**Department:** Office of Health Promotion  
**Position:** Graduate Assistant for the Alcohol and Drug Education Program

The Alcohol and Drug Education (ADE) Program at Boston College, part of the Office of Health Promotion, is a comprehensive program focused on reducing high-risk alcohol and other drug use and its associated negative consequences. For an overview of ADE programs and services, please visit our website at [www.bc.edu/ade](http://www.bc.edu/ade).

**Job Responsibilities:**
- assist with the development, implementation and evaluation of the Alcohol Poisoning Education Campaign, aimed at educating students about signs and symptoms of alcohol poisoning and who to call for help;
- assist with the development, implementation and evaluation of a campaign aimed at reducing high-risk alcohol use among freshmen women;
- coordinate and participate in campus-wide alcohol screening and brief intervention events during the academic year;
- support the student group, Links Without Drinks, a group of students committed to building a community of non-drinkers at BC (i.e. assistance with event planning);
- facilitate the 90-minute group educational class, “Choices About Alcohol, A Brief Alcohol Abuse Prevention Program,” twice per semester for students who are mandated to participate through the conduct system
- facilitate the 3-session, one-on-one intervention, Brief Alcohol Screening and Intervention for College Students (BASICS), for students who are mandated to participate through the conduct system
- create fact sheets, resource handouts and other materials on alcohol/other drug and health/wellness topics;
- participate in weekly staff meeting and weekly supervision meeting

**Employment Qualifications:** Graduate student from Higher Education, Social Work, Counseling, or related field is preferred. We are seeking someone that is qualified to work effectively with a variety of community members including: college students, staff and faculty. Strong organizational, event planning, and facilitation skills are required. Prior experience with alcohol and other drug education is preferred. A two-year commitment is required.

**Hours:** 15 hours per week, days and occasional evenings

**Compensation:** $7000 for the academic year (August 24, 2015 – December 18, 2015 and January 19, 2016 - May 20, 2016)

**Reports to Associate Director, Office of Health Promotion:** Robyn Priest, M.A.

**Send Resume and Cover Letter to:**  
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