1. Click “Library/Call No.” link:

2. Click “Request It” link:
3. Sign in with your BC username and password:

![Image of sign-in screen]

**WARNING:** Protect your account information. Don’t forget to log-out of your Account when you are finished working.

4. Choose “LAW” as your pickup location:

![Image of pickup location selection]

**NOTE:** If you are requesting an article, enter additional information as necessary.