

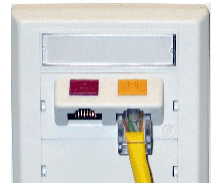
Follow these easy steps to access the BC network and Internet

You will need your BC username and password. If you don't know your username or password, call: 617-552-HELP.

- 1 Plug one end of your Ethernet cable into your computer.
 - ◆ An Ethernet cable looks similar to a phone cable, but the ends are wider.
 - ◆ Ethernet cables are available at the BC Bookstore.
 - ◆ The Ethernet port looks like a large phone jack and is usually located in the back of your computer.
- 2 Find the wall jack closest to your desk in your office or residence hall room. Plug the other end of the Ethernet cable into the yellow network jack.
- 3 Activate your computer. Open your Web browser and visit the activation Web site:
<http://activate.bc.edu>.



Ethernet port



Use the yellow network jack.

Click on the button labeled **BC Faculty, Students, Staff, Affiliates**.

Step 1: Sign In

Enter your BC username and password. You are asked to provide your cell phone number in the event that the University needs to alert you of an emergency situation. Select the type of computer you are activating (laptop or desktop).

Step 2: Review Terms of Use

Review Boston College's Network Terms of Use policy and click the appropriate button to confirm your agreement.

Step 3: Download & Save Software (Windows users only)

Windows users are required to install ePO software; click **Download** and save the software to your desktop.

Step 4: Install Software (Windows users only)

Click on either the Windows XP or Vista icon for instructions on installing ePO software for your Operating System or use the instructions below:

XP Users: Double-click the ePO Agent installer icon on your desktop (or where you downloaded it) to begin installation. Click **OK** when you receive a message that installation was successful. Return to your browser and click **Continue**.

Vista Users: Right click on the ePO Agent installer icon and select **Run as Administrator**. In the "Open File Security Warning" dialog box, select **Run**. In the "User Account Control", select **Allow**. On the taskbar at the bottom of your screen, click "Interactive services," and select **show me the message**. When ePO installation is complete, click **OK** and select "Return now" from the open window. Click **Continue**.

Step 5: Restart Your Computer (Macintosh and Windows users)

You **must** restart your computer after activating. There may be a short delay after you activate and restart before you can access the Web.

Warning! If your computer name is not unique, you may not be able to activate on the network. An error message will provide instructions on how to change your computer name.

- ◆ *Once you activate your computer, you can plug into any Ethernet jack on campus.*
- ◆ *If your computer is equipped for wireless access, it will need to be activated separately. For information on wireless access, please visit: www.bc.edu/wireless.*
- ◆ *Need an additional network jack for another wired device? Read BC's policies and recommendations at: www.bc.edu/network.*