

Graduate Student Association Executive Board Election Information

For Academic Year 2008-2009

Elections to be Held: April 23, 2008

Any Boston College graduate or professional school student who will be enrolled for the 2008-2009 academic year, is in good standing with the University, and is not the president or chair of another graduate or professional school organization (e.g., Graduate International Student Association, Graduate Education Association, etc), is eligible to run for a Graduate Student Association (GSA) Executive Board position. Job descriptions, term duration and income information are listed below. Individuals interested in the Executive Board positions must do the following in order to be eligible for candidacy.

Steps to Candidacy:

1. Email gsa@bc.edu for the application materials.
2. Speak with a current or former Executive Board member about the roles, responsibilities, and time commitments. To do this, contact gsa@bc.edu and you will be put in touch with such a person.
3. Verify that holding the position does not conflict with other jobs or assistantships. International students must contact the Office of International Students and Scholars to do this.
4. Submit application (i.e., responses to the Candidate Information and Questions), in electronic copy (saved as a .doc or .rtf) to gsa@bc.edu by Friday April 18, 2008.
5. Attend the GSA Council Meeting on Wednesday April 23, 2008 at 12 noon in the Murray Graduate Student Center. At that time, you will present a brief (3 minute) speech about why you believe the Council should elect you. Following the speech, council members will have a brief period of time during which they can ask questions.

Executive Board Position Job Descriptions

President

The President of the Graduate Student Association serves as the external spokesperson to the BC Community and beyond. The President of the GSA maintains contact with the BC Administration and is responsible for advocating on behalf of BC graduate students. The President is also involved in the design and creation of new GSA programming. Together with the other members of the Executive Board and with the advisement of the outgoing committee chairs, the President appoints committee chairs. The President calls and chairs meetings of the GSA Council and the GSA Senate. The President also makes appointments to University committees. The President is elected by the GSA Council in April of the year preceding his or her term. The President's term is 12 months, beginning in June 1 of each year and continuing through May 31 of the following year. The President receives a stipend of \$600 a month for 12 months.

Vice President (VP)

The VP of the Graduate Student Association works closely with the President and Financial Director to oversee the functioning of the GSA. The VP's primary responsibilities include overseeing the internal workings of the GSA (e.g., Senate meetings, committee activities, communication). Specifically, the VP coordinates committee activities, works on GSA representative development, and acts as the communication liaison between members of the GSA and the broader BC community (e.g., sending email announcements, updating web information, interfacing with the Office of Marketing and Communication). The VP is elected by the GSA Council in April of the year preceding his or her term. The VP's term is 10 months, beginning in August 1 of each year and continuing through May 31 of the following year. The VP receives a stipend of \$600 a month for 10 months.

Financial Director (FD)

The FD oversees the allocation and administration of all GSA funds. The FD keeps the financial records of the GSA and ensures that the official GSA annual budget is adhered to by the Executive Board and the membership of the GSA. The FD trains all organization treasurers and serves as the primary liaison between the university budget office, student services and other BC administrative offices. The FD serves as the primary contact person for GSA members regarding all financial issues and serves on the Special Funding Committees. The FD is elected by the GSA Council in April of the year preceding his or her term. The FD's term is 12 months, beginning in June 1 of each year and continuing through May 31 of the following year. The FD receives a stipend of \$600 a month for 12 months.