

Internship News

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Nonprofit Internship Grants Available

Are you a junior planning to complete an unpaid internship in a nonprofit field dealing with social and human services this summer? If so, you're eligible to apply for one of the Career Center's Nonprofit Summer Internship Grants.

Five grants of \$3,200 are available to students. You must first apply to an internship or create your own unpaid work project. You can contact an organization with ideas re-

garding a project you would like to undertake or submit a plan for a project you would like to do independently. (Independent projects must be supervised by someone who has expertise in the subject matter.) The internship must provide valuable, career-related experience, and learning goals must be established and met.

If you're interested in applying for a Nonprofit Summer Internship Grant, visit

<http://www.bc.edu/offices/careers/internships/grants.html>. All application materials must be e-mailed to the selection committee at internships@bc.edu by Friday, April 4. Students will be notified of their selection by Friday, April 18.

If you have any questions about grants, feel free to drop by the Internship Office (located in the Career Center basement) on weekdays between 1 and 4 p.m.. Good luck!

Highlights:

- ◆ Read about senior Nicole Benevenia's experience interning for *Commonweal Magazine*.
- ◆ Learn about NAAAP Boston's free interview workshop and clinic as well as the inaugural Massachusetts Nonprofit Service and Career Fair.
- ◆ Scope out the latest internship postings at companies like WGBH, FOX, and Genzyme.

NE Publicity Club Career Fair on April 4

BC students interested in public relations and communications careers are invited to attend the third annual **Publicity Club of New England's Public Relations and Communications Career Fair** geared toward professionals in the Greater Boston area on Friday, April 4. The event will be held at the Boston University School of Management Atrium,

located at 595 Commonwealth Avenue. (The closest T stop is Blandford Street).

Bring plenty of résumés and **be prepared to meet with some of the most influential and talented corporate communications departments and public relations agencies in Massachusetts.** Exhibitors at the 2007 Fair included 360 Public Relations, Bishoff Communica-

tions, Cone, Hollister, Horn Group, PAN Communications, Porter Novelli, Racepoint, Schneider Associates, SHIFT Communications, The Castle Group, and Weber Shandwick.

This event is free to attendees, and no registration is necessary. Business dress is encouraged. For more information about the Publicity Fair, visit <http://www.pubclub.org>.

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Nonprofit Internship Profile: Nicole Benevenia



In the summer of 2006, I received an Intersections/Campus Ministry grant to work at Commonweal Magazine in New York City. Although most of the other interns were working directly with marginalized populations in some sort of social service placement, **I wanted to explore the world of Catholic journalism and publishing.** Due to my interest in writing, I was encouraged to approach Commonweal about working there over the summer, and I am so glad I did.

My actual duties ran the gamut: I shadowed the edi-

tors, participated in editorial meetings, helped proof pages for upcoming editions, etc. I also was able to perform some of the secretarial, business, and circulation-related tasks that keeps a small publication like Commonweal running smoothly. I had some research projects of my own that summer as well; I organized all of the articles that Commonweal had ever published on abortion, death and dying, and Christian-Jewish relations for future inclusion in an online database. (I recently found out that this database was finally completed several months ago — a year and a half later!)

While I did gain skills as an intern in a professional office and learned practical elements about piecing together a quality journalistic publication, the most valuable experiences that I took away from that summer are intangible. The conversation at lunchtime was quality, and the thinkers, ideas, world events, and other publications that I was exposed to widened my horizon. Above all, I am most grateful for the exposure to serious intellectual Catholics engaged in important conversations about our culture. **The internship was a turning point in my college career.**

“The internship was a turning point in my college career.”

-Nicole Benevenia



Free Interview Workshop and Clinic at Putnam

Need an interview reality check? **Come join NAAAP Boston for a free interview workshop and clinic at Putnam Investments on Tuesday, April 8, from 5:45 to 9 p.m.** Undergraduate and graduate students are invited to come to Putnam’s office at One Post Office Square to learn invaluable tips from a human resources expert, acquire one-on-one interview

advice, and receive quality feedback from experienced interviewers.

The featured speaker will be Kim Wong, who has eight years of experience recruiting for both nonprofit and for-profit organizations. She was an in-house recruiter at John Hancock Financial Services for four years and is currently the Senior Recruiter at the Massachu-

setts Society for the Prevention of Cruelty to Children (MSPCC). Wong is a skilled professional who has filled positions ranging from entry to executive levels. Previously, she has presented her expertise at one of NAAAP Boston’s résumé-writing workshops.

To attend, please RSVP at <http://www.naaapboston.org> by April 1.

Nonprofit Service and Career Fair on April 2

Do something different! The inaugural **Massachusetts Nonprofit Service and Career Fair** is coming up, and Boston College students are invited. The event will be held on Wednesday, April 2, from 5-8 p.m. at Boston’s City Year headquarters at 287 Columbus Avenue.

The fair will highlight long-term service opportunities and

careers in nonprofits for Massachusetts residents. This event provides a great opportunity to discover and engage with talented, dedicated, passionate individuals who are committed to justice, social change, and service. Dozens of organizations will be in attendance, including AmeriCorps, the Big Sister Association of Greater Boston, Bos-

ton Health Care for the Homeless, the Boston Rescue Mission, Boston Teacher Residency, City Year, Commongood Careers, Outdoor Explorations, the Peace Corps, Sports4Kids, Teach for America, Tenacity, and the Urban Ecology Institute.

To register, visit <http://manonprofiterservicefair.wordpress.com/>.

Internship Listings in the Spotlight

Most of the internships below are posted in **EagleLink** (<https://bc-csm.symphlicity.com/students>) or the **UCAN/Internship Exchange** (<https://ucan-csm.symphlicity.com/students>). For more information about these opportunities, log on and search by employer name (or visit the Web sites mentioned in the listing). **Not sure how to search?** Stop by the Career Center during Drop-In Hours, and a career counselor will assist you.

BERKSHIRE HILLS INTERNSHIP PROGRAM — Berkshire County, Mass.

The Berkshire Hills Internship Program (B-HIP) is an intensive arts management internship program that combines hands-on work experience with classes taught by arts administration faculty, talks with the area's leading arts professionals, and the chance to fully participate in cultural events throughout Berkshire County in Western Massachusetts. B-HIP offers interns educational and career advancement opportunities that are hard to find elsewhere. Interns from across the country are placed at full-time upper-level internships where they have the opportunity to work in countless administrative capacities including museum administration, theater management, development, marketing, performing arts management, public relations, gallery management, executive training, programming, and more. The 12-week summer internship begins on May 26, 2008. For more information, visit <http://www.mcla.edu/b-hip>. Applications are due by April 1.

WGBH — Boston

WGBH has internships available in areas as diverse as broadcasting, production, human resources, marketing, and development. For more information, visit <http://careers.wgbh.org/internships/internships.html> or e-mail Alyssa Mullen at alyssa_mullen@wgbh.org.

FOX PUBLICITY — Los Angeles

The publicity department at FOX Broadcasting Company is currently in the process of hiring juniors and seniors for its 2008 Internship Program. They're looking for enthusiastic, outgoing, incredibly motivated students who are interested in all facets of publicity, public relations, journalism, entertainment and communications. Your duties will consist of assembling and distributing clip packets, assisting show publicists and other staff with various daily functions such as media research, writing press releases and loglines, as well as aiding in special events such as press junkets, premiere parties, and photo shoots. Interns will be involved with FOX productions such as *American Idol*, *Prison Break*, *24*, *House*, *The Simpsons*, *Back to You*, *Family Guy*, *American Dad* and several others. To apply, please send your résumé and a cover letter as soon as possible to Hayley.Stphilip@fox.com. Please note what term (Spring, Summer, or Fall) you are applying for, your name, and your school in the subject line of the e-mail.

REDCOAT PUBLISHING — Beverly, Mass.

RedCoat Publishing is the publisher of *American Executive* and *Health Executive* magazines. Their mission is twofold — to produce high-quality magazines that provides senior executives with information and thought leadership and to create a dynamic company that values its employees. They are seeking a dynamic, articulate, reliable student intern to assist the Editorial Research, Sales, and Administrative Teams for the Summer 2008. To apply, please send your résumé to the Internship Coordinator, Jaime Palmerini, at jpalmerini@redcoatpublishing.com. She can also be reached by phone at 978-299-3406 for more information.

MASSACHUSETTS DEPARTMENT OF CONSERVATION AND RECREATION PARK FELLOWS — Boston

The Massachusetts Department of Conservation and Recreation is seeking qualified and motivated college students eager to explore their interest in DCR Park management and operations through a summer of hands-on work and learning. The 2008 DCR Park Fellow Program will consist of a 12-week park or district assignment with a variety of work experiences, a mentor assigned to each fellow, a mid-term gathering of all fellows for shared learning and project planning, Park Fellow special projects developed by each fellow, and much more. An application and recommendation are required. You can find program documents, including an Application, Frequently Asked Questions, and a Recommendation Form at <http://www.umdi-solutions.com/fellows/parkfellows.htm>.

GENZYME — Boston

As a leading biotechnology company, Genzyme develops breakthrough therapies for today's toughest medical challenges. As interns, students benefit from a variety of learning experiences, including a project-based assignment, a seminar series, and culminating events. Genzyme internships and co-op positions are available to students from all majors in Research and Engineering, Regulatory/Clinical/Medical Affairs, Materials Management, Business Development, and Information Technology. Applications are due by April 1. To apply, visit <http://www.genzyme.com>, select Careers, click on Job Opportunities, then select Internship or Co-op.

April 2008

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 Résumé and Cover Letter Workshop <u>Interview Workshop</u> Graduate School for Science Students	2 Internship Info Session: Wediko <u>Children's Services</u> Résumé and Cover <u>Letter Workshop</u> Interview Workshop	3	4 Résumé and Cover Letter Workshop	5 Biomedical Science Careers Student Conference
6	7 Résumé and Cover <u>Letter Workshop</u> Interview Workshop	8 Résumé and Cover <u>Letter Workshop</u> <u>Interview Workshop</u> NAAAP Boston's Interview Workshop	9 Résumé and Cover <u>Letter Workshop</u> Interview Workshop	10	11 Interview Workshop	12
13	14	15	16 Science Night	17	18	19
20	21	22	23	24	25	26
27	28	29 Career Conversations: Cecely Reardon	30	31		

NOTE: For more information about specific times and locations for the above events, visit our Career Center Web calendar at <http://www.bc.edu/offices/careers/events.html>. Events are also regularly posted to EagleLink, so be sure to check there for updates.

Looking for an Internship? We're Here to Help

The Internship Office staff is available to help with your career-related needs. We're located in the **Boston College Career Center at 38 Commonwealth Avenue, diagonally across from Dunkin' Donuts and White Mountain**. Stop by for questions and résumé or cover letter critiques during our Drop-in Hours, which are held each weekday from 1 to 4 p.m. (evening hours, held with other Career Center staff, are held on Tuesdays and Wednesdays from 5 to 7:30 p.m.). To set up an appointment outside those hours, contact a Career Center staff member at 617-552-4771 or via e-mail at internships@bc.edu. For further information and to access a variety of career resources, visit <http://careercenter.bc.edu>.

