

# BOSTON COLLEGE

## 2008-09 UNDERGRADUATE FINANCIAL AID APPLICATION INSTRUCTIONS

Please use this page to record the dates that you file the required components of your financial aid application. No action can be taken until all application information has been received. Our recommended filing timeline is indicated below. Be sure to answer all questions on both the Boston College Financial Aid Application and FAFSA, including the asset section of the FAFSA, regardless of tax return status. Incomplete applications will delay the review of your file.

Application materials for undergraduate students should be sent to: Boston College  
 Financial Aid Processing Center  
 P.O. Box 489  
 Randolph, MA 02368

### DEADLINES

	Returning Undergraduates	Woods CAS
<input type="checkbox"/> <b>2008-09 Free Application for Federal Student Aid (FAFSA)</b> Complete a FAFSA or Renewal FAFSA on the web at <a href="http://www.fafsa.ed.gov/">http://www.fafsa.ed.gov/</a> as soon as possible after January 1, but no later than <b>April 15, 2008</b> . Boston College's Federal School Code: 002128 We encourage you to file early since no award will be made without a FAFSA. If you have not yet completed your 2007 Federal Income Tax Return or are filing an extension, we recommend that you use estimated figures on the FAFSA so that you may submit the form in a timely manner. A FAFSA on the Web worksheet is available for download to assist with filling the FAFSA online.  NOTE: Be certain to electronically sign your FAFSA or Renewal FAFSA, which requires a PIN. If you do not have a PIN, or forgot it, go <i>first</i> to <a href="http://www.pin.ed.gov/">http://www.pin.ed.gov/</a> .	April 15	April 15
<input type="checkbox"/> <b>2008-09 Boston College Undergraduate Financial Aid Application Form</b> You must complete <i>every</i> question on the 2008-09 application. If a question does not apply, note "N/A" in the space provided. <b>Questions left blank will delay the review of your file.</b> For consideration of special circumstances, please attach a separate sheet to your application. Be sure to include your name and Eagle ID number on each page.	April 15	July 7
<input type="checkbox"/> <b>Signed photocopies of PARENTS' 2007 Federal Income Tax Return(s), including W-2 forms and all schedules.</b>	April 15	July 7
<input type="checkbox"/> <b>Signed photocopies of STUDENT'S 2007 Federal Income Tax Return, including W-2 forms and all schedules.</b>	April 15	July 7
<input type="checkbox"/> <b>2008-09 Noncustodial Parent's Statement</b> The NCPS form can be downloaded from <a href="http://www.bc.edu/finaid/">http://www.bc.edu/finaid/</a> . Students whose biological parents are divorced, separated, or were never married must submit the Noncustodial Parent's Statement (NCPS), unless alternate arrangements have previously been made and approved by the Office of Student Services. Your noncustodial parent must complete every question on the NCPS form. If a question does not apply, note "N/A" in the space provided. <b>Questions left blank will delay the review of your file.</b> Any special circumstances should be addressed in writing and should include your name and Eagle ID number.	April 15	N/A

Students who are required to submit the Noncustodial Parent's Statement must also submit noncustodial parent tax information.

	Returning Undergraduates	Woods CAS
<p>❑ <b>Signed photocopies of NONCUSTODIAL PARENT'S 2007 Federal Income Tax Return(s), including W-2 forms and all schedules.</b></p> <p>Photocopies of tax forms must be submitted with the 2008-09 Undergraduate Financial Aid Application to the Financial Aid Processing Center. If your parents cannot file their taxes by April 15, a copy of the tax extension form (Form 4868) and the 2007 W-2 forms, or a statement of earnings if they are self-employed, must be submitted along with the 2008-09 Undergraduate Financial Aid Application. An application filed with extension request form(s) will be reviewed at the discretion of the financial aid counselor. It may be necessary to wait until taxes are completed to review your application. Aid that is awarded based on tax extension information will not be considered final and applied to the student's account until the actual tax return is received and the application verified.</p>	April 15	N/A
<p>❑ <b>2008-09 Business/Farm Supplement</b></p> <p>The BFS form can be downloaded from <a href="http://www.bc.edu/finaid/">http://www.bc.edu/finaid/</a>. Students whose parents are self-employed or own <b>any</b> interest in a business or farm must submit the Business/Farm Supplement for each business owned, unless alternate arrangements have previously been made and approved by the Office of Student Services. If a question does not apply, note "N/A" in the space provided. <b>Questions left blank will delay the review of your file.</b></p>	April 15	N/A
<p>❑ <b>2007 Business Tax Returns, if applicable</b></p> <p>For businesses which file federal tax returns (e.g., partnerships and corporations), the 2007 business tax return, including all schedules and K-1's, should be submitted in addition to the Business/Farm Supplement.</p>	April 15	N/A
<p>❑ <b>2008 Summer Federal Work-Study Consideration</b></p> <p>Students interested in being considered for summer federal work-study funding should complete the 2008 undergraduate summer work study application available online at <a href="http://www.bc.edu/finaid/">http://www.bc.edu/finaid/</a> along with all other required financial aid forms.</p>		

**Applications that are postmarked after stated filing dates will be considered LATE. Late applications will be reviewed as time and funds permit. Applications and supporting materials that are postmarked after April 15, 2008, may not be awarded Boston College Scholarship or Grant funds even if such funds have been received in the past. Late applications will be reviewed only after all on-time applicants have been reviewed.**

#### **Policy for Returning Submitted Aid Application Documents**

You must retain copies of all documents you submit to Boston College to complete your student aid application. All aid application forms, correspondence, and supporting documents including federal tax returns become the property of Boston College once submitted to the Boston College Financial Aid Processing Center. The Office of Student Services at Boston College is committed to becoming a paperless environment. All submitted materials are imaged and the paper originals are destroyed within 30 days of receipt. Therefore, the College is unable to return original documents to students or their families.

Students enrolled in the Woods College of Advancing Studies (WCAS) must be registered in a degree granting program in order to receive an award. WCAS students are awarded federal and state aid only. Payment is due at the time of registration unless arrangements are made with the Woods College of Advancing Studies.

**Note: Financial aid renewal is not automatic. Students must reapply for financial aid each year in which they would like to be considered for assistance.** It is the student's responsibility to download the application annually from the Office of Student Services at <http://www.bc.edu/finaid/>.

If you have any questions regarding the 2008-09 financial aid process, contact the Office of Student Services at (800) 294-0294 prior to the deadlines noted above.

## **Notice of Nondiscrimination**

Founded by the Society of Jesus in 1863, Boston College is dedicated to intellectual excellence and to its Jesuit, Catholic heritage. Boston College recognizes the essential contribution a diverse community of students, faculty, and staff makes to the advancement of its goals and ideals in an atmosphere of respect for one another and for the University's mission and heritage. Accordingly, Boston College commits itself to maintaining a welcoming environment for all people and extends its welcome in particular to those who may be vulnerable to discrimination, on the basis of their race, ethnic or national origin, religion, color, age, gender, marital or parental status, veteran status, disabilities, or sexual orientation.

Boston College rejects and condemns all forms of harassment, wrongful discrimination, and disrespect. It has developed procedures to respond to incidents of harassment whatever the basis or circumstance. Moreover it is the policy of Boston College, while reserving its lawful rights where appropriate to take actions designed to promote the Jesuit, Catholic principles that sustain its mission and heritage, to comply with all state and federal laws prohibiting discrimination in employment and in its educational programs on the basis of a person's race, religion, color, national origin, age, sex, marital or parental status, veteran status, or disability, and to comply with state law prohibiting discrimination on the basis of a person's sexual orientation.

To this end, Boston College has designated its Executive Director for Institutional Diversity to coordinate its efforts to comply with and carry out its responsibilities to prevent discrimination in accordance with state and federal laws. Any applicant for admission or employment, and all students, faculty members, and employees, are welcome to raise any questions regarding this policy with the Office for Institutional Diversity. In addition, any person who believes that an act of unlawful discrimination has occurred at Boston College may raise this issue with the Assistant Secretary for Civil Rights of the United States Department of Education.

# BOSTON COLLEGE

## 2008-09 UNDERGRADUATE FINANCIAL AID APPLICATION

All students applying for financial assistance, their spouses (if applicable), and their parents are required to complete all sections, attach requested documentation, and sign this form. Include the student's name and Eagle ID number in the upper-right hand corner of all correspondence. The 2008-09 financial aid application will not be considered complete nor can an award be made until all forms are properly completed, signed, and received by the BC Financial Aid Processing Center. Materials not clearly marked will be returned. Keep copies of all forms you submit for your records.

### STUDENT GENERAL INFORMATION

STUDENT NAME \_\_\_\_\_

SOCIAL SECURITY NUMBER \_\_\_\_\_ EAGLE ID NUMBER \_\_\_\_\_

PERMANENT ADDRESS \_\_\_\_\_

PERMANENT PHONE NUMBER (\_\_\_\_\_) \_\_\_\_\_ SPOUSE'S NAME \_\_\_\_\_  
(if applicable)

STUDENT CELLULAR TELEPHONE: \_\_\_\_\_ EMAIL: BC EMAIL ACCOUNT USED

### PARENT GENERAL INFORMATION

(Parent with whom you reside when not in school)

PARENT ONE \_\_\_\_\_ SOCIAL SECURITY NUMBER \_\_\_\_\_

PARENT ONE DAYTIME TELEPHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

PARENT TWO \_\_\_\_\_ SOCIAL SECURITY NUMBER \_\_\_\_\_

PARENT TWO DAYTIME TELEPHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

ARE YOUR BIOLOGICAL PARENTS:

MARRIED  NEVER MARRIED  WIDOWED  SEPARATED  DIVORCED (DATE \_\_\_\_\_)  
mm/dd/yyyy

IF SEPARATED, DIVORCED, OR NEVER MARRIED, COMPLETE THE FOLLOWING:

NONCUSTODIAL PARENT'S NAME \_\_\_\_\_ SOCIAL SECURITY NUMBER \_\_\_\_\_

NONCUSTODIAL PARENT (IF APPLICABLE) TELEPHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

SPOUSE'S NAME \_\_\_\_\_ SOCIAL SECURITY NUMBER \_\_\_\_\_

### INCOME VERIFICATION

Boston College validates all the information on the financial aid application material.

**Custodial Parent(s) Check one:**

- I (We) have filed a 2007 federal income tax return. A signed copy complete with all schedules and W-2 forms is attached, if not previously submitted.
- I (We) have requested a tax extension from the IRS. Attached is a copy of Form 4868 and copies of my (our) W-2 forms for 2007, or, if self-employed, a signed statement certifying estimated adjusted gross income for 2007. Completed tax forms will be submitted as soon as they are filed with the IRS.
- I (We) have not and will not file a 2007 federal income tax return. If you did work and received a 2007 W-2, please submit a copy.

**Student (and spouse, if applicable) Check one:**

- I (We) have filed a 2007 federal income tax return. A signed copy complete with all schedules is attached if not previously submitted.
- I (We) have requested a tax extension from the IRS. Attached is a copy of Form 4868 and copies of my (our) statement certifying estimated adjusted gross income for 2007. Completed tax forms will be submitted as soon as they are filed with the IRS.
- I (We) have not and will not file a 2007 federal income tax return. If you did work and received a 2007 W-2, please submit a copy.

**SOURCES OF UNTAXED INCOME**

List the total amounts of all sources of untaxed income received in 2007 (**DO NOT LEAVE BLANKS; ENTER ZEROS WHERE APPROPRIATE**):

<b>Parent(s)</b>		<b>Student</b>
\$ <u>SUBMIT W-2 FORMS</u>	Income Earned from Work (if return not filed)	\$ <u>SUBMIT W-2 FORMS</u>
\$ _____	Social Security Benefits for All Family Members	\$ _____
\$ _____	Aid to Families with Dependent Children (AFDC)	\$ _____
\$ _____	Child Support Received for All Children	\$ _____
\$ _____	Housing, Food, and Other Living Allowances (do not include food stamps or Subsidized housing)	\$ _____
\$ _____	Other (specify source) _____	\$ _____

**EXPENSES**

Child support paid by the custodial parent in 2007 for children **not** listed in the Family Information Section on Page 4. \$ \_\_\_\_\_

Name(s) and age(s) of child(ren) for whom child support is being paid:  
\_\_\_\_\_

Total Elementary, junior high, and high school tuition paid in 2007 for dependent children, not including college tuition paid \$ \_\_\_\_\_

For how many dependent children? \_\_\_\_\_

**ADDITIONAL INFORMATION/COMMENTS**

Is either parent self-employed or holds an interest in a business or farm?  Yes  No  
If yes, be sure to complete the Business/Farm Section of the Parent Asset Information on page 3.

Do you expect to receive any scholarships or grants from a source other than student services?  
 Yes  No If yes, list amounts and attach a copy of the notification/award letter.

\_\_\_\_\_  
\_\_\_\_\_

(For Example: Elks Scholarship \$1,000)

**Summer Federal Work-Study:** Students interested in applying for summer work-study should complete the undergraduate summer work-study application available at <http://www.bc.edu/finaid/>.

**STUDENT ASSET INFORMATION**

Do Not Leave Blanks

	CURRENT VALUE	SOURCE (GIFTS, FROM OTHER RELATIVES, EARNINGS, ETC.)
CASH AND SAVINGS	\$ _____	
TRUSTS, UNIFORM GIFT TO MINORS	\$ _____	
STOCKS, BONDS, CDs, INVESTMENTS	\$ _____	
OTHER	\$ _____	

**CUSTODIAL PARENT ASSET AND EXPENSE INFORMATION**

Do Not Leave Blanks

	CURRENT VALUE	CURRENT DEBT
ASSETS HELD IN NAMES OF SIBLINGS	\$ _____	N/A
CASH, SAVINGS, AND CHECKING ACCOUNTS	\$ _____	N/A
INVESTMENTS, INCLUDING STOCKS, BONDS, CDs, AND OTHER	\$ _____	N/A
TRUSTS	\$ _____	\$ _____
HOUSING STATUS <input type="checkbox"/> OWN <input type="checkbox"/> RENT <input type="checkbox"/> OTHER (EXPLAIN) _____ _____ IF RENT, \$ _____ MONTHLY AMOUNT	FAIR MARKET VALUE OF HOME \$ _____ YEAR PURCHASED _____ PURCHASE PRICE \$ _____	\$ _____ PRINCIPAL BALANCE DUE \$ _____ ADDITIONAL HOME DEBT _____ DATE ADD. DEBT INCURRED (INCLUDE ANY SECOND MORTGAGES OR EQUITY LOANS)
OTHER REAL ESTATE ADDRESS _____	\$ _____ YEAR PURCHASED _____	\$ _____ PURCHASE PRICE \$ _____
OTHER REAL ESTATE ADDRESS _____ (IF MORE THAN TWO, INDICATE ADDITIONAL PROPERTY INFORMATION IN ADDITIONAL INFORMATION/COMMENTS SECTION ON PAGE 4.)	\$ _____ YEAR PURCHASED _____	\$ _____ PURCHASE PRICE \$ _____
BUSINESS/FARM (CHECK ALL THAT APPLY)    NO. OF EMPLOYEES <input type="checkbox"/> SCHEDULE C SOLE PROPRIETORSHIP* _____ <input type="checkbox"/> PARTNERSHIP* _____ <input type="checkbox"/> S CORPORATION* _____ <input type="checkbox"/> C CORPORATION* _____ <input type="checkbox"/> FARM* _____ *ATTACH CORRESPONDING TAX RETURN.	\$ _____ \$ _____ \$ _____ \$ _____ \$ _____	\$ _____ \$ _____ \$ _____ \$ _____ \$ _____
STATE SPONSORED TUITION PREPAYMENT PLANS/SAVINGS PLANS	\$ _____	STATE _____ NAME AND RELATIONSHIP OF OWNER _____ _____
RETIREMENT SAVINGS (PENSION PLANS, 401K, 403B, ETC.)	\$ _____	\$ _____

**FAMILY INFORMATION**

If you are considered *dependent* for federal aid, fill in this chart with information about the people that your custodial parent(s) will support between July 1, 2008, and June 30, 2009. **You must include yourself, your parent(s), and your parent(s)' other dependent children** (if your parents provide more than half support or if they would be required to give parental information when applying for federal student aid). You should also include others who now live in your home if they receive more than half their support from your parents and will continue to receive this support next year.

If you are considered *independent* for federal aid, fill in this chart with information about the people that you (and your spouse) will support between July 1, 2008, and June 30, 2009. You must include yourself, your spouse (if applicable), and your dependent children if you provide more than half their support. You should also include others who now live with you if they receive more than half their support from you and will continue to receive this support next year.

Name	Age	Relationship	School or college student will attend in 2008-09*	Enrollment status: ft, ht, or less than ht	Undergrad/Grad and Expected Grad Date	Amount of non-need based aid awarded, if any
1. <i>Applicant</i>		<i>Self</i>	<i>Boston College</i>			
2.						
3.						
4.						
5.						
6.						
7.						
8.						

Check here if there are more than 8 family members and attach an additional sheet.

\*If the school or college is undecided, update the Office of Student Services in writing when a decision is made.

Note: Verification of sibling(s) enrollment in college for the 2008-2009 academic year will be required in early fall 2008, and if different from the information reported here, could result in a reduction of your financial aid award.

**STATEMENTS AND SIGNATURES**

I, the student, we, the parents, and student's spouse, (if applicable) certify that all information presented is correct at this time and that I/we will send timely notice of any significant change in my/our family situation, family income or assets, or upon receipt of other scholarships or grants. If I am selected as a recipient of a Boston College endowed or donor-sponsored award, I agree to allow the release of pertinent information by college officials. I further agree to the release of any application information to federal and state agencies.

I, the student, affirm that I will be attending Boston College on at least a half-time basis and that I must maintain satisfactory progress in the course of study that I am pursuing according to the standards and practices of Boston College. In addition, I authorize Boston College to retain Federal Financial Aid funds to cover the cost of tuition, fees, room, board, and other costs associated with my attendance at Boston College. If at any time I wish to change this authorization, I understand that I must notify the Office of Student Services in writing of the change.

*The student and at least one parent (and the student's spouse, if applicable) must sign this form.*

Student's Signature \_\_\_\_\_ Parent's Signature \_\_\_\_\_

Spouse's Signature \_\_\_\_\_ Parent's Signature \_\_\_\_\_

Date \_\_\_\_\_ Date \_\_\_\_\_

Submit this signed form with all attached documentation to: Boston College Financial Aid Processing Center  
P.O. Box 489  
Randolph, MA 02368

**WARNING:** To receive any Title IV financial aid, you must complete the Free Application for Federal Student Aid (FAFSA) and comply with all guidelines listed there. If you purposely give false or misleading information, you may be fined or prosecuted.

**NOTE:** It is the responsibility of the student and the student's family to insure that all required forms are received by the stated deadline. All deadlines are published on the Financial Aid Application Instructions sheet. Late applications will be reviewed only after on-time applications have been reviewed and may be subject to a late penalty. All summer mail is sent by the Office of Student Services to the permanent home address maintained in the student records system. Further information regarding financial aid at Boston College can be found at <http://www.bc.edu/finaid/>.