

# Information on Employees' Unemployment Insurance Coverage

Employer name

Employer DUA ID #

## Address

Employees of this business or organization are covered by Unemployment Insurance, a program financed entirely by Massachusetts employers. No deductions are made from your salary to cover the cost of your Unemployment Insurance benefits.

If you lose your job, you may be entitled to collect Unemployment Insurance. Outlined below is the information you need in order to file a claim for Unemployment Insurance benefits.



### Before you file

Your employer will give you a copy of the pamphlet: *How to File for Unemployment Insurance Benefits*, supplied by the Massachusetts Division of Unemployment Assistance (DUA). On the front of the pamphlet is a space to write down your employer's DUA identification number. That number is shown at the top of this poster. Having the number will help in the filing of your claim.

## WALK-IN



### You can file your claim in person

Unemployment Insurance Walk-In services are available at One-Stop Career Centers in communities throughout Massachusetts. Services include assistance with filing a new claim for Unemployment Insurance, reopening an existing claim, or resolving problems with your current claim.

For the address of the nearest UI Walk-In site, call **617-626-6560**. After hearing the greeting, enter the number **331** on the keypad of a touch tone telephone. When you are asked to do so, enter the first five digits of your zip code. You will be given the address of the Walk-In Center nearest you.

You can also find the addresses of all Walk-In Centers in Massachusetts on the DUA web site at [www.mass.gov/det](http://www.mass.gov/det). Select "office locator" on the home page.

Unemployment Insurance orientation sessions are also held at these Walk-in Centers. These sessions include information on your rights and responsibilities while collecting Unemployment Insurance, and on the services available to you, including reemployment assistance and training. Orientation sessions are open to all claimants — whether you file your claim in person or by telephone.

## TELECLAIM



### You can file over the telephone

Unemployment Insurance services are also available by telephone. You can file a new claim for Unemployment Insurance, reopen a current claim, be interviewed if there are issues that affect your eligibility, obtain up-to-date information on the status of your claim and benefit payment check, and resolve problems — all by telephone.

When you call the TeleClaim Center, you will be asked to enter your social security number and the year you were born — using the numbers on a touch-tone telephone. You will be transferred to an agent who will take the information necessary to file your claim.

**Call the TeleClaim Center at  
1-877-626-6800  
if you are calling from the following  
area codes:  
351, 413, 508, 774, and 978**

**Call the TeleClaim Center at  
617-626-6800 if you are calling  
from any other area code.**

This poster includes important information on how to file a claim for Unemployment Insurance benefits.

Эта афиша содержит важную информацию о том, как подать документы для получения пособия по безработице.

本海报包括如何建立失業保險福利檔案的重要資訊。

Este cartel incluye información importante sobre cómo entablar un reclamo por beneficios de Seguro de Desempleo.

Pancad sa ginyin infòmacion ki impòtan o sigè dé ki gan pou fè yon déman pou asirans pou moun ki pap travay yo.

Il presente poster include importante materiale informativo su come presentare domanda circa la riscossione di un premio assicurativo per Disoccupazione.

Bảng thông cáo này có nhiều tài liệu quan trọng về quyền lợi và trách nhiệm của bạn trong chương trình bảo hiểm cho người thất nghiệp. Hãy nhờ người dịch ra cho bạn.

Este cartaz inclui informação importante sobre como preencher uma reclamação para os benefícios de segurança dos desempregados.

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ដាក់ពាក្យសុំប្រយោជន៍ពីលោកអ្នកដាក់ពាក្យការងារថ្មីផងដែរ។

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**IMPORTANT** Massachusetts General Law, Chapter 151A, Section 62A requires that this notice be displayed at each site operated by an employer, in a conspicuous place, where it is accessible to all employees. It must include the name and mailing address of the employer and the identification number assigned to the employer by the Division of Unemployment Assistance.