



**Boston College**  
**COLLEGE BOUND PROGRAM**  
**GRADUATE INSTRUCTOR APPLICATION**  
**2009-2010**

## **I. APPLICATION INSTRUCTIONS**

As College Bound, a pre-collegiate program enters its 22nd year at Boston College, we are excited to announce an innovative partnership with the Urban Ecology Institute, a non profit organization housed at BC, that shares in our commitment toward youth advocacy and action in creating vibrant and healthy communities. This partnership is the result of a newly awarded grant from NSF (National Science Foundation). Together College Bound and the Urban Ecology Institute will work with Boston Public High School students to envision their college and career pathways through interactive technology, field case study approaches and other related college going activities. Throughout the program student centered learning and mentoring will be promoted.

To support this enhanced mission, we are seeking graduate instructors for the 2009-2010 school year. For approximately 17 sessions over the course of the year, instructors will receive a stipend of up to \$2100, based on experience. Applicants should possess the following attributes:

- Excellent interpersonal skills
- Student-centered teaching philosophy
- Strong problem-solving and decision-making skills
- Ability to effectively engage students
- Ability to prioritize and complete assigned tasks and meet deadlines
- Ability to assess and be responsive to student needs
- Ability to manage multiple tasks simultaneously, show initiative, and work effectively as a member of a collaborative team
- Experience working with diverse urban populations
- Familiarity with urban school systems and/or community development initiatives
- A positive attitude
- Team-teaching experience, preferred
- STEM (Science, Technology, Engineering & Math) teaching experience/interest, preferred for Academic Instructors

The Graduate Instructor Positions available are as follows:

- **Academic Instructors**  
These positions are co-teaching roles designed to assist students in the creation and implementation of action research projects within their school and/or home communities. Using a field case study approach, teachers are expected to develop lessons for Saturday sessions that guide students' thinking around urban ecosystems, and to integrate their academic expertise into these lessons as well, demonstrating the link between academics and real-life issues. Each pair of teachers will also be joined by an undergraduate teaching assistant. The Urban Ecology Institute will be available to serve as a resource for curriculum development and lesson planning.

- Social Justice Instructors**  
 These instructors lead a course designed to assist students in processing the socio-cultural issues and concerns that arise from the research that the students are conducting in their neighborhoods. Topics could include, but are not limited to, defining social justice, exploring environmental justice initiatives, conflict transformation, community-based activism, and cross-cultural identity. Undergraduate College Bound mentors will also be a part of this class.
- College Coaching Instructors**  
 These instructors will work with students to highlight the transferable college and career skills gained from their action research into STEM and other related fields such as education, law, business, etc... Their role also includes instruction around résumé development, personal statement writing, guidance in choosing appropriate colleges/universities, financial aid, SAT preparation, and any other matters pertaining to the road to college. There are two co-instructors as well for this course, and undergraduate College Bound mentors will also be a part of this class.

The College Bound dates for the year are:

October 3 <i>Family Day &amp; College Dialogues</i>	February 27
October 17	March 13
October 24 <i>Diversity Challenge Conference</i>	March 27
November 7	April 10
November 21	April 19-23 <i>Mentor/Job Shadowing</i>
December 21	May 1
January 23	May 6 <i>Youth Symposium &amp; Closing Banquet</i>
February 6	
February 16-19 <i>Mentor/Job Shadowing</i>	

All instructors are expected to attend all Saturday sessions, the Youth Symposium and Closing Banquet, and weeknight functions as their class schedules allow. In addition, there will be monthly staff meetings as well as a Fall Orientation and a Winter Retreat. Saturday Sessions run from 8:30am – 3:00pm except on staff meeting days 1x/month, we will end at 4:00. Instructors will get an hour for lunch.

To apply, complete this Instructor Application form, including the essay, and provide a current résumé that includes your post-secondary educational background, relevant professional experiences, any honors, awards or publications, and any activities, organizations or associations in which you participate. E-mail your completed application and résumé to Steve Prudent, Urban Outreach Initiatives Administrative Assistant at [prudent@bc.edu](mailto:prudent@bc.edu) or fax it to (617) 552-1840. Applications must be received no later than Wednesday, September 2 at 5:00pm.

Interviews of selected applicants will begin the week of September 7, and notification will occur beginning the week of September 14. ***Please note that if you are selected as an instructor, there will be a required College Bound Orientation and Training on Friday, September 18 from 5-7pm, and Saturday, September 19, 9am-3pm.***

Please note that you will receive a reply e-mail to confirm your submission within 24 hours of receipt from Steve Prudent. If you do not receive this, please call Steve @ 617-552-4235. Thank you!

**II. APPLICANT PROFILE**

First/Middle/Last Name			
Gender (Male/Female)			
Date of Birth			
	Month	Day	Year
Mailing Address:			
Cell Telephone Number			
Boston College E-mail			
Boston College Program of Study			
Position applying for ( <i>check one</i> )	<input type="checkbox"/> Academic Instructor <input type="checkbox"/> Social Justice Instructor <input type="checkbox"/> College Coaching Instructor		

**III. DESCRIPTION OF CURRENT/PRIOR PROFESSIONAL POSITION**

Name of School or Organization	
Please list the classes you currently teach, or programs with which you are involved.	
Tell us what is interesting about your school or organization (i.e. new programs, student body, location, philosophy, etc.).	

#### **IV. ACTIVITIES**

Please list any activities you have designed, led, or organized for high school students and specify the information requested. We are especially interested in activities related to civic engagement, locally or globally, and those involving social justice in an interdisciplinary context.

<b>Name of Activity</b>	<b>Nature of Activity</b>	<b>Location</b>	<b># of Students Involved</b>	<b>Dates of Your Involvement</b>	<b>Level of Involvement</b>

## **V. ESSAY**

The following two essay questions must be answered and submitted with your application in order for it to be considered complete. Please answer each of the questions in 500 words or less.

- 1. Please share with us the personal and/or professional reasons you are interested in becoming a College Bound instructor, and how this position fits with the larger scope of your career pathway.**
- 2. Share a story about a young person or person (s) in your life, who has made a significant impact on the way you think about and define urban education.**

## **VI. ADDITIONAL INFORMATION**

If there is anything else you would like us to know about you that you have not mentioned in your application, resume or the essays, please feel free to tell us in the space provided below.

## **VII. YOUR SIGNATURE**

*I certify that the information given in this application is complete and accurate.*

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_