The Boston College Summer Internship Fair was held on Wednesday, January 31st but the mixing and mingling with employers shouldn’t stop there!

If you attended the fair and met an employer you are interested in working for, make sure to send a thank you note. It is acceptable to send the note via e-mail — just make sure it has a proper subject (such as “Internship Fair Follow-Up” or “Internship Fair Thank You”) and that it is personalized. Try to say something that will help the employer distinguish you from other students he/she may have spoken to at the fair. For example, refer to a specific topic of conversation that may have been interesting to you and/or the employer. The note doesn’t have to be long, but it should be specific and clear. For more tips on writing a thank you note, visit our website.

Couldn’t make the Fair? Not to worry. Simply check out the Internship Fair database on our website and send an e-mail to companies you may be interested in to ask for more information. Make sure to mention that you are a BC student but you were unable to attend the Fair. And as always, there are a number of other great internship resources available for summer opportunities, such as EagleLink and Internships.com. Learn more by visiting our resources page.

Suddenly It’s Summer … How to Prepare for “Vacation”

With all of this cold weather we’ve been hit with, it might be hard to imagine doing anything put lounging poolside once the summer finally rolls around. Still, having an internship or job this summer won’t hurt. And it is never too early to start thinking about what you’ll be doing come June.

On February 8th, from 3:30-5:00pm in Gasson 100, the Career Center will be co-sponsoring a Professors and Pastries event with the Academic Advising Center. At the event, students will have the opportunity to talk with faculty and staff members who can guide them in finding summer programs, internships, and work, and in testing the relationships between academic work and "real world" positions. Yes, you can find internships! The key is getting your search underway now!
Lead International Travel Programs

Putney Student Ravel is looking for qualified college graduates to co-lead groups of 16-18 middle school and high school students from the US on Language Learning, Cultural Exploration, Community Service, Global Awareness in Action, and Foundations programs. Students must be graduating seniors or graduate students and have fluency in the language of the host country. (Don’t worry all you English-only speakers … many host countries official language is English).

Leaders will receive a stipend in addition to having all expenses paid during travel. If you are excited about the prospect of helping students learn about a different culture this summer, submit a resume and cover letter to Kelsey Burns at Kelsey@goputney.com Interviews will be held in Boston on February 15th and March 9th, so please apply now to allow for an interview.

For more information, visit Putney’s website.

Volunteer Abroad with Unite for Sight

Unite for Sight is a nonprofit organization that empowers communities worldwide to improve eye health and eliminate preventable blindness. The goal of Unite for Sight and its partner eye clinics and communities is to create eye disease-free communities. Unite for Sight’s volunteers work with partner eye clinics to provide eye care in communities without previous access.

The application as well as complete details about Unite for Sight’s international opportunities are available online. Programs tend to fill quickly so apply soon for summer positions!

Summerbridge Hong Kong Opportunity

Summerbridge Hong Kong is a nonprofit, tuition-free summer and after-school enrichment program that has successfully worked for the last fifteen years to develop the English skills, self-confidence, and love of learning in student from low-income Hong Kong families. Summerbridge recruits university students to teach in and administrate a seven week summer program for student from local Chinese schools who are highly motivated yet, due to their economic and/or social circumstances, have fewer opportunities to succeed in school.

Summerbridge Hong Kong is now in the process of accepting applications for the 2007 summer program. For more information, visit the group’s website.
Ad Club of Boston Summer Internship Program

Interested in advertising and/or communications? The Ad Club of Boston is the perfect place to get your foot in the door!

The Diversity Summer Internship Program seeks to expose students to opportunities within the Boston Advertising/Communications Industry. The Ad Club acts as the facilitator of the program by reviewing submitted applications, scheduling interviews, and placing the accepted students at the varied work-sites. Once the program begins in June, the main contact becomes the work-site supervisor. In addition to working approximately 40 hours per week at their work-site, interns will also attend Friday Forum advancement sessions where they will hear from varied industry professionals and have the chance to see the inside of major companies in the Boston area.

This program provides students with the opportunity to break into the Advertising/Communications industry, the opportunity to meet many professionals and the opportunity to network with peers. This is a paid program. The total stipend for the summer is $3500. For more information, please visit The Ad Club website.

In order to be considered for this program, each applicant must complete the entire application and must submit all additional required materials listed on the application by Friday, February 9, 2007. This opportunity is for students who are going to be juniors, seniors or graduate students in the fall of '07 and who plan to pursue a career in the industry. The program runs from June 4 - August 10, 2007.

Interactive Marketing Career Fair to be Held in Boston

On Thursday, March 1st, Experience and the Boston Interactive Media Association (BIMA) will team up to bring the Second Annual Interactive Industry Career Fair to the Back Bay Events Center.

The Interactive Industry Career Fair will host great companies who are looking for the best entry-level talent to fill a variety of interactive marketing positions within their organizations. Last year’s exhibitors included publishers like Google, Yahoo!, and MSN as well as local advertising agencies such as Digitas, Arnold, One-to-One Interactive and Carat Fusion, just to name a few. At the fair, you will have the opportunity to speak with agencies, online publishers, marketers, and technology providers about potential internships and entry level positions, and hear from real life professionals about their jobs, and take advantage of complimentary resume review.

Attendee registration is official open. Visit the Boston Interactive Media Association’s website for more information.

Interested in Working for the Government? Find Out More!

Learn more about career options within various government agencies at the Government Careers Information Forum on February 15th from 12:00-3:00pm in the Northeastern University Curry Student Center Ballroom.

Brought to you by the College Career Centers of Boston, this event is not a job fair but rather an opportunity for information and discussion. Resumes are not necessary and business casual attire is appropriate. If you have any questions, please call the Career Center at 617-552-3633 or e-mail marie.geary@bc.edu.
Great Opportunities You May Not Found Elsewhere

These listings are not available through Eagle Link. They have been sent to the Career Center directly from employers and are provided here for your consideration. Contact information is included for each.

### Turner Entertainment Networks

The Turner Trainee Team (T3) Program has been an integral part of the Turner Entertainment Networks for the last twelve years. This program is an exciting opportunity for graduating seniors to receive a hands-on learning experience within Turner Entertainment’s leading divisions. The T3 Program begins in Atlanta, Georgia in July of 2007. Trainees will be assigned to one network/division for an eleven-month paid training period. Candidates are encouraged to send a project, along with their resume and cover letter, which demonstrates their special skills and displays any organizational abilities they may have. Individuals must apply on-line to be considered for this program. For more information, visit the [T3 website](#).

### The Fund for American Studies—DC Internships

Live. Learn. Intern. Summer Institutes will be run this summer from June 9th to August 4th at Georgetown University in Washington, DC. Sponsored by the Fund for American Studies in partnership with Georgetown, the Institutes combine substantive internships, courses for academic credit, career development activities, site briefings and lectures led by prominent policy experts. Applications are accepted on a rolling basis until the final deadline of March 1, 2007. For more information and an online application, please visit the program’s website.

### Brattleboro Museum

The Brattleboro Museum & Art Center (BMAC) in Brattleboro, Vermont seeks an intern to assist in all aspects of running a small contemporary art museum. This will include general administrative support to the staff, work on exhibits, research, and assistance to the education curator. The position provides a student interested in museum work an opportunity to experience a wide variety of museum functions. BMAC is a small, growing, non-collecting contemporary art museum where departments are not strictly separated, and staff and volunteers work as a team to produce and install exhibits. For questions, please e-mail office@brattleboromuseum.org and for more information about the BMAC, visit [their website](#).

### Concierge of Boston

Concierge of Boston, Inc. is the first corporate concierge service in the world. The day to day duties of an intern would entail working with Fortune 500 companies in the following areas: client requests, marketing, event planning, public relations, and information research. An intern would receive complete hands-on experience in all aspects of the business. The company's latest project is to roll out a concierge service for the international parents of a large university in Boston. Internship is available now and throughout the summer and is available to Boston College students ONLY. For more information, contact Gordon Jones via e-mail at gjones@concierge.org.

### Maine State Government

The 2007 Maine State Government Summer Internship Program is a full-time, 12-week, paid work experience in a state agency, which begins on May 21 and ends on August 10. The Program combines work experience with an educational program designed to provide talented college students (who are either Maine residents or non-Maine residents who attend college in Maine) with an opportunity to participate in and contribute to Maine State Government. For more information and for on-line applications, please visit the program’s website.
Eagle Link Listings in the Spotlight

Each of the following internships is posted in our EagleLink database. For more information on any of the opportunities described below, log onto EagleLink and search by Employer Name. Not sure how to search the database? Stop by during Drop-In Hours and a career counselor will be happy to help!

Main Street Project
The Raíces Community Program Intern will work collaboratively with the Raíces Community Programs Director, and the Raíces Program Associate to support this four-state project, with a specific focus on the Midwest. The Raíces Project is a four-state, four year project focused on building community capacity in rural Latino communities in Iowa, Minnesota, Idaho and Oregon.

National Architectural Accrediting Board
The National Architectural Accrediting Board, Inc. (NAAB) Intern will report to the Associate Executive Director with responsibilities to include maintenance of the annual internship program, special projects, general office duties, and travel to annual conferences.

Genzyme Corporation
Genzyme's U.S. Internship/Co-op program offers students a vibrant, collaborative working and learning environment. The goal of Genzyme’s internship program is to identify and recruit talented students who will make immediate and long-term contributions to our company. Genzyme's internship program provides students with valuable, real-world experience and assists them in identifying their career goals.

Academy of Television Arts & Sciences
From the group that brings you the Emmys, a variety of internship positions are available. Administrative and/or production duties will be assigned to all interns and may include the opportunity to observe production process of current series, script development, filming/taping and post-production.

EMC Corporation
EMC's intern program offers exciting assignments and projects within your field of study. You will be exposed to professional mentors, plus you will attend lectures from EMC, tours, and outings—gaining a true EMC consulting experience. Resumes for summer internships are accepted through mid-April.

Lucent Technologies
Lucent offers a variety of opportunities specifically for college students and/or recent graduates at certain locations. These programs provide meaningful and challenging work assignments that compliment your academic training and/or career goals. Each program culminates in a final project presentation describing the results achieved during the assignment.

March of Dimes
An intern with the March of Dimes foundation will work with the State Director of Communications and Division Director to contact local media, build media relations, and secure airtime for stories and PSAs. Other responsibilities may include writing press releases, proofing and organizing logo files, promoting new campaigns, and writing division newsletters.

“Attempt the impossible in order to improve your work.”
- Bette Davis
February 2007

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For more information on upcoming workshops and events, visit the Career Center events page.

How Can We Help? Internship Office Information

The staff of the Internship Office is available to help you with all your internship and career-related needs. The Internship Office is located in the basement of the Career Center at 38 Commonwealth Ave across from White Mountain Creamery. Stop by for questions and resume/cover letter critiques during our drop-in hours, Monday-Friday from 1pm-4pm. To set up an appointment outside of those hours, contact us at 617-552-4771 or via e-mail at internships@bc.edu. You can also find more information on the Career Center Website.

Looking for Past Issues? Visit our Archives!

For more helpful tips on finding internships and a sense of what news has gone out in the past, check out the Internship News Archives. Located on the web, these past issues offer more valuable insight on making the most of your internship experience. Enjoy!