Summary of Job Description

Job Number: 20160132
Job Title: Associate Director for Ignatian Formation (Chaplain)
Department: Law Campus Ministry
Grade/Level: 10
Salary:
Date Posted: 25 FEB 2016

Apply for this Position

Responsibilities & Qualifications:

The Associate Director for Ignatian Formation will work faithfully, competently, and energetically to promote Campus Ministry mission and vision as outlined below:

Our Mission: Guided by Georgetown's Catholic and Jesuit tradition, with its abiding commitment to interreligious collaboration, Campus Ministry equips students to lead lives of deeper meaning, belonging and purpose.

Our Vision: Campus Ministry will be a vital resource to all students and a leading partner in the work of intellectual, social and spiritual formation across the university.

In light of our mission and vision duties will include are not limited to:

• Design and execute a comprehensive program of Ignatian formation rooted in the Spiritual Exercises of St. Ignatius of Loyola. This should include a full program of retreats including weekend retreats (at least four times a year), the Prayer-in-Daily Life retreat (at least twice a year), and opportunities for on-going spiritual direction
in the Ignatian tradition. It should also involve partnership-building and outreach to faculty, staff, and students with a diverse offering of mission-centered programs. These should be both spiritually and intellectually rich and should attempt to build on one another. The holder of this position should engage the community and assist the director in the effort to form all parts of our community in the Ignatian tradition. Though 50% of the position is devoted to other areas, these other areas are meant to complement the primary mission of Ignatian formation.

- Participate in planning and organizing activities of the whole department such as Interfaith prayer services, discussions, socials, etc.
- Provide a pastoral presence in addition to that involved in formal spiritual direction or formation events. This presence might take many forms but would always involve an engaging and welcoming outreach to the community. The person should always keep in mind our effort to encourage lives of meaning, belonging, and purpose.
- Accompany members of the GULC and SCS communities in a spiritual direction relationship (beyond the direction already occurring in retreats).
- Prayerfully plan, reflect, and brainstorm how most to be effective in our mission.
- Administrative tasks: provide a realistic budget for retreat and other formation programs and oversee that budget. Oversee logistics of retreats and Ignatian formation programs. Supervise any work-study students in their support of programming
- Attendance at social functions at GULC and Main Campus Ministry, both formal and informal, whether planned by Admin, Faculty or Students.
Requirements:

- Master’s degree in Theology, Spirituality, Divinity, or Religious Studies
- Minimum five years in Campus Ministry and/or Ignatian spirituality and formation work, preferably with graduate and / or professional students
- Knowledgeable in the Spiritual Exercises with a requisite background in Ignatian spirituality with some basic knowledge of Scripture and Theology with studies showing a competence in these areas
- Should be open to and capable of interfaith work. Preferably the person should have a background in the law or a legal environment