

Wentworth Institute of Technology
Division of Student Affairs
Office of Housing and Residential Life

Operations Graduate Practicum

Purpose/Learning Objectives: The practicum is designed to provide a graduate student in Student Affairs with exposure to and experience with the operations and business component of Residential Life, including housing assignments, occupancy reporting, the housing selection process, and roommate mediations.

Responsibilities:

Work with the Assistant Director of Housing on housing assignments over the course of the semester

- Assist with roommate mediations and room changes as needed
- Assist in key and card access management for all residential areas
- Participate in the development of the new online selection system and the transition into this new process from the in-person housing selection process
- Assist in the coordination of the Desk Attendant Program, with the potential to revise and develop new components of the program

Additional Opportunities/Benefits

Working with Physical Plant on facilities issues and opening/closing plans

- Attend department and division-wide committee meetings
- Participate in weekly departmental staff meetings and monthly division meetings
- Research projects based on interests and experience of the graduate student and the needs of the department
- Receive frequent feedback about performance and an evaluation at the end of the practicum experience; Staff will also assist with resume and interview critiques

Schedule/Hours per week:

- 10-15 hours per week, as needed with your practicum requirements for the graduate program.
- Very flexible schedule, however, some day time hours are required in order to meet with practicum supervisor.

Position Availability: 1 position per semester

Contact: Jennifer Kosses

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The Office of Housing and Residential Life

The Office of Housing and Residential Life is made up of four central staff (Director, Associate Director, and two Assistant Directors). There are also five Resident Directors for the various areas on campus including traditional double style, suites, and apartments.

Mission Statement - Office of Housing and Residential Life

The Mission of the Office of Housing and Residential Life is grounded in our belief that every interaction provides us with an opportunity to educate. In partnership with other offices on campus, the Office of Housing and Residential Life creates and facilitates residential communities that support our students' personal, academic, and professional success.

Mission Statement - The Division of Student Affairs

As an educational partner in the Institute, the Division of Student Affairs is committed to engaging students in co-curricular learning opportunities that augment their academic growth. These experiences foster the development of the students as contributors to their professions and to the greater community.

Wentworth Institute of Technology

About Wentworth Institute of Technology

Founded in 1904, Wentworth is a small, four-year private institution in Boston, Massachusetts. The college is an independent coeducational institution offering bachelor's degrees in the fields of architecture, computer science, construction management, and interior design. Wentworth is also a part of the Colleges of the Fenway, which is a consortium of local colleges.

Mission statement

Wentworth takes pride in educating students in technical disciplines through a nationally recognized model of hands-on, real world problem solving combined with classroom instruction and cooperative work experience. Within a student-focused learning environment, Wentworth provides opportunities for intellectual and personal growth both in and out of the classroom, resulting in the development of the whole student as a skilled professional and engaged citizen.