Login to Agora and Click on “Update Your Addresses and Phone Numbers” under “Account and Personal Information.” Under **Home Address**, type in your permanent address in your **home country**. Leave the “State” and “Zip Code” sections blank. Type the name of your city, province (if applicable) and zip code (if applicable) on “Line 3.” Type in the name of your city in the “City” section.

Agora does not accept foreign phone numbers. Therefore, you must type your American phone number under “Home Phone” and “Cell Phone.”

**NOTE:** If you are living on-campus, you do not need to update your “Local Address and Phone Information.” This will be done automatically for you.

Under **Local Address**, type in your **address and phone number here in Boston**.

The **Parent/Guardian Address** section is not required. If you choose to fill out this section, please follow the instructions indicated for home address and phone number.

When complete, type in your password and click the submit button.

If you have an emergency contact in the US, type in the person’s name, American phone number and relationship to you under **Emergency Contact Information**. If you do not have an emergency contact in the US, type in the person’s name and relationship to you, but type in your American phone number because Agora will not accept a foreign phone number.

If you are still having problems, please contact the Help Desk at 617-552-HELP (4357)