ADGR 770301: Research Methods and Data Analysis  
Fall 2014, 3 Credits

Instructor: E. Thomaseo Burton, Ph.D. email: TBD  
Office: TBD  Office Hours: TBD  
Telephone: TBD

Schedule (class times and day(s): Wednesday, 6:30 – 8:30pm Room: TBD

Boston College Mission Statement
Strengthened by more than a century and a half of dedication to academic excellence, Boston College commits itself to the highest standards of teaching and research in undergraduate, graduate and professional programs and to the pursuit of a just society through its own accomplishments, the work of its faculty and staff, and the achievements of its graduates. It seeks both to advance its place among the nation's finest universities and to bring to the company of its distinguished peers and to contemporary society the richness of the Catholic intellectual ideal of a mutually illuminating relationship between religious faith and free intellectual inquiry.

Boston College draws inspiration for its academic societal mission from its distinctive religious tradition. As a Catholic and Jesuit university, it is rooted in a world view that encounters God in all creation and through all human activity, especially in the search for truth in every discipline, in the desire to learn, and in the call to live justly together. In this spirit, the University regards the contribution of different religious traditions and value systems as essential to the fullness of its intellectual life and to the continuous development of its distinctive intellectual heritage.

Course Description
This course introduces students to basic social science research methods. The primary objective is for students to learn to read and evaluate research as well as create contributions to their chosen profession or field of research. By the end of the course, students will be more knowledgeable of basic research design and statistical methods. Additionally, students will better understand how to use research findings to improve and enhance their professional roles.

Course Objectives
1. Students will gain a basic understanding of research as it relates to the fields of social science. Through class discussions, written assignments, and practical projects, students will learn skills required to 1) consume research, 2) apply research, and 3) create contributions to the chosen profession or field of research. To accomplish this objective, we will study various research methodologies in the areas of psychology, communications, economics, etc.
2. By the end of the course, students will be more knowledgeable of basic research design and statistical methods. Additionally, students will better understand how to use research findings to improve and enhance their professional roles.
3. This is a writing and reading intensive course. An important competency for individuals obtaining a graduate degree is the ability to express ideas and knowledge in writing. This course will focus on mastery of the American Psychological Association’s Publication Manual (i.e., APA Style).
4. Students will demonstrate knowledge and skill across cultural settings and will learn the impact of culture, gender, and age in research as demonstrated by class participation, analysis of existing research, and considerate contributions of novel research.
5. Students will demonstrate ethical knowledge and skill pertaining to research as demonstrated by class participation, analysis of existing research, considerate contributions of novel research, and completion of CITI Training.
Grading

Final grades will be determined as follows:

Annotations
In preparation for your research proposal that is due at the end of the semester, you will prepare an annotated bibliography. An annotated bibliography helps a researcher to become familiar with literature related to their topic of interest. Your annotated bibliography is to contain a total of six annotations.

An annotation is a summary and evaluation of the content of a book, journal article, or other media material. For this assignment, you will read six peer reviewed journal articles and write a 150-175 word paragraph that includes a summary of the content and an evaluation of the article’s usefulness / relevance to your topic. Each annotation should end with at least one question you have after reading the article.

Research Proposal
Students will identify an area of research relevant to their professional interests and design a research proposal. You will develop a research question, conduct a literature review, and propose a research design to test your hypotheses. The project does not need to be feasible in terms of funding or time. However, please be considerate of ethical and cultural issues that often arise in research.

The research proposal is not intended to be busywork or simply a final paper. This is an opportunity for you to become familiar with applying research findings to professional practice. This proposal will also be good preparation for the rigors of graduation study. I believe that the research process is more fulfilling when there is a personal draw to the work. As such, your research proposal should conclude with a statement of “mesearch.”

The body of your final proposal should be 10-12 pages. Adherence to APA Style and proper grammar and mechanics are integral to this assignment.

Presentation
A key aspect of the research process is presentation of findings. In order to improve oral presentation skills, each student will present the rationale, hypotheses, and proposed methods included in their research proposal. Presentations should last approximately 10 minutes and be accompanied by a handout that includes your abstract, full annotated bibliography, and complete references.

Data Exercise
We will work together to become more comfortable with handling of data using a software package, SPSS. We will develop a database based on data we collect as a class (simple demographics). These data may be integrated into the Methods section of your research proposal. More details will be provided in class.

CITI Training
Students are required to become certified in human subjects research through the Collaborative Institutional Training Initiative (CITI). This training will provide an overview of 1) History and Ethical Principals, 2) Basic Institutional Review Board (IRB) Regulations and Review Process, 3) HIPPA and Human Subjects, 4) Assessing Risk in Social and Behavioral Sciences, and 5) Informed Consent.
Go to www.citiprogram.org and register as a new user at Boston College. Take the Social Science course. Note that you can take each quiz multiple times if you do not pass. Once you have passed the training, a certificate of completion will be generated. Please submit a copy by ---

**Attendance**

Attendance will be taken a total of 5 times over the course of the semester in the form of quizzes. One point is available for simply being present. An additional 1 point can be earned by your responses to the quiz question. Therefore, a total of 2 points can be earned each time attendance is taken for a total of 10 points over the course of the semester.

If you are present for class but fail to submit documentation of your presence (i.e., arrive to class after the quiz or leave early before the quiz), you will receive 0 points for the day.

**Distribution of Points**

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<td>Research Proposal</td>
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<td>Presentation</td>
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The graduate grading system is: A (4.00), A- (3.67), Excellent; B+ (3.33), B (3.00), good; B- (2.67), C (2.00), passing but not for degree credit; F (.00), failure.

Grade Reports. All students are required to log into the web through Agora to access their summer grades. Students must utilize their BC username and password to log on. If your username or password is not known, the HELP Desk located in the Campus Technology Resource Center (CTRC) in O’Neill Library will issue a new one. The CTRC requires a valid picture ID (a BC ID, driver’s license or passport) to obtain your password.

**Text(s)/Readings (Required)**

Important Policies:
http://www.bc.edu/content/bc/schools/advstudies/guide/academicinteg.html

Written Work
Graduate and undergraduate students are expected to prepare professional, polished written work. Written materials must be typed in the format required by your instructor. Strive for a thorough, yet concise style. Cite literature appropriately, using APA, MLA, CLA format per instructors decision. Develop your thoughts fully, clearly, logically and specifically. Proofread all materials to ensure the use of proper grammar, punctuation, and spelling. You are encouraged to make use of campus resources for refining writing skills as needed. [www.bc.edu/libraries/help/tutoring.html]

Scholarship and Academic Integrity
It is expected that students will produce original work and cite references appropriately. Failure to reference properly is plagiarism. Scholastic dishonesty includes, but is not necessarily limited to, plagiarism, fabrication, facilitating academic dishonesty, cheating on examinations or assignments, and submitting the same paper or substantially similar papers to meet the requirements of more than one course without seeking permission of all instructors concerned. Scholastic misconduct may also involve, but is not necessarily limited to, acts that violate the rights of other students, such as depriving another student of course materials or interfering with another student’s work.

Request for Accommodations
If you have a disability and will be requesting accommodations for this course, please register with either Dr. Kathy Duggan (dugganka@bc.edu), Associate Director, Connors Family Learning Center (learning disabilities or AHD) or Dean Paulette Durrett, (paulette.durrett@bc.edu), Assistant Dean for students with disabilities, (all other disabilities). Advance notice and appropriate documentation are required for accommodations. [www.bc.edu/content/bc/libraries/help/tutoring/specialservices.html]

Attendance
Class attendance is an important component of learning. Students are expected to attend all classes and to arrive by the beginning of and remain for the entire class period. When an occasion occurs that prevents a student from attending class, it is the student’s obligation to inform the instructor of the conflict before the class meets. The student is still expected to meet all assignment deadlines. If a student knows that he or she will be absent on a particular day, the student is responsible for seeing the instructor beforehand to obtain the assignments for that day. If a student misses a class, he or she is responsible for making up the work by obtaining a classmate's notes and handouts and turning in any assignments due. Furthermore, many instructors give points for participation in class. If you miss class, you cannot make up participation points associated with that class. Types of absences that are not typically excused include weddings, showers, vacations, birthday parties, graduations, etc. Additional assignments, penalties and correctives are at the discretion of the instructor. If circumstances necessitate excessive absence from class, the student should consider withdrawing from the class. In all cases, students are expected to accept the decision of the instructor regarding attendance policies specific to the class.

Consistent with our commitment of creating an academic community that is respectful of and welcoming to persons of differing backgrounds, we believe that every reasonable effort should be made to allow members of the university community to observe their religious holidays without jeopardizing the fulfillment of their academic obligations. It is the responsibility of students to review course syllabi as soon as they are distributed and to consult the faculty member promptly regarding any possible conflicts with observed religious holidays. If asked, the student should provide accurate information about the obligations entailed in the observance of that particular holiday. However, it is the responsibility of the student to complete any and all class requirements for days that are missed due to conflicts due to religious holidays.
# Course Schedule

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<th>Week</th>
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| 1    | September 3| • Review of Syllabus & Introductions  
                  • Getting Started in Social Sciences Research                        |                                                                         |
| 2    | September 10 | • How to prepare an Annotated Bibliography  
                • APA Style                                                             |                                                                         |
| 3    | September 17 | • Ethical and Multicultural Issues in Research  
                   • Review of APA Style                                                   |                                                                         |
| 4    | September 24 | • Reading a Journal Article  
                  • Evaluating Sources of Information                                     |                                                                         |
| 5    | October 1  | • Library Instruction  
                        • Conducting a Literature Search, Library Resources, Online Resources (Google Scholar, PSYCH Info, ERIC) |                                                                         |
| 6    | October 8  | • Developing a Research Report  
                        • Methodological Issues  
                        ➔ Submit research question and four references                          |                                                                         |
| 7    | October 15 | • Data Management w/ SPSS  
                   • Basic Statistics (recognition of symbols, notations, etc.)  
                   ➔ CITI Certificates due                                                 |                                                                         |
| 8    | October 22 | • Introduction to Quantitative Research  
                   • Experimental and Predictive Designs                                    |                                                                         |
| 9    | October 29 | • Overview of Survey Research  
                   • Selecting Measures                                                      |                                                                         |
| 10   | November 5 | • Introduction to Qualitative Research  
                   ➔ Movie: *Kinsey*                                                          |                                                                         |
| 11   | November 12 | • Qualitative Research Designs                                          |                                                                         |
| 12   | November 19 | • Peer Review Process  
                   ➔ Submit for Research Proposal for Peer Review  
                   (blind review cover page)                                              |                                                                         |
| 13   | November 26 | • Thanksgiving Holiday  
                   ➔ No Class                                                               |                                                                         |
| 14   | December 3 | • Final Research Proposals Due  
                   • Final Presentations                                                   |                                                                         |
| 15   | December 10 | • Final Presentations                                                   |                                                                         |

*****Course Schedule will be revised as the semester progresses.*****