Instructions for Applicants
Visiting fellowships of six to nine months are available for scholars during the United States academic year (September through May) 2014-2015. As part of the application process, applicants will indicate their preference of research site (either at Boston College or in Berkeley, California, the location of Jesuit School of Theology of Santa Clara University). Applicants must be from outside the United States and intend to continue working outside the United States once the fellowship has ended. They must hold a doctorate or have equivalent professional accomplishments, be fluent in English, and submit a research proposal consistent with the mission of the STM and JST, plus three letters of recommendation. Religious and priests must also submit a letter from their superiors confirming their good standing and giving them permission to accept the fellowship should it be granted. While the main purpose of the fellowship will be to conduct research on a chosen topic, JST and the STM hope that all International Fellows also contribute to the mission and projects of the two Jesuit theologates.

Deadline
All application material must be received by March 1, 2014 and must be submitted in English.

The Application
A complete application must include the following:
1. Application Form (attached)
2. A current curriculum vitae
3. A list of your publications (not to exceed three pages)
4. A project proposal (not to exceed 2,000 words)

All applications, regardless of research site preference, should be sent to the Boston College School of Theology and Ministry (information attached).

Project Proposal
The project proposal of no more than 2,000 words is the most important element in the selection process. It is essential to make your project clear to individuals outside your own field and to explain its broader implications. While project proposals will vary according to the author’s disciplinary or professional background, the elements requested below should be incorporated into the texts:

1. A description of the topic and its importance beyond the interests of the specific field of study,
2. The originality of the proposed study, through a brief statement that locates it bibliographically within the current literature in the field,
3. The basic ideas and hypotheses,

4. The methods or approaches to be used,

5. The material that will be drawn upon,

6. The relevance of the study to the mission of either the Boston College School of Theology and Ministry or the Jesuit School of Theology of Santa Clara University,

7. The work completed already and what you hope to accomplish while at either STM or JST,

8. Your professional plans following the fellowship.

**Letters of Recommendation**
It is your responsibility to have three letters of reference in English sent directly to us by the application deadline. Your referees should be familiar with you and your work, and should be sent a copy of your project description so that they can comment specifically upon the proposed study and your qualifications for undertaking it. They may also comment upon how your work would benefit from and contribute to the work and mission of either STM or JST. Recommendations can be mailed directly to Boston College or emailed to stmadmissions@bc.edu.

**Notification**
Applicants will be notified by April 1, 2014.

**Contact**
All materials should be mailed to:
Boston College  
School of Theology and Ministry  
Office of Admissions and Financial Aid  
140 Commonwealth Avenue  
Chestnut Hill, MA 02467

Applicants using FedEx, UPS, or other private delivery services should use this address:
Boston College  
School of Theology and Ministry  
Office of Admissions and Financial Aid  
9 Lake Street  
Brighton, MA 02135-3841

For information or questions only:
Adam Poluzzi  
Associate Dean, Enrollment Management  
Boston College School of Theology and Ministry  
adam.poluzzi@bc.edu  
(617) 552-6506

*(continued on next page)*
APPLICATION FORM

Personal Data

Name:
____________________________________________________________________________
(Last Name, First Name, Middle Name)

Email Address: _________________________________________________________________

Address to which correspondence should be sent:
____________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________

Telephone Numbers:
Home_____________________________________Office_______________________________
Fax_______________________________________Email_______________________________

Citizenship: _________________________________

Religion: ________________________________

Date of Birth: _______________  Sex: ______

Point of Departure from which you would need travel expenses:
____________________________________________________________________________

Members of your immediate family who would accompany you:

Spouse: ______________________________________________________________________

Children and ages: ______________________________________________________________

(continued on next page)
Professional title and institutional affiliation:________________________________________
______________________________________________________________________________
Proposed dates of fellowship: ___________________________________________________
Fields of study: _________________________________________________________________
Research Site Preference (please check one):
    _____ Only interested in Boston College School of Theology and Ministry
    _____ Only interested in Jesuit School of Theology of Santa Clara University
    _____ Preference for ________________________ but open to ________________________
    _____ No preference
In 250 words or less, please provide a rationale for your site preference:

(continued on next page)
References:

Please ask the people whom you list below to send their recommendations directly to the Boston College School of Theology and Ministry by February 15, 2014.

1. ___________________________________________________________________________
   Name and Occupation

2. ___________________________________________________________________________
   Name and Occupation

3. ___________________________________________________________________________
   Name and Occupation

Project Information:

Title of Project ________________________________________________________________

100-word precis of attached project proposal and its significance:

(continued on next page)
Education (Please list dates attended, institution name, and major field of study):

B.A./B.S.  ________________________________________________________________

M.A./M.S.  ______________________________________________________________

Ph.D.  _________________________________________________________________

Title of your Ph.D. dissertation  ___________________________________________

____________________________________________________________________________

Professional/Occupational Experiences (List current position first):

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Please include any others on your curriculum vitae.

Fellowships/Honors (List most recent first):

____________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________

Please include any others on your curriculum vitae.

Language:

If English is not your native language, indicate your degree of fluency in English (Excellent, Good, Fair, or Poor)

Reading _______ Speaking _______ Writing _______

In what languages relevant to your proposal are you proficient?__________________________

____________________________________________________________________________

What language would you use in writing the final product proposed in this application?

____________________________________________________________________________

I certify that all the information in my application is accurate and true.

______________________________________________________________________________

Signature of Applicant and Date