

BOSTON



COLLEGE

In Case of an
EMERGENCY ON CAMPUS
REMAIN CALM
and Follow These Instructions



Fire

- Activate the nearest fire alarm and call BC Police if possible.
- If there are no fire alarms, knock on doors and yell "fire" as you exit the building.
- Evacuate the building and DO NOT use elevators!
- Close doors as you leave.
- Feel closed doors with the back of your hand. Do not open if doors are hot.
- Move well away from the building when evacuating.



Power Failure

- Move cautiously to a lighted area. Exits may be indicated by lighted signs if the emergency power is operating.
- Turn off and unplug computers and other voltage sensitive equipment.
- For localized outages, contact Facilities Work Order Center at 617-552-3048.
- For information about a prolonged outage, check the BC Prepared Website.



**Suspicious Person/
Violent Act**

- Do not physically confront the person and do not block person's access to an exit.
- Do not let anyone into a locked building/office.
- Call BC Police. Provide as much information as possible about the person and his or her direction of travel.
- Follow instructions of emergency personnel.
- If told to seek safe shelter, get inside immediately and lock doors.



Hazardous Materials

- Move away from the hazard to a safe location.
- If an emergency or if anyone is in danger, call BC Police.
- Follow instructions of emergency personnel.
- Alert others to stay clear of the area.
- Notify emergency personnel if you have been exposed to the hazard or have information about the release.



**Severe Weather/
Tornado**

- Seek shelter; get inside.
- Shut all doors and windows.
- Stay away from exterior windows and doors.
- Seek information: check the BC Prepared Website.
- Do not go outside until storm has passed.
- Be aware of downed wires and falling objects.



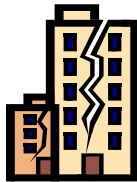
**Suspicious Package/
Bomb Threat / Explosion**

- Do not touch or disturb object.
- Call BC Police. Provide as much information as possible about the threat or object.
- Notify your supervisor / RA.
- Be prepared to evacuate.
- If told to evacuate, look around for anything suspicious and report to authorities.



If Told To EVACUATE

- Move calmly to exits. Do not run or push.
- Follow instructions of emergency personnel.
- Alert personnel if someone needs help evacuating.
- Bring Emergency Kit, cell phone and special medications you may need.
- Seek information on BC Prepared Website.



Earthquake

- If inside stand in doorway or get under a sturdy piece of furniture.
- Stay away from windows, hanging objects or tall furniture that can topple over.
- Stay where you are until shaking stops.
- After shaking stops evacuate building. DO NOT use elevators.
- If outside move to a clear area away from trees, poles and buildings.



**If Told To
SHELTER IN PLACE**

- Get indoors.
- Shut and lock all doors and windows.
- Turn off air conditioners, fans and heaters.
- Stay inside until informed it is safe to go outside.
- Follow instructions of emergency personnel.
- Seek information on BC Prepared Website.

For More Emergency and Preparedness Information:
www.bc.edu/prepare or 1-888-BOS-COLL (1-888-267-2655)

Need Assistance (Police/Fire/Ambulance) - Call BC Police at 617-552-4444