



**BOSTON COLLEGE
Office for Sponsored Programs**

MAY, 2009 NOTICE ON SUMMER SALARY

This is to guide Principal Investigators and Department Administrators in processing summer salary payments for eligible faculty members who perform sponsored research activities during the summer months.

- **A Hire Form must be used for faculty members who were NOT paid a summer salary last year. The Hire Form will generate a separate ECR specifically for the summer research position.**
- **If a faculty member did receive summer salary in the past, a turnaround ECR with the job title "SMR PROF RES-FACULTY" must be used.**
- **Monthly salary rates are calculated based on the current academic year's salary. Monthly rates cannot exceed 1/9 of the 2008-2009 academic year salary.**
- **All ECR/Hire Forms, for summer salary faculty members, must be signed by the Provost's office before sending them to your OSP Team.**
- **Summer salary paid under NSF grants cannot exceed 2/9 of the 2008-2009 academic year salary.**
- **For summer salary under NIH awards, the NIH annual salary cap of \$196,700 for the 2008-2009 academic year must be considered.**