Boston College Experience HONORs Program

Resident Peer Advisor Description – Summer Session, 2017

Overview: The Boston College Experience HONORs (BCE HONORs) Program is a six-week program for high school juniors and seniors designed to allow them to take classes, attend college visits, and partake in a variety of co-curricular and social programs meant to expose them to college life. The focus of the program is on preparing our students for the college search process and their first year of college. This year’s program will begin on Sunday, June 25, 2017 and end on Saturday, August 5, 2017.

Position: The BCE HONORs Peer Advisor (multiple positions) serves as a mentor and facilitator for all components of this program. Open to Boston College undergraduate junior and seniors.

Compensation: BCE HONORs Resident Peer Advisors (PAs) be paid for approximately 30 hours per week and will also receive on-campus housing for the duration of the program and training (Six weeks from June 18, 2017 – August 5, 2017) and a meal plan.

Essential Functions: This is a live-in position, which reports directly to the BCE HONORs Program Coordinators, and indirectly to the Director of Summer Session and will oversee students in two separate, consecutive resident high school programs. The PA supports the overall mission of the BCE HONORs program through contributing to the successful operation of the student residential experience and by facilitating an environment that contributes to the academic, social, cultural, and spiritual development of students. Peer advisors support Program coordinators in developing programs that introduce BCE HONORs students to various academic and administrative resources of Boston College. Peer advisors also design and facilitate the success of co-curricular activities, late night programs, and weekday/weekend trips meant to build group dynamics, foster interpersonal relationships, and develop personal identity. Peer advisors have direct responsibility for developing and maintaining positive on-going relationships with approximately 10 assigned high school students throughout their participation in the BCE HONORs program.

Responsibilities:

- Participate in the weekly duty schedule, which will include one base night per week and weekend nights on a rotating schedule; duty lasts from 8pm - 7am
- Develop and host social programs on each base night, as well as more elaborate programs on weekend duty nights (to be planned in collaboration with BCE HONORs Program Coordinators)
- Attend at least two college visits as chaperones
- Attend at least two weekend trips as chaperones
- Attend weekly BCE HONORs program content seminars (tentatively scheduled for Thursday afternoons)
- Facilitate regular (at least one a week on Sunday evenings) guided discussions with assigned students in small groups – topics may include; the college search process, homesickness, potential academic and personal hardships in the program and in college, being your authentic self, aspects of social identity, and more
- Weekly one-on-one meetings with Program Coordinators and/or Director of Summer Session
- Develop and maintain meaningful and appropriate relationships with residents and student staff members through frequent intentional conversations and informal interactions
- Serve as a role model for students and strictly adhere to all Boston College policies in the Boston College Student Code of Conduct (www.bc.edu/studentconduct) as well as all program policies as outlined in the BCE Staff Manual
- Other duties as assigned
Residency Requirements and Important Dates:
BCE HONORs peer advisors must maintain a regular presence on campus and in the residence hall throughout the duration of the program. There will be free time to enjoy your summer, get off campus, and visit friends as well but it is important that we are present and attentive to our students. There will be several dates that you are required to be on campus including, but not limited to, the following:

- Sunday, June 18, 2017 – Peer Advisors move in to Boston College residence hall by 5pm
- Monday, June 19, 2017 – Saturday, June 24, 2017 – BCE HONORs Peer Advisor Training
- Sunday, June 25, 2017 – BCE HONORs Students move in and orientation (all day)
- Monday, June 26, 2017 – August 4, 2017 - Official BCE HONORs Program Dates
- Saturday, August 5, 2017 – BCE HONORs Students must move out by 12pm
- Tuesday, August 9, 2017 (by 5pm) – Staff moves out of residence hall

Required Skills, Knowledge & Abilities:
Open to undergraduate students entering junior or senior year. Graduate students welcome. The successful candidate will have demonstrated ability and desire to work with a diverse student population and in a team environment. Candidates must be able to connect with and develop authentic mentoring relationships with high school age students (15-18 years). This position will require working well on a team, effective planning, organizing, and administrative details. Successful applicants will possess significant experience working with students in a leadership capacity.

Boston College students must be in good academic and disciplinary standing with the University and their academic department.