer Program. 4Boston is a student-run program which places undergraduate students at various social service agencies in the neighborhoods of Boston to volunteer 4 hours weekly.
For more information please see:
http://www.bc.edu/offices/ministry/socialjustice/4boston.html.
This position is open for the 2016-17 academic year.

The successful candidate will have a strong faith and be comfortable articulating her/his faith, especially as it is influenced by Catholic social teaching and Ignatian Spirituality; and have the ability to work well with undergraduate students as a supervisor and as a mentor. Key to this position is well developed organizational and facilitation skills, a keen eye for details, and strong collaborative skills. Basic computer skills are also required.

Duties include (but are not limited to):
• Attending weekly council meetings
• Moderating weekly council facilitators’ meetings
• Providing pastoral presence to council members
• Mentoring and advising council members on weekly reflections
• Maintaining budget and requesting reimbursements for students
• Providing support and advice to council members during selection of 4Boston volunteers and new council members

This position requires approximately 20 hours per week and offers a $12,000 annual stipend for the 10-month appointment. The hours are flexible and certain weeknight and weekend commitments are required. The tentative start date is August 16, 2016.

Cover letters and resumes will be accepted on a rolling basis until Friday, April 15, 2016. Interviews will occur in April and/or May until the position is filled.

If interested, please e-mail cover letter and resume to:
Rick Rossi
Campus Minister for 4Boston, Boston College Campus Ministry
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