BOSTON COLLEGE
2015-2016 Graduate Financial Aid Application Instructions

Please use this sheet to check off the required financial aid application components as you complete them. No action can be taken until all application information has been received. Please be sure to answer all questions on both the Boston College financial aid application and FAFSA, including the asset section of the FAFSA regardless of tax return status. Incomplete applications will delay the review of your file.

You may check the status of your application online at www.bc.edu/finaidapp. Students with a BC username and password can also check their status through their Agora Portal at portal.bc.edu. If you have specific questions regarding the 2015-2016 financial aid process, contact the Office of Student Services at 1-800-294-0294 or 617-552-3300.

**Step 1**
- Complete 2015-2016 FAFSA
  - Available online after January 1, 2015 at www.fafsa.ed.gov
  - Boston College’s federal school code is 002128
  - Must sign your FAFSA electronically, which requires a PIN. If you do not have a PIN or forgot it, go first to www.pin.ed.gov.

**Step 2**
- Complete the 2015-2016 Boston College Graduate Financial Aid Application/Validation
  - Complete every question on the 2015-2016 application. If a question does not apply, please note “N/A” in the blank provided. **If any questions are left blank, it may delay the review of your file.**
  - Both student and student’s spouse must sign and date this form.
  - The application form and instructions can be downloaded at www.bc.edu/finaidgradforms.
  - Copy your application for your records prior to sending it in for review.

Application materials should be sent to: Boston College Financial Aid Processing Center
P.O. Box 67486
Chestnut Hill, MA 02467

**Applications Deadlines**

**SUMMER Loan and/or Summer Federal Work-Study Applicants**
Priority Deadline for FAFSA February 16, 2015
Date submitted electronically ____________________________

Priority Deadline for BC Financial Aid Application February 23, 2015
Date sent to the BC Financial Aid Processing Center ____________________________

**ACADEMIC YEAR only applicants**
Priority Deadline for FAFSA: April 15, 2015
Date submitted electronically ____________________________

Priority Deadline for BC Financial Aid Application: April 15, 2015
Date sent to the BC Financial Aid Processing Center ____________________________

**Message to Late Applicants**

In order to be considered for federal financial aid, your application and processed FAFSA must be received by us before the end of the enrollment period. Application materials are due by the following dates:
- June 12, 2015 for summer 2015 only
- November 2, 2015 for summer and fall 2015
- April 8, 2016 for academic year (fall and spring 2016)
The Verification Process

As a result of Congressional legislation in 2010, the verification process changed for those who have been selected for Federal Verification by the Department of Education. If you are selected for Federal Verification by the Department of Education, this will be indicated on your Student Aid Report (SAR) which will be sent to you after submission of your 2015-2016 FAFSA, so carefully review your SAR for any additional requirements. Your FAFSA data also needs to reflect your actual 2014 federal income tax return data, which can be provided by selecting the IRS Data Retrieval option on the FAFSA. If you do not select this option, upon notification, you will need to obtain a 2014 tax return transcript from the IRS and provide this transcript to Boston College. Please note that a copy of your federal income tax return is no longer acceptable documentation. The Office of Student Services will notify you of additional application requirements if your application is selected for the verification process. Applicants with incomplete verification requirements at the time of initial review will be issued a conditional financial aid award. The award will be verified following receipt and review of all required documents. If the verification process results in a change in your eligibility, your financial aid will be re-calculated, and notification of a revised electronic award letter will be sent by email. Awards are not considered final until the verification process is complete; however, please read the section concerning Boston College Institutional Funds which may also affect financial aid that has been awarded to you at any time during the year.

Financial Aid Transcripts and Health Profession Students

FINANCIAL AID TRANSCRIPTS AND HEALTH PROFESSION STUDENTS

Incoming Graduate School of Nursing students who received educational financial assistance from the U.S. Department of Health and Human Services (HHS) will be required to have a Financial Aid Transcript (FAT) completed by each post-secondary educational institution previously attended before federal financial aid funds can be disbursed and credited to their account since HHS/DSA student borrower information is not currently available from the National Student Loan Data System (NSLDS). An incoming graduate nursing student who has indicated receiving financial assistance for a previous health profession program will be sent further information and a blank FAT form, which may be photocopied and sent to each institution previously attended.

2015-2016 Federal Direct Stafford Loan and Graduate or Professional Student Plus Loan Applications

All Federal Direct Stafford and Grad PLUS loans are processed through the Federal Direct Loan Program. You must complete all application requirements, and you will be notified of your eligibility for financial aid for 2015-2016. If you completed a Master Promissory Note (MPN) for a Federal Direct Stafford and/or a Grad PLUS for a prior year, you will not have to complete another MPN. Once your loan(s) have been originated, they will be linked to your existing MPN. You must reapply for a Grad Plus loan each year. To apply for a Grad PLUS loan visit the U.S. Department of Education website at www.StudentLoans.gov, and please note that PLUS loan borrowers cannot have an adverse credit history. When you apply for a Direct PLUS Loan, the Department of Education will check your credit history. If you are determined to have an adverse credit history, you may still receive a Direct PLUS Loan if you obtain an endorser who does not have an adverse credit history. Detailed information about the Federal Direct Loan Program can be found on the Student Services website at www.bc.edu/stafford.
**Student Loan Disbursements**

Federal financial aid regulations require that all Federal Direct Stafford Loan funds be disbursed in two equal installments for loan periods longer than one semester. Therefore, summer/fall and spring applicants will receive three separate loan disbursements—two during the summer/fall loan period and one during the spring period. The first disbursement for each loan period will be scheduled for the beginning of the loan period, and the second disbursement for each loan period will be scheduled for the midpoint of the loan period. The loan proceeds will not be credited toward your bill until the funds have been received. **Students must plan ahead and be prepared to pay for books and/or living expenses until the funds have been disbursed.** Detailed information about the Federal Direct Stafford loan can be found at www.bc.edu/stafford.

**Private Alternative Loans**

Information about private alternative education loans can be found at www.bc.edu/altloans.

**Boston College Institutional Funds**

Boston College Institutional funds (assistantships, fellowships, grants, scholarships, stipends, and tuition remission) are awarded by the individual graduate schools. Students who wish to be considered for institutional funds should contact the appropriate graduate school. Notice of receipt of these awards are electronically forwarded to the Office of Student Services by the individual graduate schools to ensure proper coordination of all University financial aid resources as required by federal financial aid regulations. **Total financial aid cannot exceed total calculated federal eligibility. If your total financial aid resources, including assistantships, fellowships, grants, scholarships, non-service stipends, and tuition remission (but excluding alternative loans) exceeds your total calculated federal eligibility, an adjustment to need-based financial assistance is required.** Alternative loan funding may be used to fill the gap between calculated federal eligibility and the total cost of attendance for the academic year. Depending on the timing of the notification from the academic department, it is very possible that adjustments to your award will be made anytime after the start of the academic year. These adjustments may necessitate the return of loan proceeds that have already been disbursed and may create a balance on your student account.

**Deferment of Prior Federal Education Loan(s)**

Under certain circumstances, you may qualify for a deferment for prior federal education loan(s) that you have borrowed. If you are enrolled at least half-time in a degree or certificate program, you may qualify for a deferment. These loans may include Federal Direct or FFEL Stafford Loans, or Federal Perkins Loans. Information about deferment provisions is available at the United States Department of Education website at www.studentaid.ed.gov. Click on the link “Repaying Your Loans.” You also may contact your lender or loan servicer for information about a possible deferment of your prior federal education loans.

**PLEASE NOTE:** Federal financial aid renewal is not automatic. **Students must re-apply for financial aid each year in which they are interested in being considered for assistance.** It is the student’s responsibility to obtain the graduate student financial aid application annually from the Office of Student Services’ website www.bc.edu/studentservices.
Any student applying for financial assistance and his/her spouse are required to complete all sections, attach requested documentation, and sign this form. Please include the student's name and Eagle ID number in the upper-right hand corner of all correspondence. The 2015-2016 Graduate Financial Aid Application/Validation will not be considered complete nor can an award be made until all forms have been properly completed, signed, and received. Financial aid renewal is not automatic. Students must reapply each year. It is advisable that students keep copies of all forms submitted, and be certain to read the policy about submitted aid application documents at the end of this application.

1. **Student General Information**

   **Student Name**

   Social Security Number ____________________________ Eagle ID Number ____________________________

   **Permanent Address**

   street ____________________________ city ____________ state ____________ zip ____________

   **Permanent Phone Number** (______) ____________________________

   **Student Cell Phone Number** (______) ____________________________

   **Date of Birth** ____________ mm/dd/yyyy

   **Email** Your BC email account will be used.

   **Student Marital Status**

   □ Single  □ Married  □ Divorced/Separated  □ Widowed

   **Spouse's Name** (if applicable) ____________________________

   **Are you a United States citizen or eligible non-citizen?**

   □ Yes  □ No

   **Have you applied for financial aid through Boston College before?**

   □ Yes  □ No

2. **Enrollment**

   Please note: Your Cost of Attendance will be partially based on your answers to the following enrollment questions. Failure to complete this section will delay action on your application for assistance.

   **What is your expected graduation date (month and year)?**

   □ May 20____  □ August 20____  □ December 20____

   **Which Graduate School will you be enrolled in for the 2015-2016 academic year?**

   □ Graduate School of Arts and Sciences  □ Lynch School of Education
   □ Carroll School of Management  □ Woods College of Advancing Studies
   □ School of Social Work  □ Connell School of Nursing*
   □ School of Theology and Ministry

   * If you will be enrolling in the Connell School of Nursing, have you ever received educational financial assistance from the U.S. Department of Health and Human Services?

   □ Yes  □ No

   **During 2015-2016, what will be your program of study at Boston College?**

   □ Certificate (please specify) ____________________________  □ Master’s degree  □ Doctoral degree

   **In 2015-2016, what will be your major?**

   __________________________________________________________

   **In 2015-2016, in which year will you be in your Graduate Program?**

   □ 1st □ 2nd □ 3rd □ 4th □ Doctoral Continuation □ Other (please specify) ____________________________

   In order to be considered for Federal Direct Stafford Loans you must be enrolled at least half-time (6 credits in most cases). Do not leave blank or indicate full-time. A number of credits is required. Your application will not be reviewed if spaces are left blank. If you are not sure how many credits you are taking please consult your department. Doctoral Continuation indicate one credit per semester.

   **Summer 2015** ____________ credits  **Fall 2015** ____________ credits
   **Spring 2016** ____________ credits  **Summer 2016** ____________ credits

   *If you will be enrolled at least half-time during the summer 2015, do you want to be considered for a summer Federal Direct Stafford Loan?

   □ Yes  □ No
Do you wish to be considered for summer Federal Work-Study?  
❑ Yes  ❑ No

Incoming students admitted for the 2015-2016 academic year are not eligible for summer Federal Work-Study. Refer to the instruction sheet concerning deadlines for applying for summer loans or summer Federal Work-Study.

Will you be enrolled in a Dual Degree Program during the 2015-2016 academic year?  
❑ Yes  ❑ No

If yes, indicate which programs _______________________________________________________________________________

If yes, in which program will you be enrolled for the fall semester? ___________________________________________________

If yes, in which program will you be enrolled for the spring semester? ________________________________________________

List all colleges previously attended including summer schools. You may be asked to provide a Financial Aid Transcript(s).

<table>
<thead>
<tr>
<th>Institution</th>
<th>Dates Attended</th>
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List sources and amounts of any assistance expected during 2015-2016 from sources other than Federal Financial Aid. Include the following: assistantships, fellowships, grants, scholarships, non-service stipends, and tuition remission from your department and/or employer reimbursement.

___________________________________________________________________________________________________________

___________________________________________________________________________________________________________

___________________________________________________________________________________________________________

___________________________________________________________________________________________________________

**Please note: The above listed sources of nonfederal financial aid will be listed on your e-award as “estimated aid.”**
3. Income Verification

(check one):

❑ I (We) have filed or will file a 2014 federal income tax return. I (We) have selected the IRS Data Retrieval Process on the 2015-2016 FAFSA or, if this option was not selected, upon notification, I will obtain a 2014 tax return transcript from the IRS and provide it to Boston College.

❑ I (We) have requested a tax filing extension from the IRS. Attached is a copy of Form 4868 filed with the IRS for 2014 along with copies of all my (our) 2014 W-2 and 1099 forms. Once my (our) 2014 federal tax return has been filed, I will select the IRS Data Retrieval option on the 2015-2016 FAFSA. If this option is not selected, upon notification, I will obtain a 2014 tax return transcript from the IRS and provide it to Boston College.

❑ I (We) have not and am (are) not required to file a 2014 federal income tax return. Attached are copies of my (our) 2014 W-2 forms for each source of employment income received for 2014; and listed below are the sources of any income from work for tax year 2014 as reported on my (our) FAFSA that is NOT reported on an IRS Form W-2.

If you are selected for Federal Verification by the Department of Education, this will be indicated on your Student Aid Report (SAR), which will be emailed to you after submission of your 2015-2016 FAFSA, so carefully review your SAR for any additional requirements. Your FAFSA data also needs to reflect your actual 2014 federal income tax return data, which can be provided by selecting the IRS Data Retrieval option on the FAFSA. If you do not select this option, upon notification, you will need to obtain a 2014 tax return transcript from the IRS and provide this transcript to Boston College.

4. Sources of Untaxed Income

List the total amounts of all sources of untaxed income received in 2014. Do not leave blanks. Enter “N/A” or zeros where appropriate.

1. Wages and sources of income from work, if no federal tax return was/will be filed and not reflected on a 2014 W-2 form:

Student ________________________________ Amount $ ______________________________ Source ______________________________

Spouse ________________________________ Amount $ ______________________________ Source ______________________________

2. Food Stamps received – Supplemental Nutrition Assistance Program (SNAP) $ ______________________________

Additional documentation may be required.

3. Child support paid for all children in 2014: Person Paid to ________________________________

Child’s name ________________________________ Amount $ ______________________________

Child’s name ________________________________ Amount $ ______________________________

Child’s name ________________________________ Amount $ ______________________________
5. Asset Information

| Cash and Savings | $ | | |
| Uniform Gift to Minors | $ | | |
| Stocks, Bonds, CDs, Investments | $ | | |

List other assets (e.g., car, real estate, single premium life insurance, etc.)

<table>
<thead>
<tr>
<th>Purchase Price</th>
<th>Date Purchased</th>
<th>Current Value</th>
<th>Amount Owed</th>
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6. Household Information

You are considered independent for federal aid. Complete the chart below with information about your household. You must include yourself, your spouse, and your dependent children. You should also include others who now live with you if they receive more than half their support from you and will continue to receive this support next year.

Do not leave blank.

<table>
<thead>
<tr>
<th>Name</th>
<th>Age</th>
<th>Relationship (self, spouse, son, daughter, etc.)</th>
<th>School or college student will attend in 2015-2016*</th>
<th>Full-time (FT), Half-time (HT) or Less Than Half-Time (LTHT)</th>
<th>Expected Graduation Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Student</td>
<td>Self</td>
<td>Boston College</td>
<td>FT</td>
<td>LTHT</td>
<td></td>
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<td>2.</td>
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<td>FT</td>
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<td>4.</td>
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<td>FT</td>
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*If undecided, please update the Office of Student Services in writing when a decision is made.

How many dependent children do you have under the age of 16? __________________

7. Additional Information/Comments

(Attach a separate sheet if necessary)
8. Statements and Signatures

I, the student, or we, the student and student’s spouse, certify that all information presented is correct at this time and that I/we will send timely notice of any significant change in my/our family situation, family income or assets, or upon receipt of other scholarships or grants. If I am selected as a recipient of a Boston College endowed or donor-sponsored award, I agree to allow the release of pertinent information by college officials.

The student and the student’s spouse (if applicable) must sign and date this form.

Student’s Signature ____________________________ Date ______________________

Spouse’s Signature ____________________________ Date ______________________

Please note: it is the responsibility of the student and the student’s spouse to ensure that all required forms are received by the stated deadlines. All deadlines are published in our 2015-2016 Graduate Financial Aid Application Instructions sheet. All summer correspondence is sent by the Office of Student Services to the student’s permanent home address that is maintained in the student record system.

Send this completed and signed application to: Boston College Financial Aid Processing Center
P.O. Box 67486
Chestnut Hill, MA 02467

Policy for Returning Submitted Aid Application Documents
It is imperative that you retain copies of all documents you submit to Boston College to complete your student aid application. All aid application forms, correspondence, and supporting documents become the property of Boston College once submitted to the Boston College Financial Aid Processing Center. The Office of Student Services at Boston College is committed to being a paperless environment. All submitted materials are imaged, and the paper originals are destroyed within 30 days of receipt. Therefore, the College is unable to return original documents to students or their families.

You may check the status of your application on-line at www.bc.edu/finaidapp. Students with a BC username and password can also check their status through their Agora Portal at portal.bc.edu. If you have specific questions regarding the 2015-2016 financial aid process, contact the Office of Student Services at 1-800-294-0294.

Please note that students must reapply for federal financial aid each year. Students must plan ahead and be prepared to pay for books and/or living expenses until the funds have been disbursed.

Notice of Nondiscrimination
Founded by the Society of Jesus in 1863, Boston College is dedicated to intellectual excellence and to its Jesuit, Catholic heritage. Boston College recognizes the essential contribution a diverse community of students, faculty and staff makes to the advancement of its goals and ideals in an atmosphere of respect for one another and for the University’s mission and heritage. Accordingly, Boston College commits itself to maintaining a welcoming environment for all people and extends its welcome in particular to those who may be vulnerable to discrimination on the basis of their race, color, national origin, sex, religion, disability, age, marital or parental status, sexual orientation, military status, or other legally protected status.

Boston College rejects and condemns all forms of harassment, wrongful discrimination and disrespect. It has developed procedures to respond to incidents of harassment whatever the basis or circumstance. Moreover, it is the policy of Boston College, while reserving its lawful rights where appropriate to take actions designed to promote the Jesuit, Catholic principles that sustain its mission and heritage, to comply with all state and federal laws prohibiting discrimination in employment and in its educational programs on the basis of a person’s race, color, national origin, sex, religion, disability, age, marital or parental status, genetic information or family medical history, or military status, and to comply with state law prohibiting discrimination on the basis of a person’s sexual orientation.

To this end, Boston College has designated its Executive Director for Institutional Diversity to coordinate its efforts to comply with and carry out its responsibilities to prevent discrimination in accordance with state and federal laws, including Title VI, Title IX, Section 504 and the ADA. Any applicant for admission or employment, and all students, faculty members and employees, are welcome to raise any questions regarding this notice with the Executive Director for Institutional Diversity: Boston College Office for Institutional Diversity (OID), 140 Commonwealth Avenue, Chestnut Hill, MA 02467, Phone: 617-552-2323, Email: diversity@bc.edu

The Executive Director for Institutional Diversity oversees the efforts of the following additional Title IX coordinators: (i) Student Affairs Title IX Coordinator (for student sexual harassment complaints), 260 Maloney Hall, Chestnut Hill, MA 02467, reachable at 617-552-3482 or (odair@bc.edu); (ii) University Harassment Counselor, reachable via OID (see above contact information); and (iii) Athletics Title IX Coordinator, the Senior Women’s Administrator, 310 Conte Forum, Chestnut Hill, MA 02467, reachable at 617-552-4801 or (jody.mooradian@bc.edu).

In addition, any person who believes that an act of unlawful discrimination has occurred at Boston College may raise this issue with the Assistant Secretary for Civil Rights of the United States Department of Education.