

## Reporting Tools (Advantages/Disadvantages)

### Use This Document to:

Identify appropriate tools to analyze financial data

Type	Advantages	Disadvantages
Query	<ul style="list-style-type: none"> <li>• Can download and analyze in Excel</li> <li>• Criteria selection and wild-card use allows for great flexibility (if you understand the chart structure)</li> </ul>	<ul style="list-style-type: none"> <li>• Generates raw data only, no totals</li> <li>• Does not format data</li> <li>• Requires training to produce your own custom queries</li> <li>• Does not include balance forward – Period 0 data</li> <li>• Limit you to approximately 14,000 lines</li> </ul>
BC Custom Report	<ul style="list-style-type: none"> <li>• Creates PDF files (adobe acrobat)</li> <li>• Effective control documents</li> <li>• Produces large volume of summary data</li> </ul>	<ul style="list-style-type: none"> <li>• Cannot manipulate</li> <li>• Sometimes too large to print complete report on your PC</li> </ul>
nVision	<ul style="list-style-type: none"> <li>• Effective Financial Reporting tool for Balance Sheet, P&amp;L</li> <li>• Excel-based tool</li> <li>• Can summarize to high level and drill down to data</li> </ul>	<ul style="list-style-type: none"> <li>• Before drilling, you must know what you're going after</li> <li>• Can only produce output based on two chartfields at a time</li> <li>• Pre-programmed</li> </ul>
PeopleSoft Inquiry	<ul style="list-style-type: none"> <li>• PeopleSoft delivered functionality</li> <li>• Effective way to look up data</li> <li>• Can include balance forward information</li> </ul>	<ul style="list-style-type: none"> <li>• Takes many steps to get to source data</li> <li>• Can only evaluate one transaction at a time</li> </ul>